

TARC BOARD OF DIRECTORS MEETING



Meeting Notice:

Pursuant to KRS 96.A, the TARC Board of Directors is to meet monthly. The next meeting will be held at:

**TARC's Headquarters, Board Room
1000 W. Broadway, Louisville, KY 40203**

Tuesday, February 28, 2023 at 1:30 p.m.

Alternately, members of the public and/or TARC staff may watch a livestream of the meeting by going to www.facebook.com/ridetarc the livestream will be at the top of the page; No Facebook account is needed. Public comments may be submitted in the chat feature, please include your name in the chat.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Ashlie Woods at 502.561.5108. Requests made as early as possible will allow time to arrange accommodation.

TARC BOARD OF DIRECTORS MEETING

Agenda – February 28, 2023



I.	Quorum Call/Call to Order	Carla Dearing	1:30
II.	Approval of January Meeting Minutes	Board of Directors	1:35 – 1:40
III.	Staff Reports and Presentations		
	a. Presentation on Agency Safety Plan Health & Safety Committee	Christina Hazen	1:40 – 2:10
	b. TARC Monthly Performance Report	Staff	
	c. December Financial Statements	Tonya Carter	
IV.	Action Items and Presentations for the Board Meeting		2:10 – 2:35
	a. Resolution 2022-15 – Amendment -1 Drug/Substance and Testing Services (Concentra contract)	Melissa Fuqua	
	b. Resolution 2023-02 Fifth Third Authorized Signer	Matt Abner	
	c. Resolution 2022-13 Amendment 1 Additional Authority for Purchase of Fare Media and Farebox Parts (RFP P-2662)	Matt Abner	
V.	Old Business		
VI.	New Business		
VII.	Closed Session		
VIII.	Committee Report	Carla Dearing	2:35 – 2:40
IX.	Public Comment	Pat Mulvihill	2:40 – 2:50
X.	Proposed Agenda Items	Carrie Butler	2:50 – 2:55
	a. Mobile Ticketing		
	b. Marketing, Creative and Government Affairs Services		
	c. Architecture, Engineering Environmental and Planning ID/IQ		
	d. On-Board ITS		
XI.	Adjournment	Carla Dearing	3:00

TARC BOARD OF DIRECTORS MEETING



January 24, 2023 Board Meeting Minutes

The Board of Directors of Transit Authority of River City (TARC) met on January 24, 2023 at 1:30 P.M. in person at TARC Board Room, 1000 West Broadway.

Board Members Present

In person:

Carla Dearing
Jan Day

Virtual:

Bonita Black
Gary Dryden
Ted Smith
Tawanda Owsley

Quorum Call

Vice Chair Carla Dearing called the meeting to order at 1:31 P.M.

Adoption of Minutes

The motion was duly moved for the December 13, 2022 Board Meeting minutes by Carla Dearing. The motion was duly moved by Tawanda Owsley and seconded by Jan Day. The Board of Directors unanimously accepted the December 2022 Board Meeting minutes.

Staff Reports and Presentations

Broadway all the Way -Metro Louisville – Presented by Mike King

- Rethinking the Broadway Corridor – 6 miles
- TARC is in the forefront of the planning
- Federal Money - \$5 Million awarded – 3-year time line
 - 1 Creating a unified Vision for Premium Transit
 - 2 Shovel Ready Plans to Implement
 - 3 Strategic Transit Enhancements along Baxter & Bardstown Road

Questions from Carla Dearing: Where does our grant effort end and our planning and spending on planning begin? What do we have to do to match up with that?

- Grant Agreement with FTA settled on moving forward with TARC being the designated recipient of the funds.
- Memorandum of Agreement between TARC and Metro Louisville to work out the details.
- Jointly request RFP for consulting and construction services to do the work.
- State controls Broadway and KYTC was involved from the beginning.
- Project should move along quickly due to the limited number of land acquisitions needed.
- Fiscal Year 2024 for a start
- May not take a full 3 years to complete

TARC BOARD OF DIRECTORS MEETING



Highlights since last Board Meeting

Presented by Executive Director, Carrie Butler

- Honored Anita Walker -Assisted elderly passenger who needed assistance to get home safely.
- 51st Annual Motorcade Honoring Martin Luther King, Jr.
- KYTC to Celebrate the Raise Grant for major infrastructure allocations

Monthly Performance Report

- December Ridership - Presented by John Hancock
- Safety – Presented by Shawn McWhorter
- December Customer Service -Presented by Anna Cooper
- TARC 3 Operating Staff – Presented by Jennifer Miles

See PowerPoint of the numbers

Service Adjustments

Presented by: Executive Director Carrie Butler

- Positive changes to our routes
- The route changes have been pushed to take effect in August for a smoother transition due to several factors including the Public feedback.

Carla Dearing mentioned changes were posted on social media

- The January schedule was posted and may have contained a few references to these changes as well.

Carla Dearing had a question regarding Doss High School and other route changes.

- Aida Copic confirmed, they are included with changed services

Gary Dryden question: what can the board do with the comments regarding Title VI Service and Equity analysis.

- Board has the oversight with the Public Comment period and the result of the Title VI service equity analysis
- Board reviews the collected information and public comment and determines if the changes are warranted or not.

Update on Financials

Presented by: Tonya Carter

See PDF of the November Financial Statement

Carla Dearing asked about the 2024 Budget Process

- Matt Abner shared the process is the in works with meetings scheduled throughout February, Board participation will begin in March.

TARC BOARD OF DIRECTORS MEETING



Action Items

RESOLUTION 2023-01 TARC Tomorrow – Long Range Plan

A Resolution requesting the approval of TARC Tomorrow – Long Range Plan.

The motion was duly moved by Carla Dearing, motion to adopt by Bonita Black seconded by Ted Smith and approved by the Board.

Subcommittee Reports

Finance Committee Update

Presented by: Carla Dearing, Chair of Subcommittee

Nothing new to add.

Strategic Planning & Technology Update

Presented by: Ted Smith, Chair of Subcommittee

Shared about addressing the long-term financial structure and balance of the agency.

Human Resources Committee Update

Presented by: Tawanda Owsley

No report

Customer Service Committee Update

Presented by: Jan Day, Chair of Subcommittee

No report

Public Comment

Presented by Pat Mulvihill

At this time no public comments have been received on line.

Public Comment Preamble: The TARC Board values hearing from its customers, TARC employees and public at large. This Board will not respond in this meeting to any comments made at this time. However, TARC will post a response on TARC's website regarding the comments made by the following meeting. In addition, the TARC Board may assign the feedback or comments to be further examined by its subcommittees and, if warranted, further addressed by TARC.

December Public Comments and responses are posted on our website.

TARC BOARD OF DIRECTORS MEETING



Antonio Wilson (In Person)

Mr. Wilson would like for TARC to look into seat belts on TARC buses. The drivers have seat belts. What does the Board think about it? He would also like TARC to look into more bus stops and put them where the connections would be easier for the customers. Mr. Wilson would also like TARC to look into more drivers because it is always difficult to have to call and confirm if the buses are running.

Facebook

These came in via Facebook after the public comment period, just before the meeting

ended: Due to lack of leadership and consistency demonstrated by tarc administrator staff, On time performance and attendance are all ways going to be an issue. CARRIE does not value the employees at TARC. Last year, 50 grievances filed already 5 grievances for the start of the new year. It is still a lot of Retalitory behavior from her and tarc staff that the employee experiences every day... Pat Mulvihill is rude and disrespectful to everyone who has to interact with him at TARC. Tarc can't afford his disrespect.. change in leadership is needed to move tarc forward in a positive way. Carrie Eliminate jobs and shifts is not working together. It's a Abuse of leadership and Bullying employees... HELP

HELP - Sunshine Lilly

- Please make bus shelters celebrated again! Moving shelters from warm lit spaces to poles in parking lots is an affront to all the hard work we did to make the street rider friendly. People park in our stops routinely. I have to put orange cones out to make drivers wake up. - Debra Richards Harlan

Proposed Agenda Items

- Amendment to Substance Abuse to Concentra Plan
- March and April will have several actions

Adjournment

Vice Chair Carla Dearing made a motion to adjourn at 2:37 p.m. This motion was duly moved by Jan Day seconded by Tawanda Owsley and approved by the Board.

Carla Dearing, Vice Chair

Date

TARC'S HEALTH & SAFETY COMMITTEE

PRESENTATION TO TARC BOARD OF DIRECTORS

FEBRUARY 28, 2023

WHAT WE HAVE ACCOMPLISHED

- Assisted with TARC's Health Fairs
 - Ensured proper COVID protocols were being followed
 - Urged employees to get vaccinated
 - Ensured PPE was readily available
- Safety signage put up throughout TARC facilities
 - Pedestrian Crosswalk
 - Safety Lines
 - Inclement weather signage

WHAT WE HAVE ACCOMPLISHED (CONT.)

- Requested, and got approved, the conversion of two single-stall restrooms into gender-neutral restrooms
 - Plans in place to have this done at all TARC locations
- Assisted with TARC's Agency Safety Plan
 - Members help review the plan for any necessary changes
- Created a Health or Safety Concern Form
 - Allows employees to report anonymously on health or safety concerns

WHAT WE HAVE ACCOMPLISHED (CONT.)

- TRIMARC
 - TARC was able to work with TRIMARC to get free assistance to broken down buses on busy freeways/expressways. TRIMARC will bring a truck to the accident that will divert traffic away from the bus to keep our operators and mechanics safer
- Volunteer activities to boost morale
 - Raffles
 - Giveaways
 - Day of Thankfulness

DAY OF THANKFULNESS

THE HEALTH & SAFETY COMMITTEE RAISED MONEY TO HELP GIVE A LITTLE SOMETHING BACK TO THE EMPLOYEES



BIKES OR BUST AND BOXES OF LOVE

THE HEALTH & SAFETY COMMITTEE WORKED WITH THE LOCAL ATU TO HELP DELIVER BICYCLES AND BOXES OF FOOD TO UNDERPRIVILEGED FAMILIES IN LOUISVILLE

Bikes or Bust 2021



Boxes of Love 2021



HEALTH FAIRS AND RAFFLES

THE HEALTH & SAFETY COMMITTEE PARTICIPATED IN THE ANNUAL HEALTH FAIR AND HELD A RAFFLE TO WIN SOME AWESOME PRIZES!



Health & safety committee members



Ashley Cosby



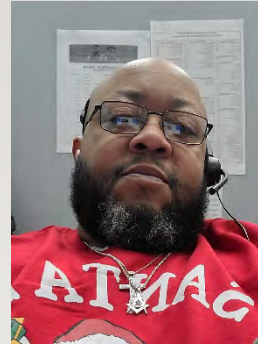
Ian Simpson



Kim Hurrigan



Larry Ozumi



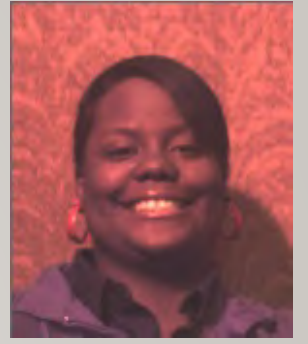
Marcus "Todd" Presley



Suzanne Ruark



Christina Hazen



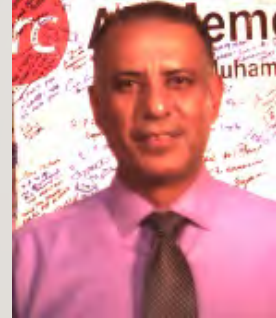
Dee Williams



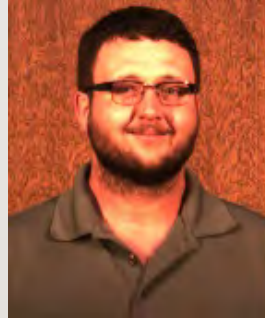
Stacey Watkins



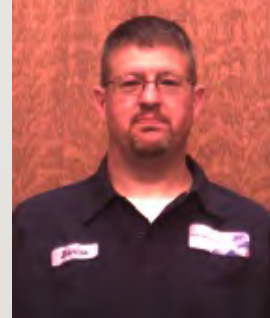
Brad Henson



Ali Bader



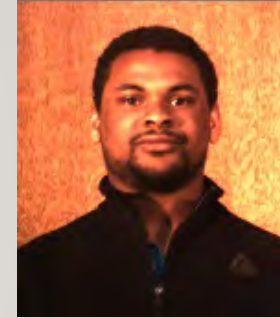
Chris Cain



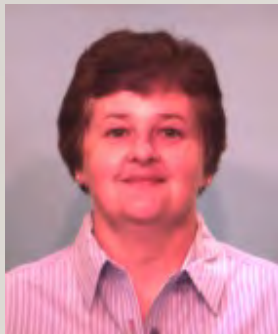
Donnie McCubbins



Kim Hazard



Monti Jackson



Renie Glenn



Richard Bailey



Teven Tidwell



Theo Hamilton



BOARD OF DIRECTORS
FEBRUARY 28, 2023

FEBRUARY OPERATIONAL UPDATE





HIGHLIGHTS

SINCE THE LAST BOARD MEETING ...

- Celebrated Black History Month with 4th annual #SaveaSeat campaign honoring Rosa Parks and local African American leaders
- Received final submissions for TARC's 23rd annual student Design-a-Bus contest with this year's partner organization the LFPL
- Assistant Director of Planning, Burcum Keeton, joined the Bingham Fellows Class of 2023!
- Welcomed three new Coach Operator trainees to the TARC Team
- Held TARCNOW! Event, introducing staff to their role in making the 2023 Strategic Plan a success





JANUARY RIDERSHIP

FIXED ROUTE

Monthly

480K

+ 16.0% VLM
+ 29.6% VLY

YTD

3.37M

PARATRANSIT

Monthly

27.2K

+6.8% VLM
+25.1% VLY

YTD

188.5K

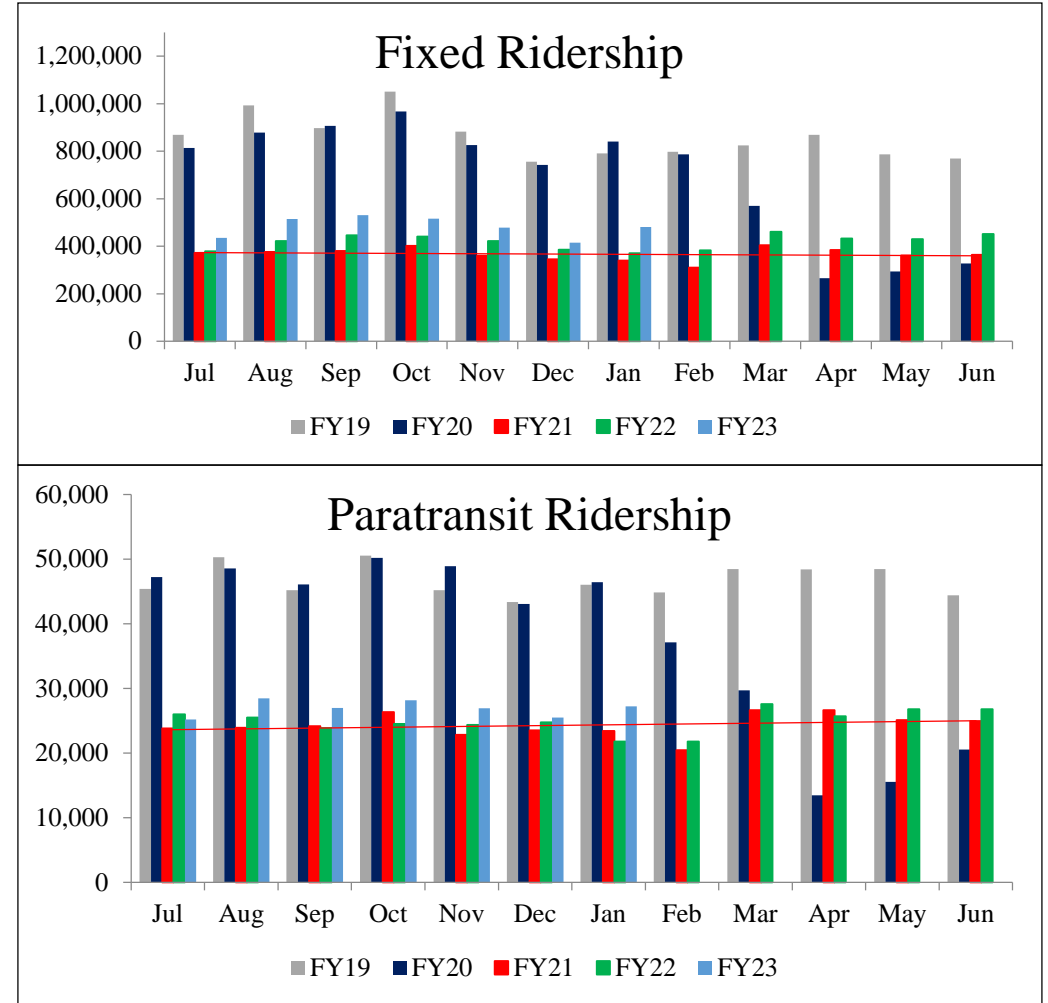
COMBINED

This Month Last Year

392,551

This Month, This Year

507,937



-33% VLY



SAFETY

SAFETY PREVENTABLE ACCIDENTS

Monthly

14

+75%VLM
+27% VLY

YTD

92

-36% VLY

SAFETY ACCIDENTS TOTAL

Monthly

26

+8% VLM
-36% VLY

YTD

198

-42% VLY

PREVENTABLE ACCIDENTS / 100K MILES

Monthly

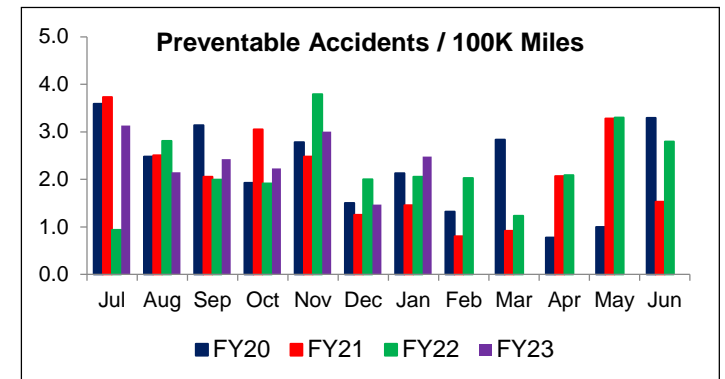
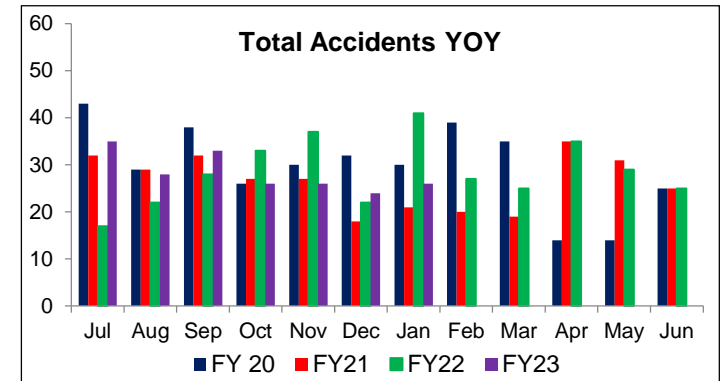
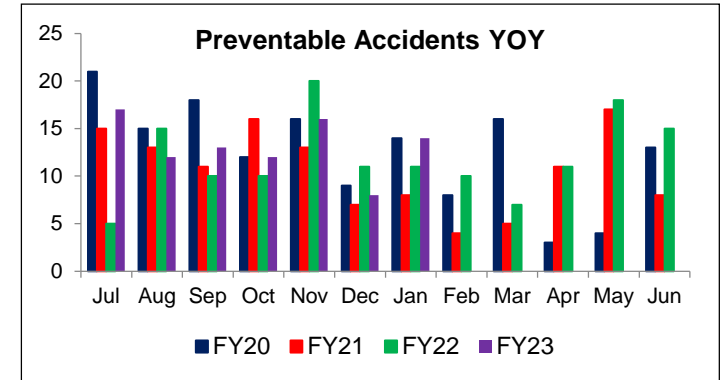
2.5

+67%VLM
+19% VLY

YTD

2.4

+9% VLY





JANUARY ON-TIME PERFORMANCE

FIXED ROUTE

Monthly

78%

+5% VLM
-3% VLY

YTD

76%

PARATRANSIT

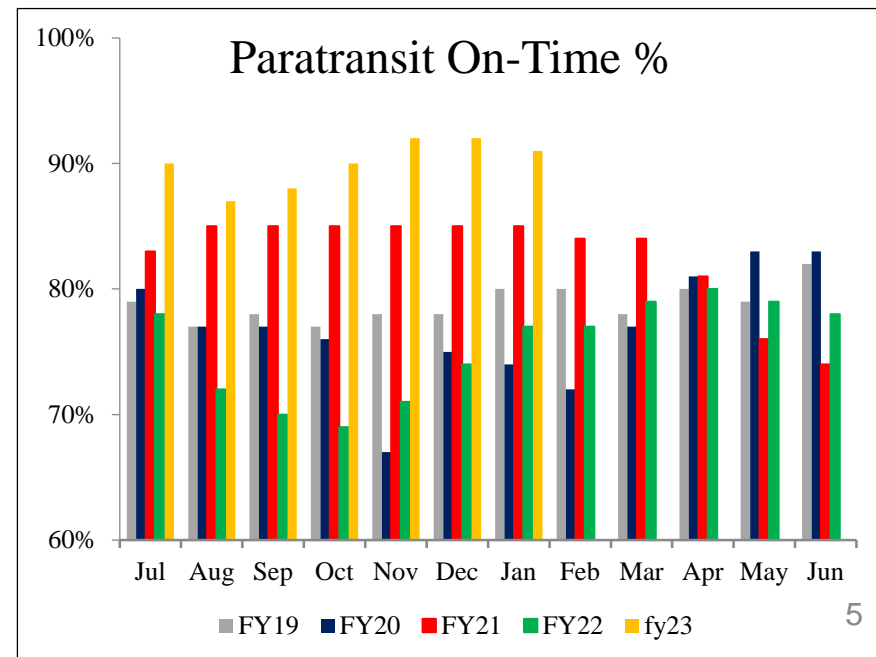
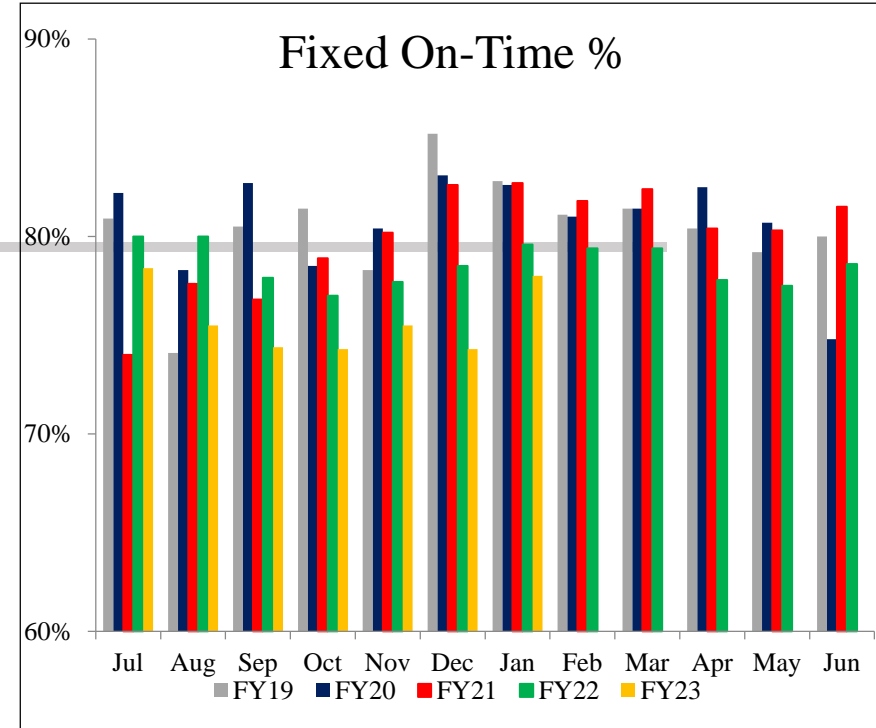
Monthly

91%

-1% VLM
+1% VLY

YTD

90%





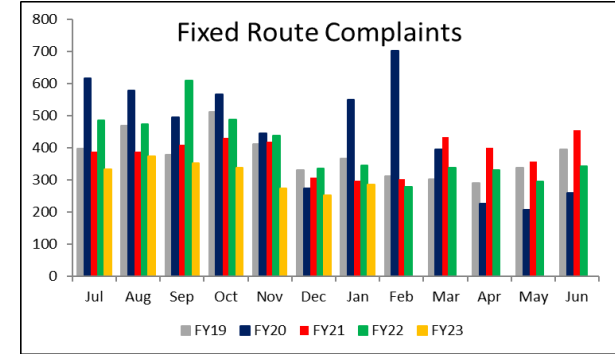
JANUARY CUSTOMER SERVICE COMPLAINTS

FIXED ROUTE

Monthly YTD

285 13% VLM **2.2K** -30% VLY

-17% VLY

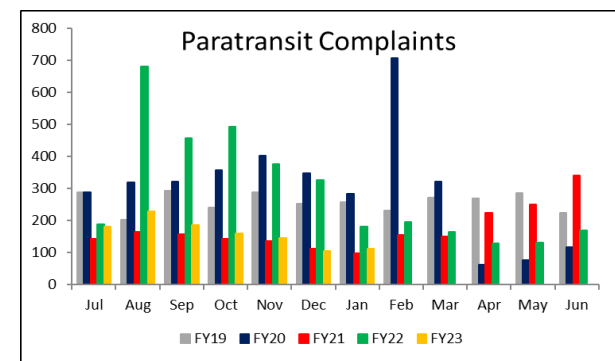


PARATRANSIT

Monthly YTD

113 8% VLM **1.1K** -59% VLY

-38% VLY

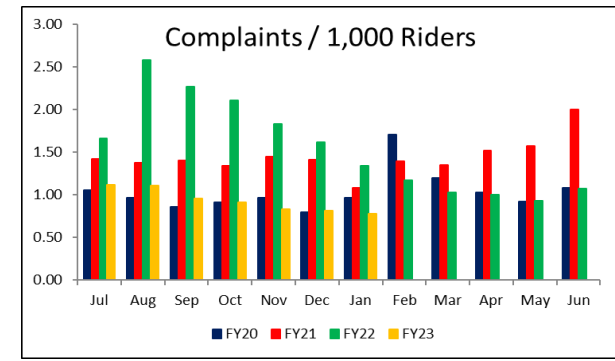


COMPLAINTS / 1,000 RIDERS

Monthly YTD

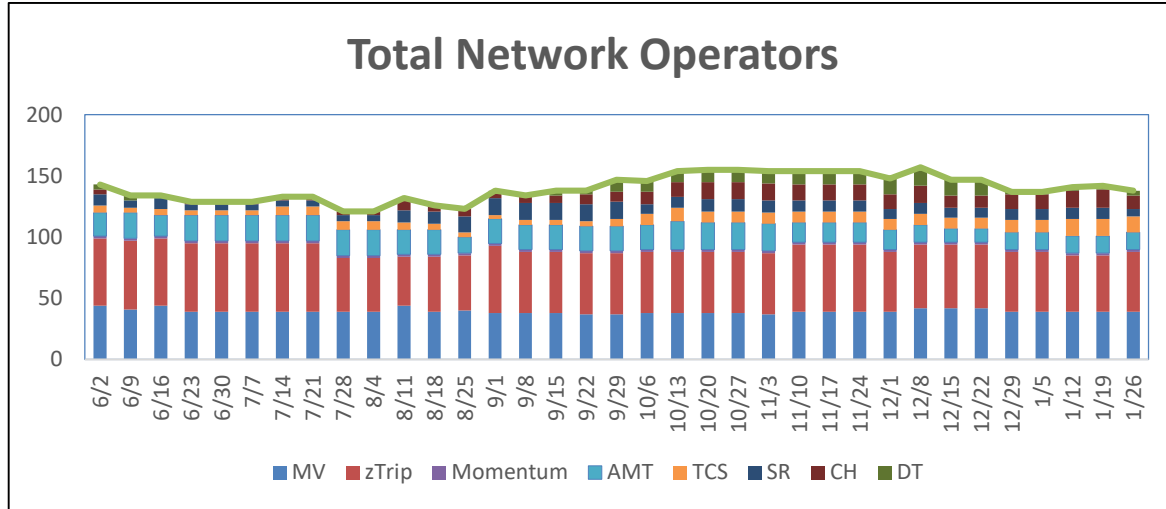
.78 -4% VLM **.93** -52% VLY

-42% VLY





TARC3 (PARATRANSIT) OPERATOR STAFFING



Total Network Headcount to Date: 153 (+47% from January 2022)

Operator Updates

- 153 total operators
- Multiple training classes began throughout month; 14 total trainees

Operator Counts

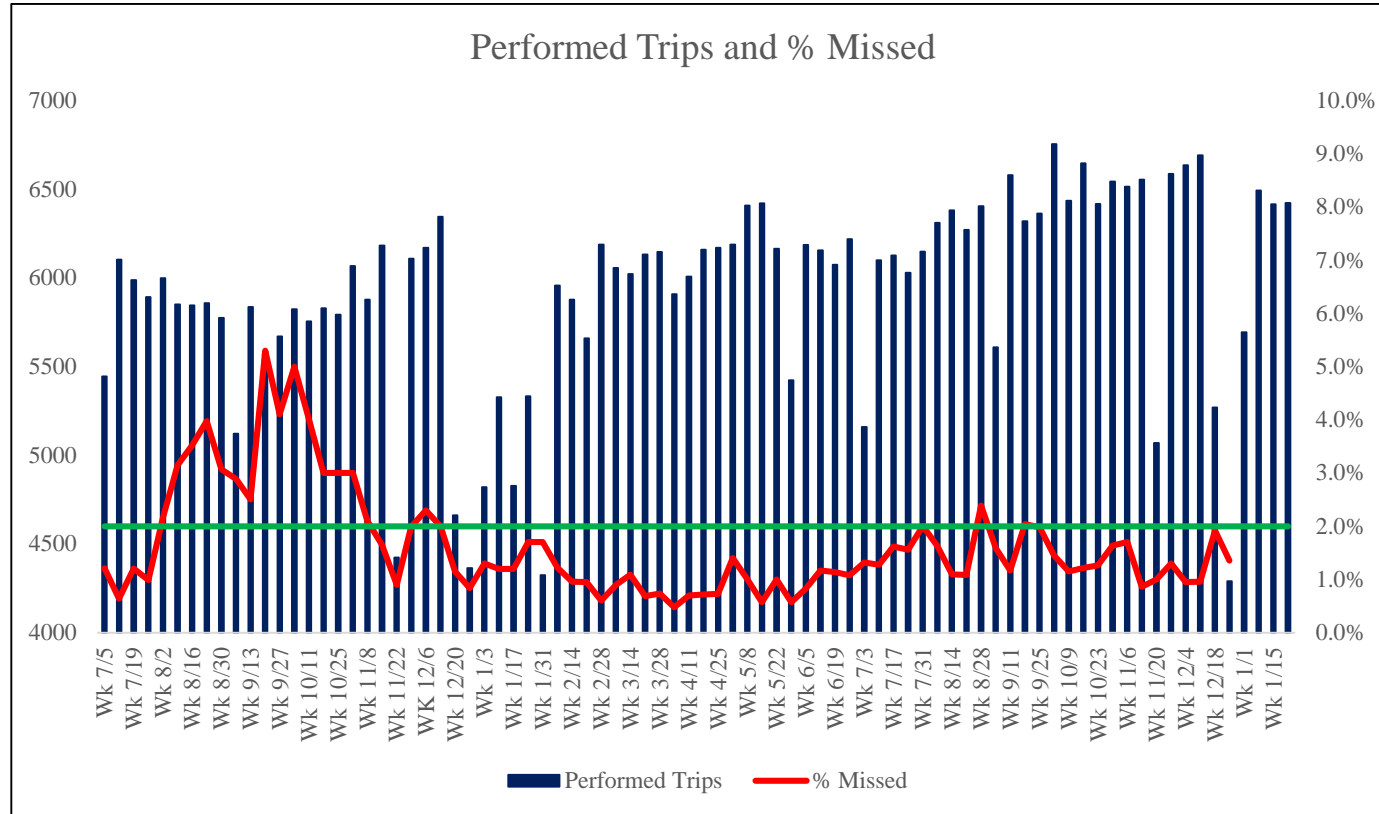
MV Transportation – 37
zTrip – 55
Alpha Medical – 18
Choice Medical – 17
Diversity Medical – 4
Transport Care – 13
SilverRide – 7
Momentum - 2

Week of 1/22 Recruiting Efforts

- Candidate outreach: 12
- Telephone screens from outreach: 12
- Interviews scheduled: 7



MV WEEKLY PERFORMANCE



% Missed Trips

January 2023 Missed Trips: 0.81%

Wk. 1/22: 0.97%



MV LIQUIDATED DAMAGES

PARATRANSIT

Monthly

YTD

\$22.9K

+20% VLM
-75% VLY

\$431.6K

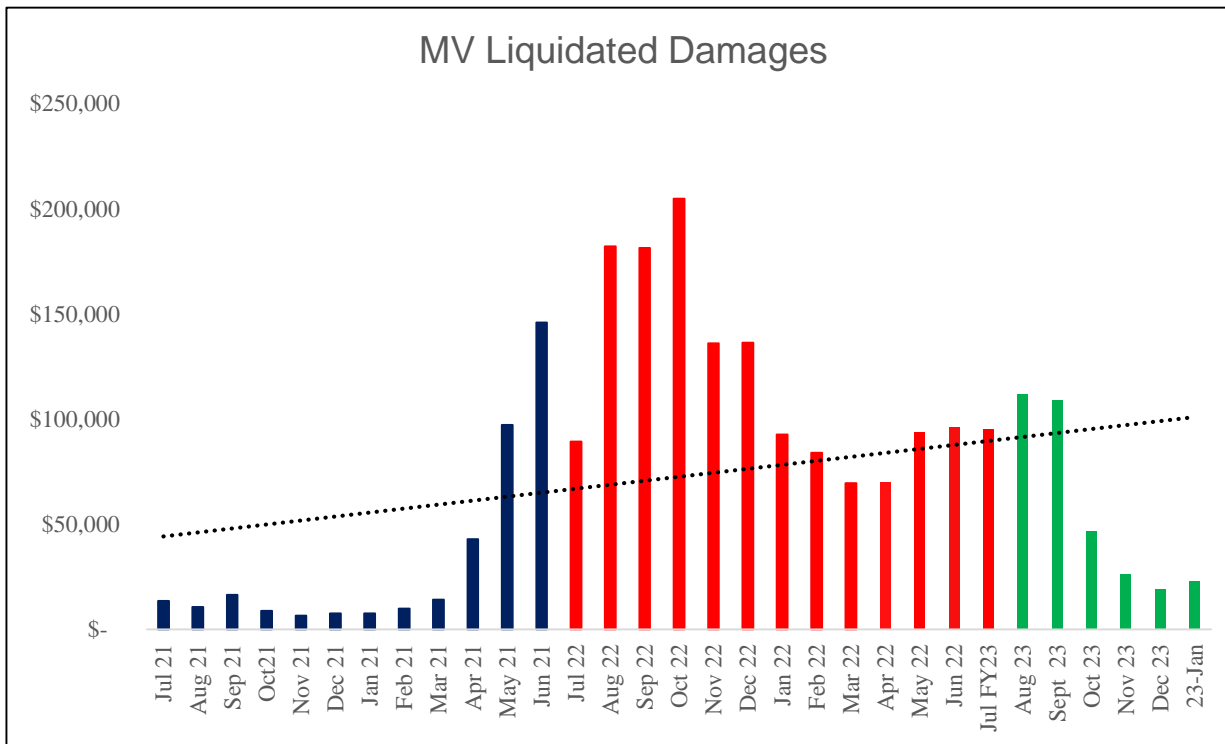
-59% VLY

Monthly Details

\$11.8K (52%), Late Trip, > 30 mins late

\$6K (26%), On Time, < 93%

\$5K (22%), Missed Trips



Types of Penalties:

Missed Trip

Late Trip

On-Time Performance

Excessive Trip Length

Customer Complaints

Compromised Safety

Maintenance



FEBRUARY BOARD OF DIRECTORS UPDATE

February 28, 2023

**TARC Board of Directors
Financial Summary
December 2022, Fiscal Year 2023**



Current Month Revenues Compared to Budget

Total Operating Revenues are under budget \$54,529 (pg. 2, line 9) due to most revenues being under budget. Total Non-Operating Revenues (Subsidies) are over budget \$351,971 (pg. 2, line 16) mainly due to applying more Federal Reimbursement Funds-FTA due to Operating Expenses being over budget and Operating Revenues being under budget. Total Capital Contributions are under budget \$1,274,747 (pg. 2, line 25) mainly due to timing of Facility Rehab & Info System projects. Total Revenues with Capital are under budget \$977,305 (pg. 2, line 27) as mentioned in the above.

Current Month Expenses Compared to Budget

Total Operating Expenses are over budget \$297,442 (pg. 2, line 41) mainly due to retro pay back to September 2020 being paid out for the Collective Bargaining Agreement and offset by Purchased Transportation being under budget \$389,550 (pg. 2, line 38). Total Capital Expenses are under budget \$18,426 (pg. 2, line 48) compared to budget. Total Expenses with Capital are over budget \$279,016 (pg. 2, line 50) due to Operating Expenses being over and offset by Depreciation Expenses being under Budget.

Current Month Actual Summary

Total Operating Revenues are \$648,981 (pg. 2, line 9) and Total Operating Expenses are \$9,102,543 (pg. 2, line 41) bringing the net to an unfavorable balance of \$8,453,561 before Subsidies are applied. After applying Subsidies \$8,453,561 (pg. 2, line 16) the net is balanced for the current month before Capital Contributions and Capital Expenses are applied.

YTD Revenues Compared to Budget

Total Operating Revenues are over budget \$449,692 (pg. 2 line 9) mainly due to most Operating Revenues being over budget. Total Non-Operating Revenues (Subsidies) are under budget \$3,503,389 (pg. 2, line 16) mainly due to applying less Federal Reimbursement Funds-FTA due to Operating Expenses being under budget. Total Capital Contributions are under budget \$3,540,586 (pg. 2, line 25) mainly due to timing of Facility Rehab and Info System projects. Total Revenues with Capital are under budget \$6,594,284 (pg. 2, line 27) mainly due to applying less Subsidies and Capital Contributions.

YTD Expenses Compared to Budget

Total Operating Expenses are under budget \$3,053,697 (pg. 2, line 41) mainly due to all expenses being under budget except Direct Labor, Fringe & Benefits and Utilities. Total Capital Expenses are over budget \$6,156 (pg. 2, line 48) compared to budget. Total Expenses with Capital are under budget \$3,047,541 (pg. 2, line 50) due to Operating Expenses being under budget.

YTD Actual Summary

Total Operating Revenues are \$4,336,979 (pg. 2, line 9) and Total Operating Expenses are \$48,506,048 (pg. 2, line 41) bringing the net to an unfavorable balance to \$44,169,069 before Subsidies are applied. After applying Subsidies of \$44,169,068 (pg. 2, line 16) the net unfavorable balance is \$1 (pg. 2, line 53) for year-to-date before Capital Contributions and Capital Expenses are applied. This can also be seen on page 8 in your Financial Statement packet.

Operating Summary

Overall after applying the Subsidies the unfavorable balance for the year-to-date on the Statement of Revenues – Expenses is \$1 (pg.2, line 53) before applying the MTTF Revenue receipts. December budgeted MTTF receipts for revenue deposits is under budget \$1,230,566 (pg. 7) year-to-date. We currently have an unfavorable balance before capital year-to-date of \$1,230,567 (pg. 8) due to the MTTF revenue deposits being under budget. MTTF Net Profit Fees are under \$1,359,784 (pg. 7) and Employee Withholdings are up \$1,510,074 (pg. 7) year-to-date compared to last year.

Statement of Revenue - Expenses - with Capital Contributions

December 2022, Fiscal Year 2023



Description	FY23 Total Budget	Current Month			Fiscal Year-to-date			
		Actual	Budget	Over budget (Under budget)	Actual	Budget	Over budget (Under budget)	Percentage Remaining
Revenues								
1 Passenger Fares	4,464,920	350,223	370,428	(20,205)	2,526,365	2,200,059	326,306	43.42%
2 Paratransit Fares	840,866	71,826	86,308	(14,482)	482,805	461,263	21,542	42.58%
3 Special Fare Revenues (UofL, UPS and etc)	1,535,891	135,777	139,243	(3,466)	761,677	767,945	(6,268)	50.41%
4 Comp Specials	0	0	0	0	0	0	0	0.00%
5 Advertising Revenue	650,000	54,167	54,166	1	325,000	325,000	0	50.00%
6 Other Agency Revenues	213,300	29,349	49,200	(19,851)	194,515	108,020	86,495	8.81%
7 Total Recoveries-Insurance	50,000	7,640	4,166	3,474	46,617	25,000	21,617	6.77%
8								
9 Operating Revenues	7,754,977	648,981	703,511	(54,529)	4,336,979	3,887,287	449,692	44.07%
10								
11 MTF Contributions- Federated	59,696,312	4,783,803	4,783,803	0	30,630,626	30,630,626	0	48.69%
12 Local Government Funds - MTF	1,186,680	0	140,990	(140,990)	657,364	593,340	64,024	44.60%
13 Federal Reimbursement Funds - FTA	33,031,313	3,361,379	2,868,418	492,961	12,264,319	15,815,608	(3,551,289)	62.87%
14 State Government Funds	1,276,642	308,379	308,379	0	616,759	632,883	(16,124)	51.69%
15								
16 Total Non-Operating Revenues	95,190,947	8,453,561	8,101,590	351,971	44,169,068	47,672,457	(3,503,389)	53.60%
17								
18 Total Revenues Before Cap Contributions	102,945,924	9,102,543	8,805,101	297,442	48,506,046	51,559,744	(3,053,698)	52.88%
19							(3,053,698)	
20 Local Government Funds - MTF, Cap	6,813,860	5,718	314,534	(308,816)	382,676	1,189,308	(806,632)	94.38%
21 Federal Reimbursement Funds - FTA, Cap	28,492,408	247,955	1,213,886	(965,931)	1,745,720	4,491,709	(2,745,989)	93.87%
22 State Government Funds, Cap	0	0	0	0	12,035	0	12,035	0.00%
23 Other Agencies Revenue, Cap	0	0	0	0	0	0	0	0.00%
24								
25 Total Capital Contributions	35,306,268	253,673	1,528,420	(1,274,747)	2,140,431	5,681,017	(3,540,586)	93.94%
26								
27 Total Revenues	138,252,192	9,356,216	10,333,521	(977,305)	50,646,477	57,240,761	(6,594,284)	63.37%
28								
29								
Expenses								
30								
31								
32 Labor	31,366,902	3,325,971	2,505,365	820,606	16,138,884	15,439,036	699,848	48.55%
33 Fringes & Benefits	31,510,122	3,024,433	2,853,975	170,458	16,146,632	15,981,982	164,650	48.76%
34 Services	6,713,100	522,257	560,230	(37,973)	2,748,841	3,354,055	(605,214)	59.05%
35 Materials	7,440,936	437,784	614,465	(176,681)	3,303,974	3,716,864	(412,890)	55.60%
36 Utilities	1,035,600	120,430	95,300	25,130	553,836	506,800	47,036	46.52%
37 Casualty & Liability	3,413,070	248,082	333,173	(85,091)	1,577,185	1,669,038	(91,853)	53.79%
38 Purchased Transportation	20,541,764	1,372,036	1,761,586	(389,550)	7,815,793	10,415,782	(2,599,989)	61.95%
39 Interest Expense	2,660	202	243	(41)	1,813	2,053	(240)	31.84%
40 Other Expenses	921,770	51,348	80,764	(29,416)	219,088	474,134	(255,046)	76.23%
41 Operating Expenses	102,945,924	9,102,543	8,805,101	297,442	48,506,048	51,559,744	(3,053,697)	52.88%
42								
43								
44								
45 Development Cost & Loss on Disposal	861,993	37,933	27,013	10,920	151,991	98,789	53,202	82.37%
46 Depreciation Expenses	12,823,959	972,677	1,002,023	(29,346)	5,827,444	5,875,639	(48,195)	54.56%
47 Loss on Disposal of Assets	0	0	0	0	1,149	0	1,149	0.00%
48 Total Capital Expenses	13,685,952	1,010,610	1,029,036	(18,426)	5,980,584	5,974,428	6,156	56.30%
49								
50 Total Expenses	116,631,876	10,113,153	9,834,137	279,016	54,486,631	57,534,172	(3,047,541)	53.28%
51								
52								
53 Revenue / Expense Difference Before Capital	0	0	0	0	(1)	0	(1)	0.00%
54								
55 Revenue / Expense Difference After Capital	21,620,316	(756,937)	499,384	(1,256,321)	(3,840,154)	(293,411)	(3,546,743)	117.76%

Total Labor

December 2022, Fiscal Year 2023



		Current Month			Fiscal Year-to-date				
Description	FY23 Total Budget	Actual	Budget	Over budget (Under budget)	Actual	Budget	Over budget (Under budget)	Percentage Remaining	
1	Direct Labor	31,366,902	3,325,971	2,505,365	820,606	16,138,884	15,439,036	699,848	48.55%
2	Sick Leave	1,651,183	93,116	105,875	(12,759)	638,406	920,651	(282,245)	61.34%
3	Holiday	1,252,323	167,207	262,383	(95,176)	572,674	653,565	(80,891)	54.27%
4	Vacation	2,088,175	267,242	177,291	89,951	1,171,855	1,054,449	117,406	43.88%
5	Other Paid Absences	240,381	13,530	65,163	(51,633)	86,116	139,157	(53,041)	64.18%
6									
7	Total	36,598,964	3,867,066	3,116,077	750,989	18,607,935	18,206,858	401,077	49.16%
8									
9	Difference compared to Budget			750,989			401,077		
		Current Month			Year to Date				
Description	FY21 Total Budget	Actual	Budget	Over budget (Under budget)	Actual	Budget	Over budget (Under budget)	Percentage Remaining	
10	FICA	2,848,318	289,789	238,381	51,408	1,394,306	1,392,827	1,479	51.05%
11	Pension	10,262,221	999,165	911,215	87,950	4,879,046	5,103,331	(224,285)	52.46%
12	Hospital Medical & Surgical	10,509,847	729,399	828,020	(98,621)	4,485,018	4,968,120	(483,102)	57.33%
13	Vision Care Insurance	101,537	5,267	8,112	(2,845)	25,944	48,672	(22,728)	74.45%
14	Dental Plans	353,988	17,070	29,900	(12,830)	102,359	179,400	(77,041)	71.08%
15	Life Insurance	101,040	14,428	7,983	6,445	51,414	47,898	3,516	49.12%
16	Disability Insurance	155,544	20,623	12,276	8,347	73,599	73,656	(57)	52.68%
17	Kentucky Unemployment	40,000	4,493	0	4,493	10,443	10,000	443	73.89%
18	Worker's Compensation	1,850,000	402,535	195,834	206,701	2,385,784	1,175,004	1,210,780	-28.96%
19	Uniform & Work Clothing Allowance	277,000	(421)	11,333	(11,754)	268,059	213,998	54,061	3.23%
20	Other Fringes	2,500	990	209	781	1,610	1,254	356	35.60%
21	Total Fringe & Benefits	26,501,995	2,483,338	2,243,263	240,075	13,677,581	13,214,160	463,423	48.39%
22									
23									
24	Sick Leave	1,651,183	93,116	105,875	(12,759)	638,406	920,651	(282,245)	61.34%
25	Holiday	1,252,323	167,207	262,383	(95,176)	572,674	653,565	(80,891)	54.27%
26	Vacation	2,088,175	267,242	177,291	89,951	1,171,855	1,054,449	117,406	43.88%
27	Other Paid Absences	240,381	13,530	65,163	(51,633)	86,116	139,157	(53,041)	64.18%
28	Total Compensation Benefits	5,232,062	541,095	610,712	(69,617)	2,469,051	2,767,822	(298,771)	52.81%
29									
30	Total	31,734,057	3,024,433	2,853,975	170,458	16,146,632	15,981,982	164,652	49.12%
31									
32	Difference compared to Budget			170,458			164,650		



Balance Sheet

December 2022, Fiscal Year 2023

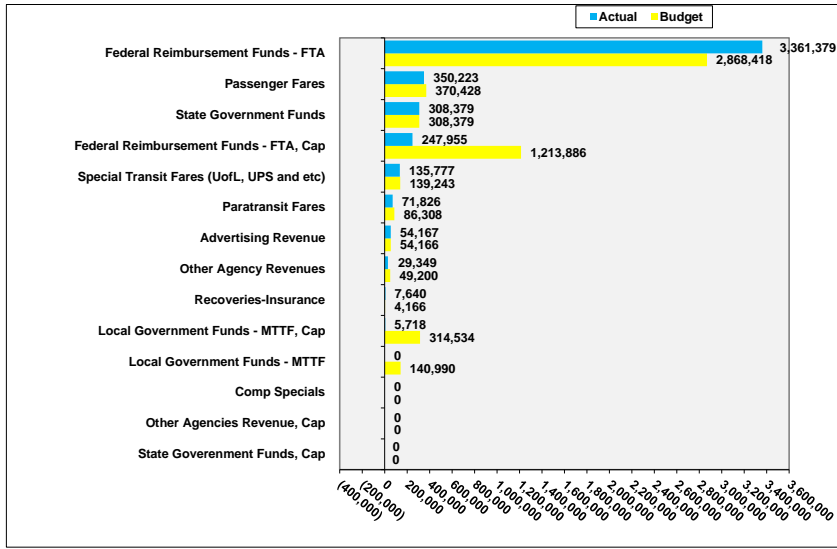
Assets	FY 23	FY 22	Liabilities, Reserves & Capital	FY 23	FY 22
Current Assets			Current Liabilities		
Cash & Cash Items	1,585,834	6,537,259	Long Term Debt	0	121,697
Short Term Investments	8,836,051	3,009,415	Short Term Debt	0	0
Accounts Receivable	92,797,385	59,585,859	Trade Payables	6,586,555	9,074,745
Interest Receivable	43	9	Accrued Payroll Liabilities	4,140,348	4,213,813
Due From Grant	80,000	80,000	Estimated Workmans Compensation	4,872,809	3,962,551
Materials & Supplies	2,089,708	1,779,727	Accrued Tax Liabilities	41,152	0
Total Current Assets	105,389,021	70,992,269	Unredeemed Tickets & Tokens	1,657,810	1,666,433
Other Assets			Reserves - Injury & Damages	1,516,300	1,910,800
Prepaid Insurance & Dues & WIP	1,365,740	1,329,941	Due To Operations	80,000	80,000
Total Other Assets	1,365,740	1,329,941	Unearned Capital Contributions	85,452,501	50,358,860
Fixed Assets			Other Current Liabilities (Health Ins.)	3,585,310	1,905,174
Land	3,187,624	3,187,624	Total Current Liabilities	107,932,785	73,294,073
Buildings	49,683,200	49,384,066	Equity		
Coaches	129,428,769	129,482,222	Retained Earnings	(3,840,154)	9,346,592
Office Equipment	10,565,331	10,456,335	Prior Year Retained Earning	78,980,037	75,248,859
Other Equipment	24,010,625	21,946,711	Total Equity	75,139,883	84,595,451
Development Costs	455,200	304,171	Total Liabilities & Equity	183,072,668	157,889,524
Vehicle Exp - Operating	1,420,405	1,420,405			
Other Equipment -Operating	189,242	154,908			
Total Fixed Assets	218,940,396	216,336,441			
Less Accumulated Depreciation					
Accumulated Depr Land	767,569	733,631			
Accumulated Depr Buildings	29,409,613	27,882,240			
Accumulated Depr Coaches	82,574,510	74,680,216			
Accumulated Depr Office Equipment	9,219,361	8,415,908			
Accumulated Depr Other Equipment	19,346,389	17,875,546			
Accumulated Depr Development Cost	151,991	102,798			
Accumulated Depr Vehicle Exp - Opr	1,008,813	952,687			
Accumulated Depr Other Equipment Op	144,242	126,101			
Total Depreciation	142,622,489	130,769,127			
Net Fixed Assets	76,317,907	85,567,314			
Total Assets	183,072,668	157,889,524			

Actual Revenue vs. Budget

December 2022, Fiscal Year 2023



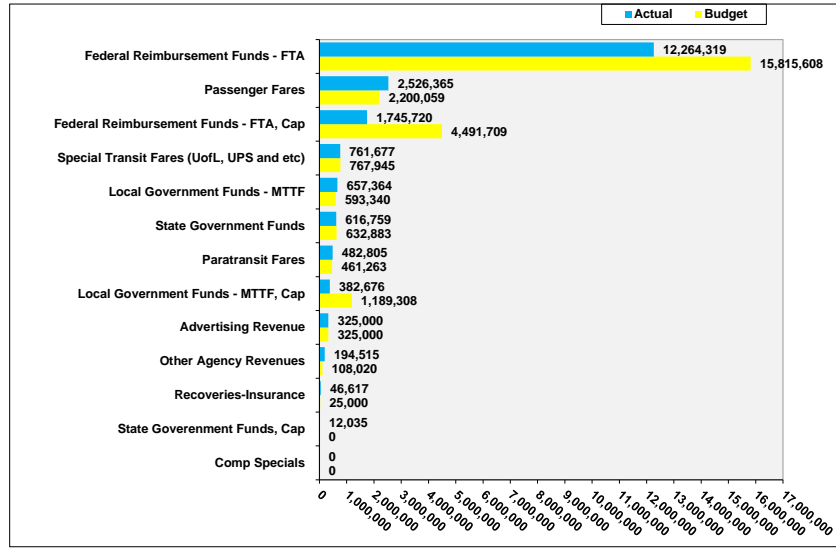
Current Month Revenues



MTTF \$4,783,803 Actual = \$4,783,803 Budget

- Passenger fares \$20,205 ↓
- Paratransit fares \$14,482 ↓
- Federal Reimbursement Funds - FTA \$492,961 ↑
- Federal Reimbursement Funds - FTA,Cap \$965,931 ↓

Year to Date Revenues



MTTF \$30,630,626 Actual = \$30,630,626 Budget

Federal Reimbursement Funds - FTA \$12,264,319 Actual < \$15,815,608 Budget

- Passenger fares \$326,306 ↑
- Paratransit fares \$21,542 ↑
- Federal Reimbursement Funds - FTA \$3,551,289 ↓
- Federal Reimbursement Funds - FTA,Cap \$2,745,989 ↓

CM

- * Federal Reimbursement Funds - FTA is over budget \$492,961 mainly due to operating expenses being over budget for the current month
- * Federal Reimbursement Funds - FTA,Cap is under budget \$965,931 mainly due to Facility Fehab & Info System projects being under compared to budget

YTD

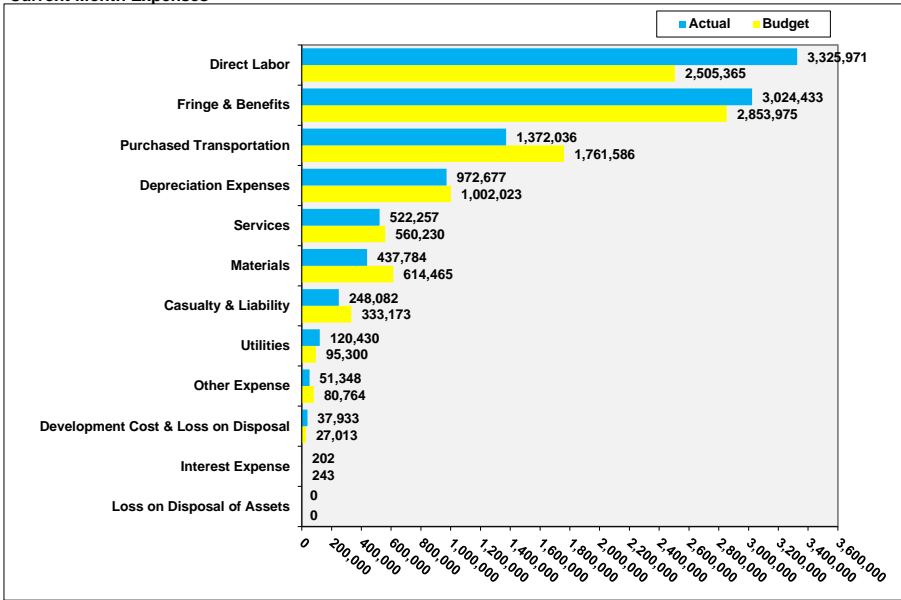
- * Federal Reimbursement Funds - FTA is under budget \$3,551,289 mainly due to operating expenses being under budget and operating revenues being over budget
- * Federal Reimbursement Funds - FTA, Cap is under budget \$2,745,989 mainly due to timing of Facility Rehab & Info System projects being under compared to budget

Actual Expenses vs. Budget

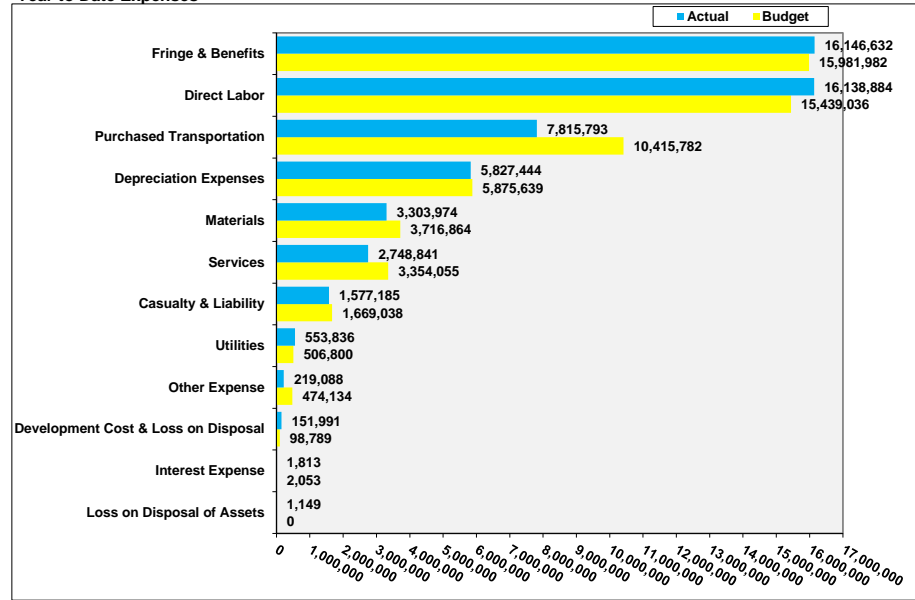
December 2022, Fiscal Year 2023



Current Month Expenses



Year to Date Expenses



Direct Labor \$820,606 ↑ Total Labor \$750,989 ↑
 Fringe & Benefits \$170,458 ↑
 Purchased Transportation \$389,550 ↓

Direct Labor \$699,848 ↑ Total Labor \$401,077 ↑
 Fringe & Benefits \$164,650 ↑
 Purchased Transportation \$2,599,989 ↓

CM

- * Fringe & Benefits are over budget \$170,458 mainly due to worker's compensation being over budget
- * Purchased Transportation is under budget \$389,550 mainly due to revenue hours and mobility as a service

YTD

- * Fringe & Benefits are under budget \$164,650 mainly due to workers compensation being over budget and offset by pension, medical and sick leave
- * Purchased Transportation is under budget \$2,599,989 mainly due to revenue hours, penalties and mobility as a service

MassTransit Trust Fund (MTTF) Revenue Deposits



Deposit to Budget Difference FY 2023

Month	FY 23 Actual Deposits	FY 23 Budget Deposits	Difference	YTD Total	Current Month	YTD
July	\$4,500,817	\$4,649,020	(\$148,203)	(\$148,203)	-3.19%	
August	\$5,003,555	\$4,699,540	\$304,015	\$155,812	6.47%	1.67%
September	\$6,140,805	\$5,962,117	\$178,688	\$334,500	3.00%	2.18%
October	\$3,989,046	\$4,213,468	(\$224,422)	\$110,078	-5.33%	0.56%
November	\$4,440,361	\$5,247,391	(\$807,030)	(\$696,952)	-15.38%	-2.81%
December	\$6,311,630	\$6,845,244	(\$533,614)	(\$1,230,566)	-7.80%	-3.89%
January		\$6,549,775				
February		\$4,123,717				
March		\$5,536,407				
April		\$8,240,000				
May		\$5,514,800				
June		\$6,031,516				
TOTAL	\$30,386,214	\$67,612,995				

MTTF Revenue Deposits - Actuals

LOUISVILLE METRO REVENUE COMMISSION TARC LICENSE FEE TRANSACTIONS
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	December 2022	December 2021	YTD FYE 2023	YTD FYE 2022	Difference Amount	Percent Change
Receipts						
Employee Withholding	\$ 4,367,823	\$ 4,001,415	\$ 26,836,345	\$ 25,326,271	\$ 1,510,074	5.96%
Individual Fees	26	39	364	60	304	504.95%
Net Profit Fees	1,924,482	2,616,040	3,669,725	5,029,509	(1,359,784)	-27.04%
Interest & Penalty	85,105	53,903	536,068	384,083	151,985	39.57%
Total Collections	\$ 6,377,436	\$ 6,671,397	\$ 31,042,502	\$ 30,739,922	\$ 302,580	0.98%
Investment Income	\$ 20,289	\$ 632	\$ 55,725	\$ 4,031	\$ 51,694	1282.26%
Total Receipts	\$ 6,397,725	\$ 6,672,029	\$ 31,098,227	\$ 30,743,954	\$ 354,273	1.15%
Disbursements						
Collection Fee	\$ 86,095	\$ 90,064	\$ 419,072	\$ 414,989	\$ 4,083	0.98%
Reversal of FY22 Investment Income	\$ -	\$ -	\$ 4,534	\$ -	\$ 4,534	
Total Disbursements	\$ 86,095	\$ 90,064	\$ 423,606	\$ 414,989	\$ 4,083	0.98%
Due Mass Transit	\$ 6,311,630	\$ 6,581,965	\$ 30,674,621	\$ 30,328,965	\$ 345,656	1.14%
Less Previous Payments			24,362,991	23,747,000	615,991	2.59%
Payable To Trust Fund			\$ 6,311,630	\$ 6,581,965	\$ (270,335)	-4.11%



Year to Date Summary

December 2022, Fiscal Year 2023

Actual Compared to Budget YTD

	Good	In the Red	
Total Revenues before Capital are Over/ Under by (pg. 2, line 18)		\$3,053,698	
Total Expenses are Over/ Under by (pg. 2, line 41)	\$3,053,697		
MTTF Revenue Deposits are Over/ Under by (pg. 7)		\$1,230,566	
December has a unfavorable balance before Capital of	\$3,053,697	\$4,284,264	(\$1,230,567)

Actual Revenues over Expenses

Operating Revenues	\$4,336,979
Operating Expenses	\$48,506,048
Net Gain/(Loss) before MTTF	(\$44,169,069)
MTTF Approved Contributions	\$30,630,626
Net Gain/(Loss) before Subsidies	(\$13,538,443)
 Subsidies	
CRSSAA	\$9,362,372
5307 Federal Formula dollars to be used as (CEER)	\$2,901,947
MTTF Local Share	\$657,364
State Contributions	\$616,759
Total Subsidies	\$13,538,442
 Net Gain/(Loss) before Capital	 (\$1)



Reimbursement Funds Only and a One Time Funding Source

	TARC Share	Actual FY 2020	Actual FY 2021	Actual YTD FY 2022	Actual YTD FY 2023	Remaining Balance	Budget YTD FY 2023	Delta Actual FY 2023 vs Budget FY 2023
CARES*	\$42,276,008	\$4,341,151	\$26,847,680	\$11,087,177		\$0	\$0	
CRRSAA**	\$21,374,688			\$9,315,786	\$9,362,372	\$2,696,530	\$4,896,014	\$4,466,358
ARP***	\$48,293,376					\$48,293,376	\$20,504,079	(\$20,504,079)
Total	<u>\$111,944,072</u>	<u>\$4,341,151</u>	<u>\$26,847,680</u>	<u>\$20,402,963</u>	<u>\$9,362,372</u>	<u>\$50,989,906</u>	<u>\$25,400,093</u>	<u>(\$16,037,721)</u>

* KY-2020-012 was approved/Executed 5/27/2020

** KY-2021-020 was approved/Executed 7/1/2021

*** KY-2022-003 was approved/Executed 5/24/2022



MEMORANDUM

To: TARC Board of Directors

From: Carrie Butler, Executive Director

Date: February 28, 2023

Re: Resolution 2022-15 Amendment 1

Addendum to the Concentra Contract #20211741 to include Pre-Employment HPEs (Human Performance Evaluations)

On May 24, 2022, TARC entered a board approved three (3) base year and two (2) one-year optional contract term with Concentra, Inc. for Drug and Substance Abuse Testing and Screening and Physical Health Services with a not to exceed amount of \$383,500.

In December 2022, during our contract review meeting, TARC's Human Resources team identified a gap in the current testing and screening that potentially may be problematic. There are different types of pre and post-employment tests, but every kind of test must meet all American Disability Act (ADA) and Employment Equal Opportunity Commission (EEOC) requirements. Test components vary depending on what each job requires a worker to do. Concentra performs a variety of pre-employment tests, including Department of Transportation (DOT) physicals and drug testing. Concentra also performs a pre-employment test known as a Human Performance Evaluation (HPE). HPE tests the physical capabilities related to a specific job task. It replicates the physical demands associated with a particular job. It also assists in identifying ergonomic risk factors to help improve working conditions that may lead to injuries or impact safety measures.

TARC wishes to add these HPE exams, which will ensure that any prospective new hires are required to perform a DOT physical will also undertake a position specific exam to ensure their ability to safely perform the duties of their position. HPE programs are used by other peer transit agencies and are highly recommended. Concentra proposed adding HPE evaluations to the existing contract and the Human Resources Department agreed to implement this service into our current pre-hire examination profile. The additional cost for adding the HPEs will be \$32,000 for the remaining duration of the contract, however it is anticipated that the cost will be recouped, and potentially more, by reducing two of TARC's toughest issues —workers compensation claims and absenteeism. A one-time cost of \$1,200 for initial exam creation of three (3) Union positions of Mechanic, Coach Operator, and Hostler (Coach Cleaner). Exams are estimated at \$115 per exam.

This resolution recommends approval to amend the Concentra, LLC contract to include the additional service of HPE exams in the amount of \$32,000 over the course of the current contract set to expire in June, 2026. This will bring the total not to exceed amount to \$415,500.

Please call me at 561-5100 if you have any questions. Thank you.



RESOLUTION 2022-15 Amendment No. 1 Addendum to Concentra Contract #20211741

A Resolution authorizing the Executive Director to add an addendum to the current Concentra, LLC Contract to include Human Performance Evaluations to pre-employment exams:

WHEREAS, TARC seeks to add HPE to its current Pre-Employment Exam Profile; and

WHEREAS, the cost will increase the cost of the Concentra, LLC contract to a total not to exceed amount of \$415,500; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to amend the current Concentra contract to include an additional cost \$32,000, a total not to exceed amount of \$415,500 to the term life of the contract for performance of Human Performance Evaluation during pre-hire testing.

ADOPTED THIS 28th DAY OF FEBRUARY 2023

Carla Dearing, Vice Chair of the Board of Directors



MEMORANDUM

To: TARC Board of Directors

From: Carrie Butler, Executive Director

Date: February 28, 2023

Re: Resolution 2023 – 02 Fifth Third Bank Authorized Signers

TARC's current policy with regard to accounts payable is that when checks are printed in-house, all checks are to be signed by one person from the Executive Office or a designee and one person from Finance Department. The current approved signatory in the Executive Office is Carrie Butler. Geoffrey Hobin is a designee for both the Executive Office and Finance Department: however, he cannot sign grant checks because he handles invoices and approvals for grants. In the Finance Department the current signatories are Tonya Carter and Matthew Abner. We would like the Board of Directors to add Robert Stephens, TARC's Chief Operating Officer, as a signatory for Fifth Third Bank accounts so that we have two people in each department and Geoffrey Hobin as the backup for each department.

The signature card would include the following checking accounts and zero balance accounts (ZBA):

7140512307	Operations – checking
7140511416	Grant – checking
7142725600	Health Insurance - ZBA
7140511473	Payroll - ZBA
7140511598	Workers Comp. - ZBA
7140511358	Safety - ZBA
7140511531	Healthcare Saving Account – ZBA
7146720722	Credit Card – ZBA

Please call me at 561-5100 if you have any questions. Thank you.



RESOLUTION 2023 - 02

Fifth Third Bank Authorized Signers

A resolution to authorize TARC's Chief Operating Officer, Robert Stephens as a signatory for TARC's Fifth Third Bank accounts.

WHEREAS, TARC currently maintains bank accounts with Fifth Third Bank; and

WHEREAS, TARC wishes to add its Chief Operating Officer, Robert Stephens, as an authorized signatory; and,

WHEREAS, Robert Stephens would be added to the signature card on the following Fifth Third Bank accounts, which are:

7140512307	Operations – checking
7140511416	Grant – checking
7142725600	Health Insurance - ZBA
7140511473	Payroll - ZBA
7140511598	Workers Comp. - ZBA
7140511358	Safety - ZBA
7140511531	Healthcare Savings Account - ZBA

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

1. Robert Stephens is approved as an additional authorized signatory for TARC's Fifth Third Bank accounts.

ADOPTED THIS 28th DAY OF FEBRUARY 2023

Carla Dearing, Vice Chair of the Board of Directors

MEMORANDUM



To: TARC Board of Directors

From: Carrie Butler, Executive Director

Date: February 28, 2023

Re: Resolution 2022-13 Amendment 1 Additional Authority for Purchase of Fare Media and Farebox Parts (RFP P-2662)

In April 2022, the TARC Board of Directors approved Resolution 2022-13 which allowed the Executive Director to enter into and execute a contract with Genfare SPX based upon the pricing terms set out below for the services of an Automated Fare Collection system consisting of hardware equipment in all TARC buses, software application, licensing, fare media, and support. The annual payment schedule for those services was approved as follows:

Year 1 3/1/2022 to 2/28/2023	\$87,550
Year 2 3/1/2023 to 2/28/2024	\$90,177
Year 3 3/1/2023 to 2/28/2025	\$92,833

This contract was approved for a not-to-exceed amount of \$270,610 with additional spending authority for the Executive Director to purchase fare media and fare box parts not-to-exceed \$125,000 annually.

We have been contacted by a number of non-profit and community partners requesting additional orders of fare media products, including Jefferson County Public Schools to assist in a nationwide program directed at helping homeless families transport their children to and from school, which they are required by law to do.

This resolution is a request for authority to increase the not-to-exceed amount for the purchase of fare media and fare box parts for an additional \$125,000 per year for a total not-to-exceed of cost of \$250,000 annually.

This Resolution asks the Board of Directors to grant the authority for the Executive Director to amend the contract with Genfare for the purchase of additional fare media and fare box parts.

Please call me at 561-5100 if you have any questions. Thank you.



RESOLUTION 2022-13 Amendment 1 Additional Authority for Purchase of Fare Media and Farebox Parts

A Resolution authorizing the Executive Director additional spending authority for the purchase of fare media and fare box parts with Genfare for a cost not-to-exceed \$250,000 annually.

WHEREAS, TARC issued RFP P-2662, a Request for Proposal for Automated Fare Collection System; and

WHEREAS, TARC considered this procurement a “Sole Source” due to the fact that no other vendor can supply and support Genfare equipment and Genfare Link; and

WHEREAS, the original agreement with Genfare was for 5-years; and

WHEREAS, part of the agreement, it was contemplated that additional fare media and parts may need to be purchased; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized for additional spending authority for the purchase of fare media and fare box parts, at a cost not to exceed \$250,000 annually for the remaining life of the contract.

ADOPTED THIS 28th DAY OF February 2023

Carla Dearing, Vice Chair of the Board of Directors



PUBLIC COMMENT RESPONSE

February 28, 2023

Public Comment Response:

Public Comment Preamble: The TARC Board values hearing from its customers, TARC employees and public at large. This Board will not respond in this meeting to any comments made at this time. However, TARC will post a response on TARC's website regarding the comments made by the following meeting. In addition, the TARC Board may assign the feedback or comments to be further examined by its subcommittees and, if warranted, further addressed by TARC.

Antonio Wilson

The TARC Board did hear from Mr. Antonio Wilson. He expressed concerns about seat belts, more bus stops and the need for additional bus drivers. Federal nor state law require seat belts on commercial buses. As a result, TARC does not provide seat belts on its buses. The planning department at TARC constantly monitors and reviews where bus stops are located. Please let us know if there are locations where a bus stop is needed or where one should be moved or relocated. Finally, TARC agrees with you and has made a concerted effort to hire operators for two plus years. TARC feverishly continues to bring on new operators, but please tell anyone you know who may be interested that TARC provides good pay and great benefits.

Public Comment via Facebook

Sunshine Lilly (ATU President Lillian Brents) – TARC received comments from ATU President Lillian Brents via Facebook blaming on time performance and attendance due to lack of leadership and consistency by TARC administrator staff. TARC continues and strives to be on-time and to provide all scheduled service each day and has endeavored to make this happen by taking concerted efforts towards hiring, retention, new training plans, employee engagement, a new strategic plan, and updated long range plan. As an organization, the goal is that Management and the Union will work jointly in these efforts to provide reliable service. This comment, and what seems to be a consistent theme of communication and commentary from the Union President, call that shared commitment and responsibility into question as it seems the Union President can only point fingers. TARC stands ready to work with all members and leaders in the Union to improve our company and community, but this must be a joint effort of good faith and communication on both sides. The successes or failures of this organization fall upon us all with the exhibition of leadership being a responsibility on both sides. Moving forward, let's hope all leaders demonstrate professionalism and accountability through their actions and words and refrain from personal digs and attacks which further divide rather than strengthen our organization.

Debra Richards Harlan - TARC makes every effort to place bus stops and shelters at accessible and convenient locations available along the routes. Our goal is to have stops and amenities in visible and safe locations for our customers. We also collaborate with other public agencies, Metro Public Works and KYTC, on placing the stops and shelters, properly marking "no parking" areas, and posting "no parking" signage. If you are referring to specific locations where the parking is not adequately marked, or if there is potential violation of "no parking" zone, please let us know. We will follow up and address these concerns and issues.