

Presented: December 11th, 2019

TRANSIT AUTHORITY OF RIVER CITY

BOARD OF DIRECTORS MEETING

October 2019 Board Meeting Minutes

The Board of Directors of the Transit Authority of River City met on Tuesday, October 29th, 2019 at 1:30 PM, at the Transit Authority Offices, 1000 West Broadway, Louisville, KY 40203, pursuant to written and electronic notice to all Board Members.

BOARD MEMBERS PRESENT

Mary Morrow
Mary Margaret Mulvihill
Charles Rogers
J.C. Stites

BOARD MEMBERS ABSENT

Alice Houston
Ted Smith

QUORUM CALL

Chair Mulvihill called the meeting to order at 1:30 P.M.

SPEAKERS

Marcellus Mayes, Chair of Metro Disabilities Coalition, Charlie Sims, TAAC Committee Chair, Michael Brooks, former First Transit Driver

Please refer to attachment for details.

Continued on next page.

ADOPTION OF MINUTES

The motion was duly moved, seconded and approved for the September 2019 Board Meeting minutes.

COMMITTEE REPORTS

FINANCE / ADMINISTRATION

Resolution 2019-50 FY20 Line of Credit

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC), Ferdinand L. Risco, Jr. to enter into an agreement with Fifth Third Bank our current financial institution to setup, renew and authorize draw downs on a line of credit.

The motion was duly moved, seconded and approved.

Resolution 2019-51FY20 ELERTS Software

A resolution authorizing the Executive Director/CEO, to enter into an agreement with ELERTS for a three (3) year contract totaling \$150,000. Having ELERTS will help TARC to maximize our rider engagement and lower the natural barrier to not report incidents. TARC has a need for ELERTS because it will allow our riders to report incidents to our Police in real time and it will help to resolve problems faster.

The motion was duly moved, seconded and approved.

Resolution 2019-52 RFP P-2728 Paratransit & Mobility Management

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into negotiations for the provision of Paratransit and Mobility Management

The motion was duly moved, seconded and approved.

Resolution 2019-53 Wrecker, Towing, & Recovery Services

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension

with Mosby's Inc. for Wrecker, Towing, & Recovery Services on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

Resolution 2019-54 Financial Modeling & Fiscal Improvements

A resolution authorizing the Executive Director/CEO, to enter into an agreement with The Fiscal Firm for a two (2) year contract totaling \$336,000. TARC has a need to support growth, driving operational efficiency, and improve financial decision making capability working directly with the Fiscal Firm in developing annual planning that is supported by rolling forecasting and modeling processes, with operational centric drivers being used, and a focus on the ability to develop forecasts around varied financial scenarios and funding contingency plans.

The motion was duly moved, seconded and approved.

Resolution 2019-55 Cedric Merlin Powell

A resolution recognizing Cedric Merlin Powell for his dedication and service in providing pivotal guidance and thoughtful direction through many successful years of operations for the Transit Authority of River City. Cedric Powell served as a Board Member for 15 years, 10 of which were as chairman.

The motion was duly moved, seconded and approved.

Resolution 2019-56 Roof & Gutter Repair Service & Inspection

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a three (3) year contract with one (1) optional two (2) year extension with Merrick-Kemper for Roof & Gutter Repair Service & Inspection on an on-call, as-needed basis.

The motion was duly moved, seconded and approved.

OLD BUSINESS

Please see the attached customer comments follow up from the October 2019 Board Meeting.

NEW BUSINESS

EXECUTIVE DIRECTOR'S REPORT:

Mr. Risco presented the Executive Director's report.

- Mr. Risco provided a monthly and YTD snapshot of the agency.
 - Safety – 110 total accidents YTD, 20% VLY. 51% FY20 accidents, non-preventable. We continue to focus on our Ride Safe, Drive Safe and Be Safe Program.
 - On Time Performance – Sept. fixed on-time 83%, up 5pts versus last month. Sept. paratransit on-time 77%, flat versus last month.
 - Ridership – 906K fixed riders in Sept. (+4% VLM, +1 VLY) 2.6M fixed riders FY20 (-6.2% YTD) 46K paratransit riders in Sept. (-5% VLM, +2% VLY) 142K paratransit riders FY20 (+1% YTD) 2.7M total riders FY20 (-6% YTD)
 - Marketing – We are focused on downloads of our app. Currently, our app has been downloaded 8,724 times which is a 25% increase from last month. Our social media followers who view the TARC website are up by 50%.
 - Customer Service – Our call volume is down for fixed route and paratransit. We have our consultant whom is helping us with policies and procedures. Our comments have increased. We have one complaint per 1,000 riders. Sept. average hold time 6:18.
 - Financial Review: September Month to Date Total Revenue: \$7.3M Total Expense \$7.6M Net Gain/Loss: \$(294K) -4%. Year to Date Total Revenue: \$24.1M Total Expense: \$23.2M Net Gain/Loss: \$922K +4%

CHAIR'S REPORT:

- Chair Mulvihill stated she's a life-long Louisvillian and has ridden TARC all of her life.
- Remembers when the TARC referendum was passed back in 1974.
- Thanked the TARC Team for their service.

Adjournment:

Adjournment at 2:48 P.M.

Mary Margaret Mulvihill
Chair

Date