

TRANSIT AUTHORITY OF RIVER CITY

PROJECT SAFE PLACE PROCEDURES



- Project Safe Place is a program designed to assist youths in crisis situations. The program works by creating a network of “Safe Places” – businesses and public locations that display the Safe Place sign on their property (illustrated above). Any youth in trouble can enter a location bearing the “Safe Place” sign and request help. The following procedures have been developed to allow TARC employees to play an important role assisting troubled youth in the community by designating TARC coaches as “Safe Places.”
- These procedures do not replace current emergency procedures that pertain to all TARC customers. If any person boards a coach asking for police or medical assistance, radio will be contacted and 911 called. In addition, if a customer seeks Safe Place assistance but is in need of police or medical aid, the appropriate agency will be contacted prior to contacting Project Safe Place.
 1. When a youth boards a transit coach and requests help through “Safe Place,” the operator will activate the Safe Place response by calling the radio. If the youth does not have a fare, the fare will be waived.
 2. The radio operator will notify the nearest Road Supervisor if one is not available, the youth can remain on the coach until one is available, the youth can remain on the coach until one is available. If at any time during this process the youth change his/her mind about using Project Safe Place, TARC employees will not detain them in any manner. The use of Project Safe Place is strictly voluntary.
 3. The Supervisor will meet the coach en route and pick up the youth. The Supervisor is to notify the radio on the time of pick up.

4. The Supervisor will have the radio operator contact Safe Place by telephone at 635-4233, and inform them that they are transporting a youth to the YMCA Safe Place Shelter House at 2400 Crittenden Dr., Louisville, KY 40217.
 5. The Supervisor will remain with the youth until he/she makes contact with a Shelter House staff member. Under no circumstances will the youth be left at the location without contacting Shelter House personnel. The Supervisor will notify radio at the time of drop-off.
- TARC personnel do not need to offer any crisis counseling. Your role is to activate the response and to link the youth with volunteers trained in crisis counseling.
 - If a youth is picked up in Indiana and wants to go to Safe Place, Supervisors are not to bring them across state lines.

1. They are to be taken to:

Clark County Youth Shelter
118 East Chestnut
Jeffersonville, IN 47130

2. Call the coordinator at Indiana Safe Place. The phone number is (812) 284-5229
Please follow the same procedure as used for Kentucky Safe Place.