

TRANSIT AUTHORITY OF RIVER CITY

BOARD OF DIRECTORS MEETING

January 2020 Board Meeting Minutes

The Board of Directors of the Transit Authority of River City met on Friday, January 10th, 2020 at 2:00 PM, at the Transit Authority Offices, 1000 West Broadway, Louisville, KY 40203, pursuant to written and electronic notice to all Board Members.

BOARD MEMBERS PRESENT

Mary Morrow
Mary Margaret Mulvihill
J.C. Stites
John Launius
Alice Houston
Ted Smith

BOARD MEMBERS ABSENT

Charles Rogers

Executive Director called for elections for the positions of Chair and Vice Chair. Meeting paused for recess at 2:26PM.

Alice Houston announced slate of Chair Mary Morrow and Vice Chair John Launius. Vote was unanimous.

QUORUM CALL

Chair Morrow called the meeting to order at 2:34P.M.

SPEAKERS

Marcellus Mayes, Chair of Metro Disabilities Coalition: discussing complaint system of TARC3: still not in a timely manner
Using fare box money instead of raising Louisville taxes

Charles Simms: No longer meeting bi-monthly, will begin to meet once a month.
Suggested that we start a TARC3 newsletter to keep everyone informed

Continued on next page.

Mr. Wilson: Keep 18 the way it was and not split it to the 28 and the 10

Please refer to attachment for details.

ADOPTION OF MINUTES

The motion was duly moved, seconded and approved for the October 2019 Board Meeting minutes.

COMMITTEE REPORTS

FINANCE / ADMINISTRATION

Resolution 2020-01 BID P-2808, ULTRA LOW SULFUR DIESEL (ULSD) FUEL

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a contract with the lowest responsive, responsible bidder for the purchase of Ultra Low Sulfur Diesel (ULSD) Fuel.

The motion was duly moved by Alice Houston, seconded by JC Stites and approved.

Resolution 2020-02 Audit Services

A resolution authorizing the Executive Director to enter into a contract with Crowe Horwath LLP for Audit Services.

The motion was duly moved by JC Stites, seconded by Ted Smith and approved.

Resolution 2020-03 TARC Server Hardware

A resolution authorizing the Executive Director/CEO to issue a Not-to-Exceed purchase order to Volta for the amount of \$265,905.10.

The motion was duly moved by JC Stites, seconded by Ted Smith and approved.

Resolution 2020-04 Public Relations & Marketing Contract

A resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a contract with NIMBUS for Public Relations and Marketing

services. JC Stites requests that names of the company in question are released prior to the meeting for the ability to research on member's own time.

The motion was duly moved by Ted Smith, seconded by JC Stites and approved.

Resolution 2020-05 Purchase of Forty five (45) Buses under Contract P-2706

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to place an order through TARC's existing five-year contract with the Gillig Corporation for forty five (45) 40' low-floor diesel buses, at a not-to-exceed price of \$21,593,745.

The motion was duly moved by Alice Houston, seconded by John Launius and approved.

Resolution 2020-06 Title VI Program Update

A resolution where new Federal Transit Administration requirements and guidelines for Federal Transit Administration recipients, Circular FTA C 4702.1B, TARC has updated its 2019 Title VI Program and related major service and fare change policies that address potential impacts of service and fare changes on minority and low income populations

The motion was duly moved by JC Stites, seconded by Ted Smith and approved.

Resolution 2020-07 Paratransit & Mobility Management

A Resolution authorizing the Executive Director/CEO of the Transit Authority of River City (TARC) to enter into a contract for the provision of Paratransit and Mobility Management.

Alice Houston suggested having background information on potential contract company prior to the meeting for research.

The motion was duly moved by JC Stites, seconded by Alice Houston and approved.

Resolution 2020-08 Authorization for the Additional Furniture Purchase

A Resolution authorizing the Executive Director to purchase additional office furniture from Kimball Office Furniture through Kentucky Master Agreement number MA 7581700000767 in the amount of \$42,322.96, increasing the not-to-exceed amount to \$391,953.96.

The motion was duly moved John Launius, seconded by Alice Houston and approved.

Resolution 2020-09 Donation of Surplus Vehicles

A Resolution authorizing the Executive Director to donate two (2) surplus 12-passenger vans to the Salvation Army of Louisville (SAL) to provide transportation to clients in that organization's Dismas House Reintegration programs.

The motion was duly moved by JC Stites, seconded by Ted Smith and approved.

Resolution 2020-10 Service Changes and Mobile Payment Title VI Evaluation

A Resolution that Transit Authority of River City (TARC) is implementing the new Bus Rapid Transit (BRT) and related service changes on Dixie and Preston corridors in January 2020 and TARC is implementing the mobile fare payment option for its customers on January 13th 2020.

The motion was duly moved JC Stites, seconded by Alice Houston and approved.

Resolution 2020-11 Mary Margaret Mulvihill

A resolution recognizing Mary Margaret Mulvihill for her important guidance and servant leadership through many successful years of service as a board member for the Transit Authority of River City.

The motion was duly moved by JC Stites, seconded by Alice Houston and approved.

OLD BUSINESS

Please see the attached customer comments follow up from the October 2019 Board Meeting.

NEW BUSINESS

EXECUTIVE DIRECTOR'S REPORT:

Mr. Risco presented the Executive Director's report.

- Mr. Risco provided a monthly and YTD snapshot of the agency.
 - Safety – 198 total accidents YTD, 20% VLY. 52% FY20 accidents, non-preventable. Dec is the highest accident/ incident month for transit agencies. TARC was able to promote best practices which resulted in reduction of preventable accidents and transported injuries. We continue to focus on our Ride Safe, Drive Safe and Be Safe Program.

- On Time Performance – Dec fixed on-time 83%, -2 pts versus last year. Dec para on-time 75%, -2 pts versus last month. Paratransit negotiations underway.
- Ridership – 694K fixed riders in Dec -16% VLM -8% VLY. 5.1M fixed riders FY20, -7% YTD. 43K paratransit riders in Dec -12% VLM Flat % VLY. 284K paratransit riders FY20, +2% YTD 5.4M total riders FY20, -6% YTD
- Communications – 11,394 total app downloads 1,635 app downloads in last 2 months. 12,122 total SM followers: 50% Facebook, 34% Twitter, 9% Instagram, 7% LinkedIn. 23K users in Dec, +177% VLY 162K users YTD, +194% VLY. Upcoming Events: Mobile Ticketing Launch 1/13 and KBT Conference 1/15 to 1/17
- Customer Service – Our call volume is down for fixed route and paratransit. We have our consultant whom is helping us with policies and procedures. Our comments have increased. We have one complaint per 1,000 riders. Dec. average hold time 00:05:44. Decreased .36 hold time VLM
- Financial Review: December Month to Date Total Revenue: \$5.8M Total Expense \$7.3M Net Gain/Loss: \$(1.5M) -21%. Year to Date Total Revenue: \$37.8M Total Expense: \$38.5M Net Gain/Loss: \$678K -2%

CHAIR'S REPORT:

- Just appointed (No report given)

Adjournment:

Adjournment at 3:55 P.M.