The Board of Directors of the Transit Authority of River City met on Friday, January 10th, 2020 at 2:00 PM, at the Transit Authority Offices, 1000 West Broadway, Louisville, KY 40203, pursuant to written and electronic notice to all Board Members.

**BOARD MEMBERS PRESENT**
- Mary Morrow
- Mary Margaret Mulvihill
- J.C. Stites
- John Launius
- Alice Houston
- Ted Smith

**BOARD MEMBERS ABSENT**
- Charles Rogers

**QUORUM CALL**
Chair Mulvihill called the meeting to order at ______ P.M.

**SPEAKERS**
Marcellus Mayes, Chair of Metro Disabilities Coalition

Please refer to attachment for details.

**ADOPTION OF MINUTES**
The motion was duly moved, seconded and approved for the October 2019 Board Meeting minutes.

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COMMITTEE REPORTS

FINANCE / ADMINISTRATION

Resolution 2020-01  BID P-2808, ULTRA LOW SULFUR DIESEL (ULSD) FUEL

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC), Ferdinand L. Risco, Jr. to enter into an agreement with Fifth Third Bank our current financial institution to setup, renew and authorize draw downs on a line of credit.

The motion was duly moved, seconded and approved.

Resolution 2020-02  Audit Services

A resolution authorizing the Executive Director/CEO, to enter into an agreement with ELERTS for a three (3) year contract totaling $150,000. Having ELERTS will help TARC to maximize our rider engagement and lower the natural barrier to not report incidents. TARC has a need for ELERTS because it will allow our riders to report incidents to our Police in real time and it will help to resolve problems faster.

The motion was duly moved, seconded and approved.

Resolution 2020-03  TARC Server Hardware

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into negotiations for the provision of Paratransit and Mobility Management

The motion was duly moved, seconded and approved.

Resolution 2020-04  Public Relations & Marketing Contract

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Mosby’s Inc. for Wrecker, Towing, & Recovery Services on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.
Resolution 2020-05 Purchase of Forty five (45) Buses under Contract P-2706

A resolution authorizing the Executive Director/CEO, to enter into an agreement with The Fiscal Firm for a two (2) year contract totaling $336,000. TARC has a need to support growth, driving operational efficiency, and improve financial decision making capability working directly with the Fiscal Firm in developing annual planning that is supported by rolling forecasting and modeling processes, with operational centric drivers being used, and a focus on the ability to develop forecasts around varied financial scenarios and funding contingency plans.

The motion was duly moved, seconded and approved.

Resolution 2020-06 Title VI Program Update

A resolution recognizing Cedric Merlin Powell for his dedication and service in providing pivotal guidance and thoughtful direction through many successful years of operations for the Transit Authority of River City. Cedric Powell served as a Board Member for 15 years, 10 of which were as chairman.

The motion was duly moved, seconded and approved.

Resolution 2020-07 Paratransit & Mobility Management

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Merrick-Kemper for Roof & Gutter Repair Service & Inspection on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

Resolution 2020-08 Authorization for the Additional Furniture Purchase

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Merrick-Kemper for Roof & Gutter Repair Service & Inspection on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

Resolution 2020-09 Donation of Surplus Vehicles
A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Merrick-Kemper for Roof & Gutter Repair Service & Inspection on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

**Resolution 2020-10 Service Changes and Mobile Payment Title VI Evaluation**

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Merrick-Kemper for Roof & Gutter Repair Service & Inspection on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

**Resolution 2020-11 Mary Margaret Mulvihill**

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Merrick-Kemper for Roof & Gutter Repair Service & Inspection on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

**OLD BUSINESS**

Please see the attached customer comments follow up from the October 2019 Board Meeting.

**NEW BUSINESS**

**EXECUTIVE DIRECTOR’S REPORT:**

Mr. Risco presented the Executive Director’s report.

- Mr. Risco provided a monthly and YTD snapshot of the agency.
Safety – 110 total accidents YTD, 20% VLY, 51% FY20 accidents, non-preventable. We continue to focus on our Ride Safe, Drive Safe and Be Safe Program.

On Time Performance – Sept. fixed on-time 83%, up 5pts versus last month. Sept. paratransit on-time 77%, flat versus last month.

Ridership – 906K fixed riders in Sept. (+4% VLM, +1 VLY) 2.6M fixed riders FY20 (-6.2% YTD) 46K paratransit riders in Sept. (-5% VLM, +2% VLY) 142K paratransit riders FY20 (+1% YTD) 2.7M total riders FY20 (-6% YTD)

Marketing – We are focused on downloads of our app. Currently, our app has been downloaded 8,724 times which is a 25% increase from last month. Our social media followers who view the TARC website are up by 50%.

Customer Service – Our call volume is down for fixed route and paratransit. We have our consultant whom is helping us with policies and procedures. Our comments have increased. We have one complaint per 1,000 riders. Sept. average hold time 6:18.

Financial Review: September Month to Date Total Revenue: $7.3M Total Expense $7.6M Net Gain/Loss: $(294K) -4%. Year to Date Total Revenue: $24.1M Total Expense: $23.2M Net Gain/Loss: $922K +4%

CHAIR’S REPORT:

- Chair Mulvihill stated she’s a life-long Louisvillian and has ridden TARC all of her life.
- Remembers when the TARC referendum was passed back in 1974.
- Thanked the TARC Team for their service.

Adjournment:

Adjournment at 2:48 P.M.

_________________________________  ______________
Mary Morrow  DATE
Chair