

TARC BOARD OF DIRECTORS MEETING



February 2022 Board Meeting Minutes

The Board of Directors of Transit Authority of River City (TARC) met on February 22, 2022 at 1:30 P.M. in person at TARC Board Room, 1000 West Broadway.

Board Members Present

In person:

John Launius
Carla Dearing
Jan Day

Virtual:

Dave Christopher
Gary Dryden
Bonita Black
Ted Smith

Quorum Call

Chair Launius called the meeting to order at 1:38 P.M.

Adoption of Minutes

The motion was duly moved for the January 2022 Board Meeting minutes by Carla Dearing and seconded by Jan Day. The Board of Directors unanimously accepted the January 2022 Board Meeting minutes.

Staff Reports-

Monthly Performance Report

Presented By: Randy Frantz

Due to timing and a full Agenda, we will not present the monthly performance report. Board members are encouraged to ask any questions after reviewing it in their packet. There were no questions.

Update on Financials

Presented By: Tonya Carter

See PDF of December Financials

Monthly Performance Report

Presented By: Randy Frantz

See Powerpoint presentation

- Preparing for FTA comprehensive review, scheduled May 9-12
- Continuing preparations for the FY 2023 Budget
- Total Fixed route operators is at 322, have 376 budgeted
- Total TARC3 operators is at 102, have 120 budgeted
- For January 2022, fixed route and paratransit ridership is down, on time performance is up

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- Fixed route accidents are up and customer service complaints are up on fixed route, but down for paratransit

TARC3 Update

Presented By: Bruce Withers

See Powerpoint presentation

- Since November 2021, more community engagement
- Month to month on time performance has increased since October 2021
- Currently offering sign-on bonuses and employee referral bonuses
- Signed 3 addition sub-contractors to perform TARC3 work starting this month
- Customer complaints has decreased for the month of January

Micromobility Study

Presented By: David Perl, Via Consulting team

See Powerpoint presentation

- Evaluate mobility options
- Identify learnings from mobility projects and programs in peer cities
- Identified gaps between activity-based demand and supply
- Continue advancing remaining study phases by May 2022

Update on Strategic Outcomes

Presented By: Nicole McCleary

- Working on Strategic Planning with Board and Management.
- Completed 2nd workshop
- Working on Mission, Vision and Value Statements

Action Items

Resolution 2022-01 Financial Management Policy

Presented by: Carrie Butler

A resolution adopting updated Financial Management Policy as recommended by the Federal Transit Administration resulting from the Finance Management Oversight Program (FMO) to clarify job titles and responsibilities and to accurately depict our current budget, financial and procurement processes.

The motion was duly moved by Carla Dearing and seconded by Jan Day and approved.

Resolution 2022-05 Human Resources and Payroll Systems

Presented by: Maria Harris

A Resolution authorizing the Executive Director to enter into a contract for an Initial Term of three (3) years with an Option of two (2) one-year terms with ADP for a Payroll and Human Resources Information System over a 5-year period for a total not-to-exceed (NTE) amount of \$902,981.

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The motion was duly moved by Carla Dearing and seconded by Jan Day and approved. Board Member Ted Smith abstained.

Resolution 2022-06 Fluid Management System

Presented by: Geoffrey Hobin

A Resolution authorizing the Executive Director to negotiate and enter into a contract with S & A Systems, Inc. for an Automated Fuel and Fluids Monitoring System for a contract maximum of \$740,000 for a possible ten year term.

The motion was duly moved by Jan Day and seconded by Carla Dearing and approved.

Resolution 2022-07 Capital Assistance Projects

Presented by: Geoffrey Hobin

A Resolution authorizing the Executive Director to file an application with the Department of Transportation, United States of America, for a grant under the Urban Mass Transportation Act of 1964, as amended.

The motion was duly moved by Carla Dearing and seconded by Tawanda Owsley and approved.

Chair's Report

Last month the Board heard comments regarding employees having to use their accumulated leave due to being exposed or contracting COVID, the structure of its agenda, and the deduction of attendance points for those union employees who are unvaccinated who contract or are exposed to COVID and cannot attend work as opposed to those union employees who are vaccinated and have a breakthrough infection who do not have attendance points deducted.

The Board certainly understands the frustration of the changes that COVID has had on us all in every facet of our lives. The Board also appreciates what the employees of TARC do every day in providing transportation services for our community. That being said, the best way that employees can protect themselves against COVID is to get vaccinated. The healthcare experts and professionals have stated that vaccination is a deterrent to getting COVID and alternatively, if COVID is contracted, the serious health risks, including hospitalization, are greatly diminished by being vaccinated. As a result, the differential in the treatment of attendance points is necessary if TARC is going to meet its obligations to the community to provide the best service possible. Accumulated sick leave is a benefit that TARC provides its employees, and unfortunately if someone contracts or is exposed to COVID, then this is precisely a reason for use of such leave. As far as not being able to access accumulated sick leave for five years is a term of the collective bargaining agreement, which I understand is up for renewal this August. I might suggest that this be an item to examine upon contract renewal.

As far as the Board agenda, the public comment period is the time for members of the union, employees and the public to share their comments with the Board. We certainly welcome the feedback, opinions and observations and encourage you to continue to share your thoughts with us.

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Public Comment

Presented by: Pat Mulvihill

Public Comments (via Facebook)

- Has there been any discussion on updates or changes to the fare system as it pertains to the partner passes? It has happened several times that a pass was invalid and the blame game would start between community partner and TARC and no issue was resolved.
- My next concern is the back and forth of support the transit app and other programs to determine time and location of a bus. I am signed up for notifications but it defeats the purpose when the notification doesn't come through until the early hours of the morning for a bus that was a no show in early to mid afternoon.
- I also want to address concerns for passenger safety when the bus takes off before passenger is seated. I have seen so many elderly passengers and myself lose their balance and be placed in danger because the driver wants to take off to stay on schedule. I personally believe passenger safety should trump scheduling concerns.
- Happy February board members! It's great to see that everyone is pushing forward and doing your best to make a positive impact on the community. Keep up the good work!
- When will TARC3 see electronic smart passes will be implemented for its services? I do hope that it is in the plan. It'll be great to make a push on getting the disabled population into the 21st century along with the rest of the abled body passengers.

Lillian Brents, ATU President

My focus is accountability and respect. Address comments from last months meeting and discuss actions with Covid policy. Keep politics out of workplace when talking about vaccinated and unvaccinated.

This month, there were 2 snow storms. First one was a challenge. TARC was not prepared. Members showed up with little direction. Thank you Randy and William for showing up, everyone else did not. You can't treat people differently. Make the people a priority. There is a lack of respect here. This is the only opportunity for the Union to speak for the people. We lost 5 maintenance employees this month. We have new buses, with no training on those buses.

Can you rely on public transit? If you can't, how can our public rely on it?

I want to get to the point where we are proactive. At the labor/management meeting we talked about adjusting attendance policy.

There are 3 subcontractors for MV, I want to know who they are?

I want to re-emphasize respect.

Onto the great things – TARC is celebrating Black History Month.

We have a long way to go when talking about respect and accountability.

Proposed Agenda Items

Executive Director Carrie Butler says next month we will start sending the Finance Committee packet to the full board so there is more time for review before the Board meetings.

Adjournment

Chair Launius made a motion to adjourn at 3:20 p.m. This motion was duly moved by Jan Day and seconded by Tawanda Owsley and approved by the Board.



John Launius, Chair

3/22/22
Date