

# TARC BOARD OF DIRECTORS MEETING



## Meeting Notice:

Pursuant to KRS 96.A, the TARC Board of Directors is to meet monthly. The next meeting will be held at:

**TARC's Headquarters, Board Room  
1000 W. Broadway, Louisville, KY 40203**

**Wednesday, June 26, 2024 at 10:00 a.m.**

This meeting is also being held via teleconference as permitted by KRS 61.826. Pursuant to KRS 61.810, the Board of Directors may enter into Closed Session, but shall not take any action in a Closed Session.

Members of the public and/or TARC staff may watch a livestream of the meeting by going to [www.facebook.com/ridetarc](https://www.facebook.com/ridetarc); the livestream will be at the top of the page; No Facebook account is needed.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Stephanie Isaacs at 502.561.5103. Requests made as early as possible will allow time to arrange accommodation.

Any person may provide a public comment in the chat feature at [www.facebook.com/ridetarc](https://www.facebook.com/ridetarc) at any time during a Board meeting which will be read into the record of the Board minutes. Please include your name in the chat. In addition, Ms. Isaacs will accept public comments that are provided to her by 12:00 PM the day before the next regularly scheduled meeting of the Board via email at [sisaacs@ridetarc.org](mailto:sisaacs@ridetarc.org).

If you would like speak at the Meeting, please contact Stephanie Isaacs at (502) 561-5103 to sign up or send an email to [sisaacs@ridetarc.org](mailto:sisaacs@ridetarc.org).

## Guidelines to speak before the TARC Board of Directors:

- a) Only ten (10) residents of TARC's service area per Board meeting will be allowed to speak; if less than ten (10), then the TARC Board Chair may allow a non-resident of Metro Louisville to fill a vacant slot;
- b) Speakers shall be restricted to a maximum of three (3) minutes each and may not share these minutes with any other speaker; however, persons with medically recognized disabilities who are entitled to a reasonable accommodation under the Americans with Disabilities Act (ADA) shall be given an additional minute to speak;

.....continued.....

## TARC BOARD OF DIRECTORS MEETING



- c) In order to speak in person at a regularly scheduled TARC Board meeting:
  - i. a speaker must register with Stephanie Isaacs as indicated above.
  - ii. the period to register begins at the conclusion of the prior regularly scheduled Board meeting and ends at 12:00 PM the day before the next regularly scheduled meeting in which the person intends to speak.
  - iii. persons registering may leave their name/alias and address, and shall notify Ms. Isaacs of the topic in which they will speak.
  - iv. no more than three (3) persons may speak with the same position on any one topic before the Board at any meeting (i.e., six (6) persons can speak on one topic before the Board at a particular meeting, three (3) in support and three (3) against);
- d) Any materials presented to the Board may be forwarded prior to or following all Board gatherings to Ms. Isaacs for dissemination purposes;
- e) Speakers before the entire Board are not allowed to use props, displays, or any other objects during their presentations. However, informational handouts may be given to Ms. Isaacs and distributed in accordance with (d) above;
- f) Persons within the audience are allowed to have signs in the Board room that are no larger than 8 ½ x 11 inches. However, such signs may not be attached to any sort of stick and must be displayed in a manner that does not inhibit others from viewing the Board meeting; and
- g) Speakers may not engage in electioneering nor the endorsement or promotion of any commercial product or service.

# TARC BOARD OF DIRECTORS MEETING



## Agenda – June 26, 2024

- |     |  |                            |               |
|-----|--|----------------------------|---------------|
| 1.  | Quorum Call/Call to Order                        | Ted Smith                  | 10:00         |
|     | A. Approval of May Meetings Minutes              | Board of Directors         | 10:00-10:05   |
| 2.  | Public Comment                                   | Pat Mulvihill              | 10:05 -10:10  |
| 3.  | Board Chair Report                               | Ted Smith                  | 10:10 – 10:20 |
| 4.  | Finance Committee Report                         | Steve Miller               | 10:20 - 10:25 |
| 5.  | Executive Director's Report                      | Ozzy Gibson                | 10:25 -10:35  |
| 6.  | Staff Reports and Presentation                   |                            |               |
|     | A. Financial Statements for April 2024           | Tonya Day                  | 10:35– 10:55  |
|     | B. Monthly Performance Report                    | Rob Stephens               |               |
|     | C. Review overall Procurement calendar for year  | Stephen Ott                |               |
|     | D. TARC 2025 Network Redesign Update             | Aida Copic & Alex Posorske |               |
| 7.  | Action Items and Presentations for Board Meeting |                            | 10:55– 11:05  |
|     | A. Resolution 2022-13 Amendment 3 Fare Media     | Matt Abner                 |               |
|     | B. Resolution 2024-23 Authorized Signatures      | Matt Abner                 |               |
|     | C. Resolution 2024-24 Sole Source Trapeze Map    | Joe Triplett               |               |
| 8.  | Proposed Agenda / Procurements                   | Ozzy Gibson                | 11:05- 11:10  |
| 9.  | Executive Session – Employee Matter              | Ted Smith                  | 11:10 -       |
| 10. | Adjournment                                      | Ted Smith                  | 11:30         |

# TARC BOARD OF DIRECTORS MEETING



## May 22, 2024 Board Meeting Minutes

The Board of Directors of Transit Authority of River City (TARC) met on May 22, 2024 at 10:00 a.m. in person at TARC, 1000 W. Broadway in the Board Room and virtually via teleconference as permitted by KRS 61.826.

### Board Members Present

#### **In Person**

Ted Smith  
Jan Day  
Bonita Black  
Steve Miller  
Michael Schnuerle

#### **Virtual**

#### **Declined**

DuWayne Gant  
Abbie Gilbert

### Meeting Called to Order

Ted Smith called meeting to order at 10:02 a.m.

### Quorum Call

- April Board Meeting Minutes approved.
- Special April Board Meeting Minutes approved.

### Public Comment

Pat Mulvihill read the Public Comment Preamble: The TARC Board values hearing from its customers, TARC employees and public at large. This Board will not respond in this meeting to any comments made at this time. However, TARC will post a response on TARC's website regarding the comments made by the following meeting. In addition, the TARC Board may assign the feedback or comments to be further examined by its subcommittees and, if warranted, further addressed by TARC.

Pat Mulvihill reserved the right to be recalled in case any Public Comments may be received via Facebook before the end of the Board Meeting.

Public Comments and responses are posted on our website.

### Special Reports

Ted Smith present the Board Chair Report.

- Reminder TARC's Budget hearing is coming up before Metro Council on June 4, 2024.
- Thank you to Interim Director Ozzy Gibson for keeping the Finance Chair and Chair properly advised about the negotiations taking place with JCPS.
- There's a lot of discussion in the community and within TARC about the possible changes to address the upcoming Fiscal Cliff. We're all working hard to figure out the possible solutions.
- The Board should be welcoming two new board members at our next meeting, pending the final step in the Metro Council process.

# TARC BOARD OF DIRECTORS MEETING



Steve Miller presented the Finance Committee Report.

- Thank you to interim Executive Director for all of the hard work negotiating with JCPS.
- All of the Resolutions presented have been moved to the Board Meeting today for consideration.
- In your packet is a New York Times article regarding Federal Funding of Public Transit, interesting piece to read.

Ozzy Gibson presented the Interim Executive Director's Report.

- The RFP has gone out for our Police and Security services. I really want to address our response time to help our Coach Operators and to support them as we move forward.
- Transportation is working to change the goals of our Operation Supervisors to support our drivers because obviously when something's going on and the Coach Operator is standing alone, it can be very reassuring knowing help is on the way. The real focus of the Operations Supervisors over the coming weeks is to be trained and retrained them on operator engagement and de-escalation of tense situations on our buses.
- TARC continued our tradition of helping our community vote through a day of free Fair service on May 21.
- We attended the following community events: the Cherokee Triangle Art Fair; and the Audubon Park Fair.

## **Staff Reports and Presentations**

Matt Abner presented the March Financials to the Board.  
Please refer to PowerPoint Presentation.

Rob Stephens presented the Monthly Department Operations Overall Report.

Discussion by Board Members regarding clarification of distribution on coaches and future reporting.

Stephen Ott presented the Procurement Calendar.

Perry Padron presented Resolution 2024-19 Bulk Oils, Liquids, Fluids and Lubricants (ITB 20211667).

- This resolution is authorizing the Interim Executive Director to enter into the first year of the three (3) optional one (1) year terms for bulk oils, liquids, fluids and lubricants for an annual spend of \$401,100 and not-to-exceed amount of \$731,015.
  - TARC seeks multi-vendor award to provide bulk oils, liquids, fluids and lubricants.
  - A competitive solicitation, Invitation to Bid (ITB) 20211667 was issued on October 2021 for such supplies.
  -
- 
- TARC received five proposals to its ITB. A multi-vendor contract was awarded to Apollo Oil, Cummins, Landrum, Rely and Valor as being the most responsive and responsible. TARC wishes to extend the contract for an optional one-year term.

# TARC BOARD OF DIRECTORS MEETING



The motion was duly moved for approval by Steve Miller. The motion was seconded by Jan Day. The Board of Directors unanimously adopted the resolution.

Steve Miller presented an update on the TARC 2025 Network Redesign and the Core Design Retreat sessions the Board Members are attending in the afternoons this week.

## **Executive Session**

Ted Smith asked for a motion to go into Executive Session.

The motion was duly moved for approval by Jan Day. The motion was seconded by Bonita Black. The Board of Directors unanimously adopted the motion for the Executive Session.

Ted Smith asked for a motion to return to Board Meeting

The motion was duly moved for approval by Bonita Black. The motion was seconded by Michael Schnuerle. The Board of Directors unanimously adopted the motion for the Board Meeting to return.

Ted Smith shared there were no decisions or actions taken during the Executive Session.

Ted Smith made a motion to adjourn at 11:26 a.m. This motion was seconded by Jan Day and approved by the Board.

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Ted Smith, Chair of the TARC Board of Directors

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Date

**TARC Board of Directors  
Financial Summary - Recap  
April 2024, Fiscal Year 2024**



Current month Operating revenues are over budget \$119,226 (pg. 2, line 9) due to nearly all revenues being over. Current month Operating expenses are under budget \$1,642,987 (pg. 2, line 41) due to all expenses being under budget except Labor. Capital expenses are under by \$142,438 (pg. 2, line 48) due to all capital expenses being under budget for the month.

Year-to-date Operating revenues are over \$892,981 (pg. 2, Line 9) mainly due to Passenger Fares, Other Agency Revenues (mainly Gov Deals sales) and Insurance Recoveries. Year to date expenses are under \$8,452,640 (pg. 2, line 41) due to all expenses being under budget except Labor. Coach Operator labor is the main driver for labor being over due to driver shortage, timing of sick, holiday, vacations and other paid absences. Year-to-date Capital expenses are under budget \$389,844 (pg. 2, line 48) mainly due to timing of capital projects and projecting out depreciation for the current year.

Overall, TARC is under budget projections for expenses year-to-date and the MTTF receipts are performing over projections, currently projecting that TARC will be under budget for the year unless MTTF receipts are not favorable in May.

## Statement of Revenue - Expenses - with Capital Contributions

April 2024, Fiscal Year 2024



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		Current Month			Fiscal Year-to-date				
		FY24	Over budget			Over budget			Percentage
Description		Total Budget	Actual	Budget	(Under budget)	Actual	Budget	(Under budget)	Remaining
Revenues									
1	Passenger Fares	4,859,906	459,716	406,750	52,966	4,354,751	4,046,356	308,395	10.39%
2	Paratransit Fares	960,000	76,935	80,000	(3,065)	805,522	800,000	5,522	16.09%
3	Special Fare Revenues (MOA/MOU Agreements)	1,535,890	143,946	120,000	23,946	1,379,385	1,295,890	83,495	10.19%
4	Comp Specials	0	0	0	0	0	0	0	0.00%
5	Advertising Revenue	650,000	56,667	54,167	2,500	544,167	541,670	2,497	16.28%
6	Other Agency Revenues	363,300	56,551	30,275	26,276	459,577	302,750	156,827	-26.50%
7	Total Recoveries-Insurance	50,000	20,770	4,167	16,603	377,915	41,670	336,245	-655.83%
8									
9	Operating Revenues	8,419,096	814,585	695,359	119,226	7,921,317	7,028,336	892,981	5.91%
10									
11	MTTF Contributions- Federated, Operating	62,616,384	6,090,611	6,168,739	(78,128)	53,589,585	53,667,713	(78,128)	14.42%
12	Local Government Funds - MTTF, Operating	1,261,975	133,325	84,115	49,210	639,444	1,030,600	(391,156)	49.33%
13	COVID Funds - FTA, Operating	36,651,990	583,802	2,544,792	(1,960,990)	18,814,138	28,584,318	(9,770,180)	48.67%
14	State Government Funds, Operating	1,276,642	227,695	0	227,695	1,862,106	968,262	893,844	-45.86%
15									
16	Total Non-Operating Revenues	101,806,991	7,035,433	8,797,646	(1,762,213)	74,905,273	84,250,893	(9,345,620)	26.42%
17									
18	Total Revenues Before Cap Contributions	110,226,087	7,850,018	9,493,005	(1,642,987)	82,826,589	91,279,229	(8,452,640)	24.86%
19									
20	Local Government Funds - MTTF, Cap	6,384,870	30,507	299,012	(268,505)	327,198	4,151,741	(3,824,543)	94.88%
21	Federal Reimbursement Funds - FTA, Cap	25,816,643	746,916	1,219,145	(472,229)	10,549,421	16,837,933	(6,288,512)	59.14%
22	State Government Funds, Cap	0	125,650	0	125,650	2,169,255	0	2,169,255	0.00%
23	Other Agencies Revenue, Cap	0	0	0	0	0	0	0	0.00%
24									
25	Total Capital Contributions	32,201,513	903,073	1,518,157	(615,084)	13,045,874	20,989,674	(7,943,800)	59.49%
26									
27	Total Revenues	142,427,600	8,753,091	11,011,162	(2,258,071)	95,872,464	112,268,903	(16,396,439)	32.69%
28									
29									
30	Expenses								
31									
32	Labor	33,240,842	2,907,416	2,853,425	53,991	28,304,811	27,716,052	588,759	14.85%
33	Fringes & Benefits	30,712,129	2,073,010	2,579,339	(506,329)	24,020,588	25,590,030	(1,569,442)	21.79%
34	Services	7,737,546	520,551	638,897	(118,346)	4,917,364	6,446,588	(1,529,224)	36.45%
35	Materials	9,035,040	770,141	771,810	(1,669)	7,022,264	7,526,776	(504,512)	22.28%
36	Utilities	1,205,000	85,639	100,417	(14,778)	826,893	1,004,170	(177,277)	31.38%
37	Casualty & Liability	3,827,100	(114,577)	318,926	(433,503)	2,872,010	3,189,260	(317,250)	24.96%
38	Purchased Transportation	23,507,410	1,542,035	2,151,233	(609,198)	14,525,121	19,023,773	(4,498,652)	38.21%
39	Interest Expense	0	0	0	0	0	0	0	0.00%
40	Other Expenses	961,020	65,803	78,958	(13,155)	337,537	782,580	(445,043)	64.88%
41	Operating Expenses	110,226,087	7,850,018	9,493,005	(1,642,987)	82,826,589	91,279,229	(8,452,640)	24.86%
42									
43									
44									
45	Development Cost & Loss on Disposal	2,083,268	37,697	143,024	(105,327)	151,340	748,437	(597,097)	92.74%
46	Depreciation Expenses	12,579,047	1,086,455	1,123,565	(37,110)	10,417,589	10,210,336	207,253	17.18%
47	Loss on Disposal of Assets	0	0	0	0	0	0	0	0.00%
48	Total Capital Expenses	14,662,315	1,124,151	1,266,589	(142,438)	10,568,929	10,958,773	(389,844)	27.92%
49									
50	Total Expenses	124,888,402	8,974,169	10,759,594	(1,785,425)	93,395,518	102,238,002	(8,842,484)	25.22%
51									
52									
53	Revenue / Expense Difference Before Capital	0	0	0	0	0	0	0	0.00%
54									
55	Revenue / Expense Difference After Capital	17,539,198	(221,078)	251,568	(472,646)	2,476,946	10,030,901	(7,553,955)	85.88%



## Total Labor

April 2024, Fiscal Year 2024



		Current Month			Fiscal Year-to-date			
Description	FY24 Total Budget	Actual	Budget	Over budget (Under budget)	Actual	Budget	Over budget (Under budget)	Percentage Remaining
1 Direct Labor	33,240,842	2,907,416	2,853,425	53,991	28,304,811	27,716,052	588,759	14.85%
2 Sick Leave	1,761,580	130,017	115,310	14,707	1,447,670	1,530,960	(83,290)	17.82%
3 Holiday	1,428,538	99,468	143,237	(43,769)	1,040,110	1,134,465	(94,355)	27.19%
4 Vacation	2,236,350	186,888	182,713	4,175	1,824,724	1,870,924	(46,200)	18.41%
5 Other Paid Absences	238,442	34,140	16,175	17,965	200,087	206,092	(6,005)	16.09%
6								
7 Total	38,905,752	3,357,929	3,310,860	47,069	32,817,402	32,458,493	358,909	15.65%
8								
9 Difference compared to Budget			47,069			358,909		
		Current Month			Year to Date			
Description	FY24 Total Budget	Actual	Budget	Over budget (Under budget)	Actual	Budget	Over budget (Under budget)	Percentage Remaining
10 FICA	2,976,282	250,669	253,281	(2,612)	2,461,469	2,483,069	(21,600)	17.30%
11 Pension	9,323,000	741,589	772,756	(31,167)	7,211,881	7,818,210	(606,329)	22.64%
12 Hospital Medical & Surgical	9,228,084	730,397	818,621	(88,224)	6,955,365	7,590,842	(635,477)	24.63%
13 Vision Care Insurance	85,741	9,882	7,153	2,729	49,695	71,530	(21,835)	42.04%
14 Dental Plans	345,120	31,636	28,760	2,876	231,042	287,600	(56,558)	33.05%
15 Life Insurance	46,536	3,490	3,878	(388)	35,158	38,780	(3,622)	24.45%
16 Disability Insurance	154,956	11,944	12,913	(969)	120,305	129,130	(8,825)	22.36%
17 Kentucky Unemployment	40,000	3,444	0	3,444	(21,002)	30,000	(51,002)	152.51%
18 Worker's Compensation	2,500,000	(171,503)	208,334	(379,837)	2,146,188	2,083,340	62,848	14.15%
19 Uniform & Work Clothing Allowance	345,000	10,799	16,000	(5,201)	314,827	313,000	1,827	8.75%
20 Other Fringes	2,500	150	208	(58)	3,069	2,088	981	-22.76%
21 Total Fringe & Benefits	25,047,219	1,622,497	2,121,904	(499,407)	19,507,997	20,847,589	(1,339,592)	22.12%
22								
23								
24 Sick Leave	1,761,580	130,017	115,310	14,707	1,447,670	1,530,960	(83,290)	17.82%
25 Holiday	1,428,538	99,468	143,237	(43,769)	1,040,110	1,134,465	(94,355)	27.19%
26 Vacation	2,236,350	186,888	182,713	4,175	1,824,724	1,870,924	(46,200)	18.41%
27 Other Paid Absences	238,442	34,140	16,175	17,965	200,087	206,092	(6,005)	16.09%
28 Total Compensation Benefits	5,664,910	450,513	457,435	(6,922)	4,512,591	4,742,441	(229,850)	20.34%
29								
30 Total	30,712,129	2,073,010	2,579,339	(506,329)	24,020,588	25,590,030	(1,569,442)	21.79%
31								
32 Difference compared to Budget			(506,329)			(1,569,442)		

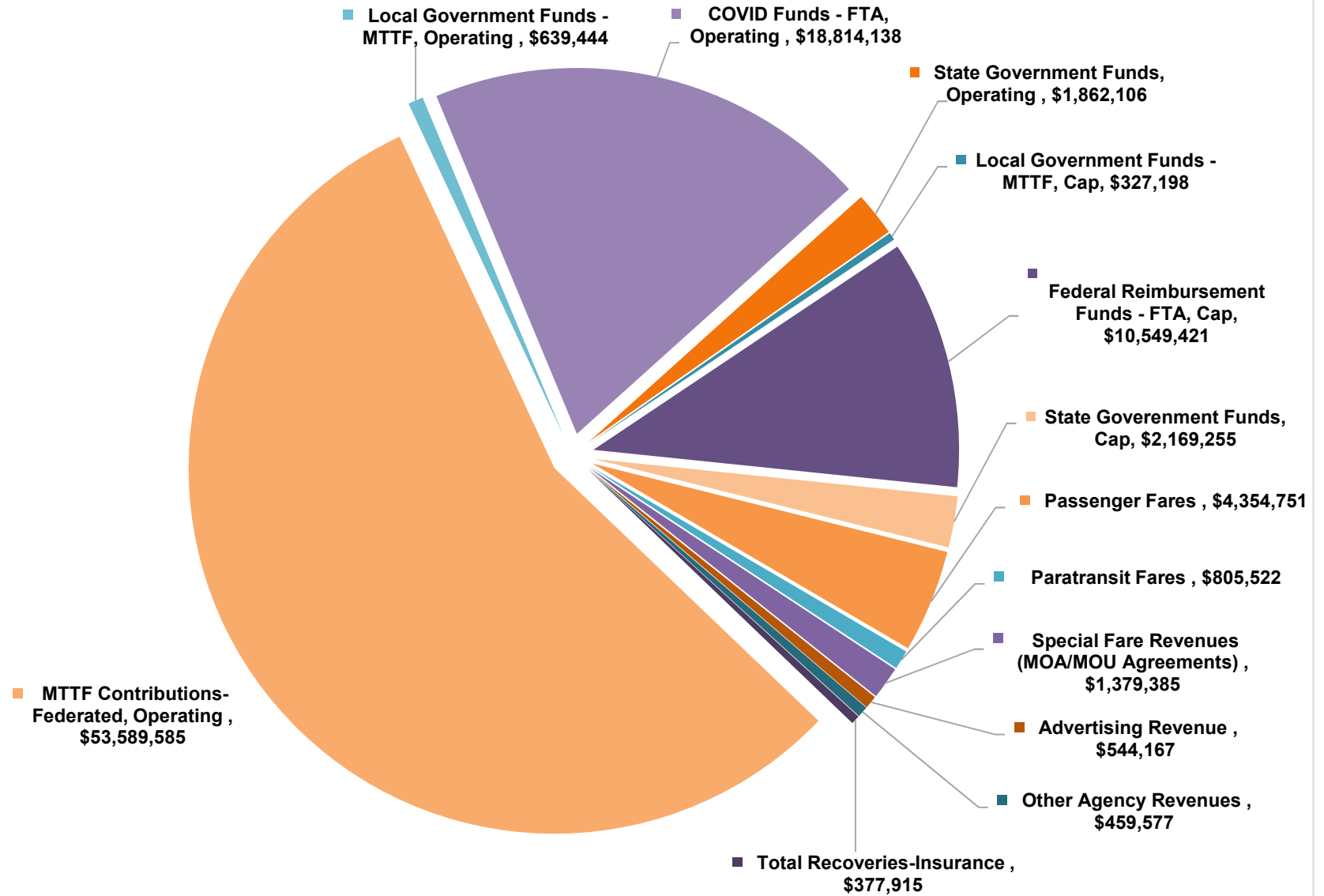
## Balance Sheet

April 2024, Fiscal Year 2024

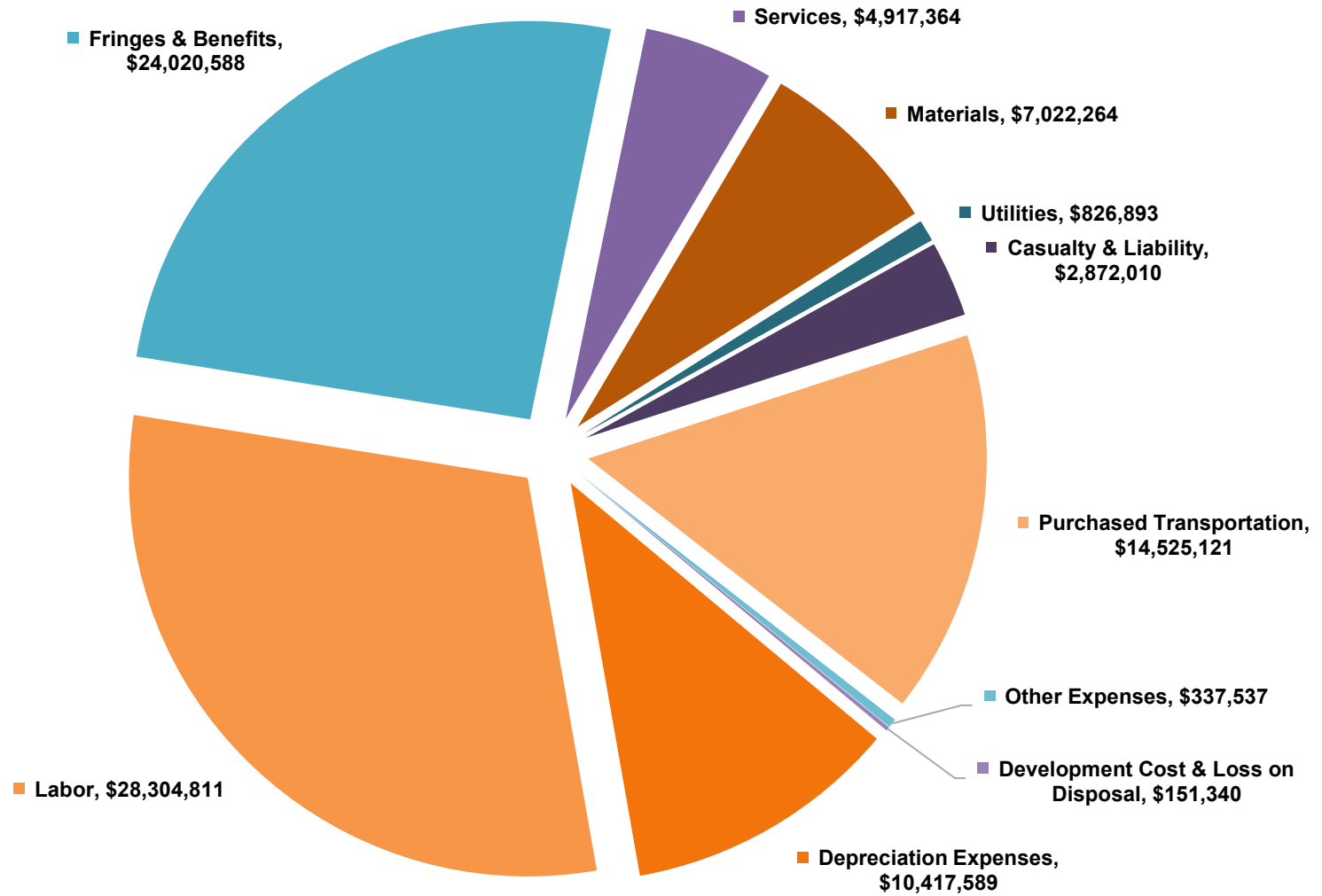


Assets	FY 24	FY 23	Liabilities, Reserves & Capital	FY 24	FY 23
<b>Current Assets</b>			<b>Current Liabilities</b>		
Cash & Cash Items	1,166,950	1,605,246	Long Term Debt	0	0
Short Term Investments	7,506,604	7,909,544	Short Term Debt	0	0
Accounts Receivable	73,116,109	76,326,362	Trade Payables	7,278,247	6,073,292
Interest Receivable	0	208	Accrued Payroll Liabilities	4,748,166	4,177,315
Due From Grant	80,000	80,000	Estimated Workmans Compensation	4,376,487	5,099,805
Materials & Supplies	2,636,319	2,191,106	Accrued Tax Liabilities	(173)	1,800
<b>Total Current Assets</b>	<b>84,505,982</b>	<b>88,112,467</b>	Unredeemed Tickets & Tokens	2,161,907	1,654,018
<b>Other Assets</b>			Reserves - Injury & Damages	898,300	1,143,600
Prepaid Insurance & Dues & WIP	458,867	667,194	Due To Operations	80,000	80,000
<b>Total Other Assets</b>	<b>458,867</b>	<b>667,194</b>	Unearned Capital Contributions	62,349,094	68,551,573
<b>Fixed Assets</b>			Other Current Liabilities (Health Ins.)	3,897,136	3,102,648
Land	3,773,249	3,187,624	<b>Total Current Liabilities</b>	<b>85,789,164</b>	<b>89,884,051</b>
Buildings	52,031,826	49,925,077	<b>Equity</b>		
Coaches	140,237,828	136,234,930	Retained Earnings	2,476,946	316,690
Office Equipment	13,024,101	10,943,927	Prior Year Retained Earning	78,763,717	78,980,037
Other Equipment	21,816,116	23,347,861	<b>Total Equity</b>	<b>81,240,663</b>	<b>79,296,727</b>
Development Costs	464,689	724,104	<b>Total Liabilities &amp; Equity</b>	<b>167,029,827</b>	<b>169,180,778</b>
Vehicle Exp - Operating	1,420,405	1,420,405			
Other Equipment -Operating	185,715	184,903			
<b>Total Fixed Assets</b>	<b>232,953,929</b>	<b>225,968,830</b>			
<b>Less Accumulated Depreciation</b>					
Accumulated Depr Land	834,781	778,882			
Accumulated Depr Buildings	31,352,080	29,906,209			
Accumulated Depr Coaches	89,978,209	84,768,861			
Accumulated Depr Office Equipment	9,834,583	9,429,578			
Accumulated Depr Other Equipment	17,492,576	19,158,223			
Accumulated Depr Development Cost	151,340	352,967			
Accumulated Depr Vehicle Exp - Opr	1,083,648	1,027,522			
Accumulated Depr Other Equipment Op	161,732	145,471			
<b>Total Depreciation</b>	<b>150,888,951</b>	<b>145,567,713</b>			
<b>Net Fixed Assets</b>	<b>82,064,978</b>	<b>80,401,117</b>			
<b>Total Assets</b>	<b>167,029,827</b>	<b>169,180,778</b>			

# YTD Revenues - April 2024, FY 2024



**YTD Expenses - April 2024, FY 2024**



# MassTransit Trust Fund (MTTF) Revenue Deposits



## Deposit to Budget Difference FY 2024

Month	FY 24 Actual Deposits	FY 24 Budget Deposits	Difference	YTD Total	Current Month	YTD
July	\$5,772,993	\$4,832,901	\$940,092	\$940,092	19.45%	
August	\$4,556,894	\$5,053,662	(\$496,768)	\$443,324	-9.83%	4.48%
September	\$6,379,852	\$5,225,029	\$1,154,823	\$1,598,147	22.10%	10.58%
October	\$5,188,606	\$3,508,717	\$1,679,889	\$3,278,036	47.88%	17.60%
November	\$4,364,470	\$4,473,572	(\$109,102)	\$3,168,934	-2.44%	13.72%
December	\$7,192,670	\$6,400,979	\$791,691	\$3,960,625	12.37%	13.43%
January	\$6,796,045	\$6,329,856	\$466,189	\$4,426,814	7.36%	12.36%
February	\$4,863,431	\$4,578,304	\$285,127	\$4,711,941	6.23%	11.66%
March	\$5,630,961	\$5,839,108	(\$208,147)	\$4,503,794	-3.56%	9.74%
April	\$11,710,580	\$11,523,802	\$186,778	\$4,690,572	1.62%	8.12%
May	\$0	\$5,215,370	(\$5,215,370)	(\$12,235,378)	-100.00%	-19.43%
June	\$0	\$6,660,085	(\$6,660,085)	(\$18,895,463)	-100.00%	-27.13%
TOTAL	\$62,456,502	\$69,641,385				

## MTTF Revenue Deposits - Actuals

### LOUISVILLE METRO REVENUE COMMISSION TARC LICENSE FEE TRANSACTIONS

	April 2024	April 2023	YTD FYE 2024	YTD FYE 2023	Difference Amount	Percent Change
<b>Receipts</b>						
Employee Withholding	\$ 6,057,756	\$ 6,233,133	\$ 49,633,320	\$ 47,465,572	\$ 2,167,748	4.57%
Individual Fees	2,144	1,786	2,440	2,759	(319)	-11.56%
Net Profit Fees	5,679,645	6,084,553	12,465,627	11,868,718	596,909	5.03%
Interest & Penalty	91,389	75,241	842,939	800,390	42,549	5.32%
<b>Total Collections</b>	<b>\$ 11,830,934</b>	<b>\$ 12,394,713</b>	<b>\$ 62,944,326</b>	<b>\$ 60,137,439</b>	<b>\$ 2,806,887</b>	<b>4.67%</b>
Investment Income	\$ 39,364	\$ 28,734	\$ 311,924	\$ 160,434	\$ 151,490	94.43%
<b>Total Receipts</b>	<b>\$ 11,870,298</b>	<b>\$ 12,423,447</b>	<b>\$ 63,256,250</b>	<b>\$ 60,297,873</b>	<b>\$ 2,958,377</b>	<b>4.91%</b>
<b>Disbursements</b>						
Collection Fee	\$ 159,718	\$ 167,329	\$ 849,748	\$ 811,854	\$ 37,894	4.67%
<b>Reversal of FY22 Investment Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,534</b>	<b>\$ (4,534)</b>	
<b>Total Disbursements</b>	<b>\$ 159,718</b>	<b>\$ 167,329</b>	<b>\$ 849,748</b>	<b>\$ 816,388</b>	<b>\$ 37,894</b>	<b>4.64%</b>
<b>Due Mass Transit</b>	<b>\$ 11,710,580</b>	<b>\$ 12,256,118</b>	<b>\$ 62,406,502</b>	<b>\$ 59,481,485</b>	<b>\$ 2,925,017</b>	<b>4.92%</b>
Less Previous Payments			50,695,922	47,225,367	3,470,555	7.35%
<b>Payable To Trust Fund</b>			<b>\$ 11,710,580</b>	<b>\$ 12,256,118</b>	<b>\$ (545,538)</b>	<b>-4.45%</b>



## Year to Date Summary

April 2024, Fiscal Year 2024

### Actual Compared to Budget YTD

	Good	In the Red	
Total Revenues before Capital are Over/ <b>Under</b> by (pg. 2, line 18)	\$0	\$8,452,640	
Total Expenses are Over/ <b>Under</b> by (pg. 2, line 41)	\$8,452,640	\$0	
MTTF Revenue Deposits are <b>Over</b> /Under by (pg. 7)	\$4,690,572	\$0	
April has a favorable balance before Capital of	\$13,143,212	\$8,452,640	\$4,690,572

### Actual Revenues over Expenses

Operating Revenues	\$7,921,317
Operating Expenses	\$82,826,589
<b>Net Gain/(Loss) before MTTF</b>	<b>(\$74,905,272)</b>
MTTF Approved Contributions	\$53,589,585
<b>Net Gain/(Loss) before Subsidies</b>	<b>(\$21,315,687)</b>
<b>Subsidies</b>	
ARP	\$14,171,661
5307 Federal Formula dollars to be used as (CEER)	\$4,642,476
MTTF Local Share	\$639,444
State Contributions	\$1,862,106
<b>Total Subsidies</b>	<b>\$21,315,687</b>
<b>Net Gain/(Loss) before Capital</b>	<b>\$0</b>


**Reimbursement Funds Only and a One Time Funding Source**

	<b>TARC Share</b>	<b>Actual YTD FY 2023</b>	<b>Actual YTD FY 2024</b>	<b>Remaining Balance</b>	<b>Budget YTD FY 2024</b>	<b>Actual FY 2024 vs Budget FY 2024</b>
<b>ARP***</b>	\$48,293,376	\$9,596,003	\$14,171,661	\$24,525,712	\$28,695,496	(\$14,523,835)

\*\*\* KY-2022-003 was approved/Executed 5/24/2022 end of FY 2022





**BOARD OF DIRECTORS**  
**JUNE 26, 2024**

JUNE OPERATIONAL UPDATE







# HIGHLIGHTS

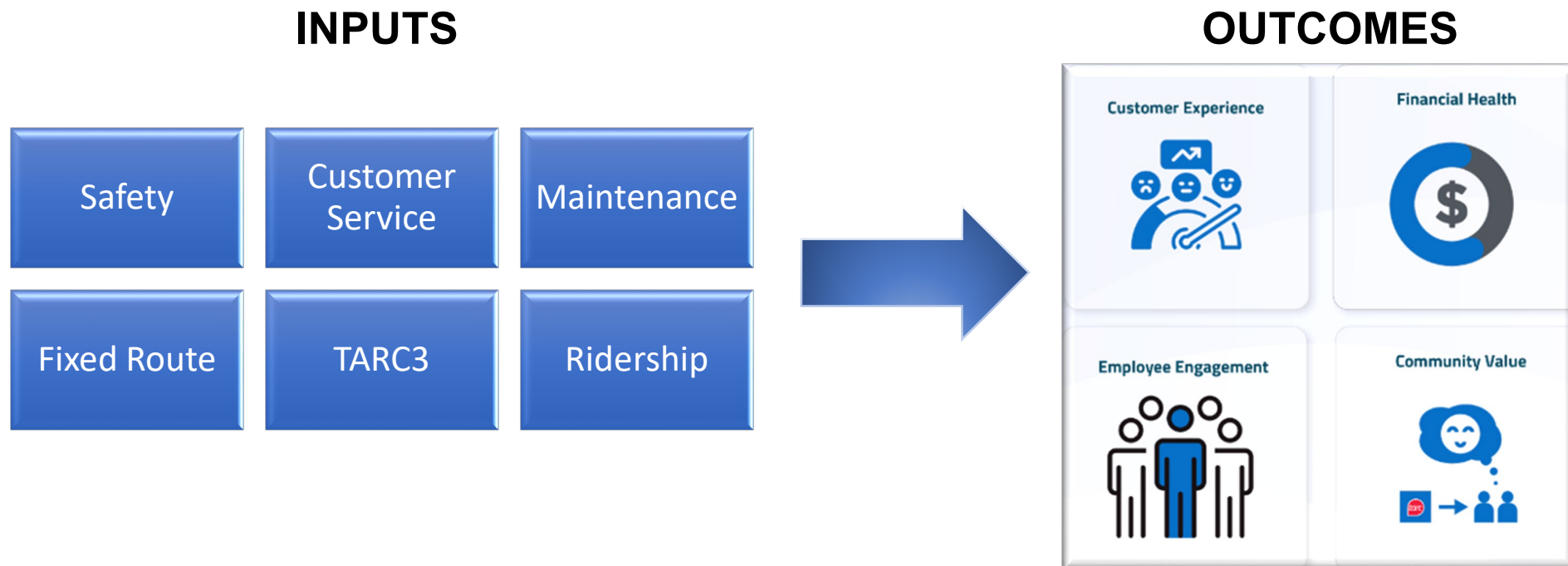
## SINCE THE LAST BOARD MEETING, TARC ...

- Took difficult but necessary step toward addressing TARC fiscal cliff with approval of contracting of coach operators to JCPS and associated service reductions
- Held two open-house public meetings to help the community learn more about service reductions to go into effect June 30
- Presented on TARC 2025 Network Redesign to Metro Council Committee of the Whole
- Met community in person at a number of community events including CycLOUvia, Americana Community Center's Globalou Festival, and Old Louisville Springfest
- Launched the Summer Youth Pass
- Participated in the Louisville Sports Commission Louisville Corporate Games, a day of friendly competition against other Greater Louisville organizations.



# MONTHLY REPORT

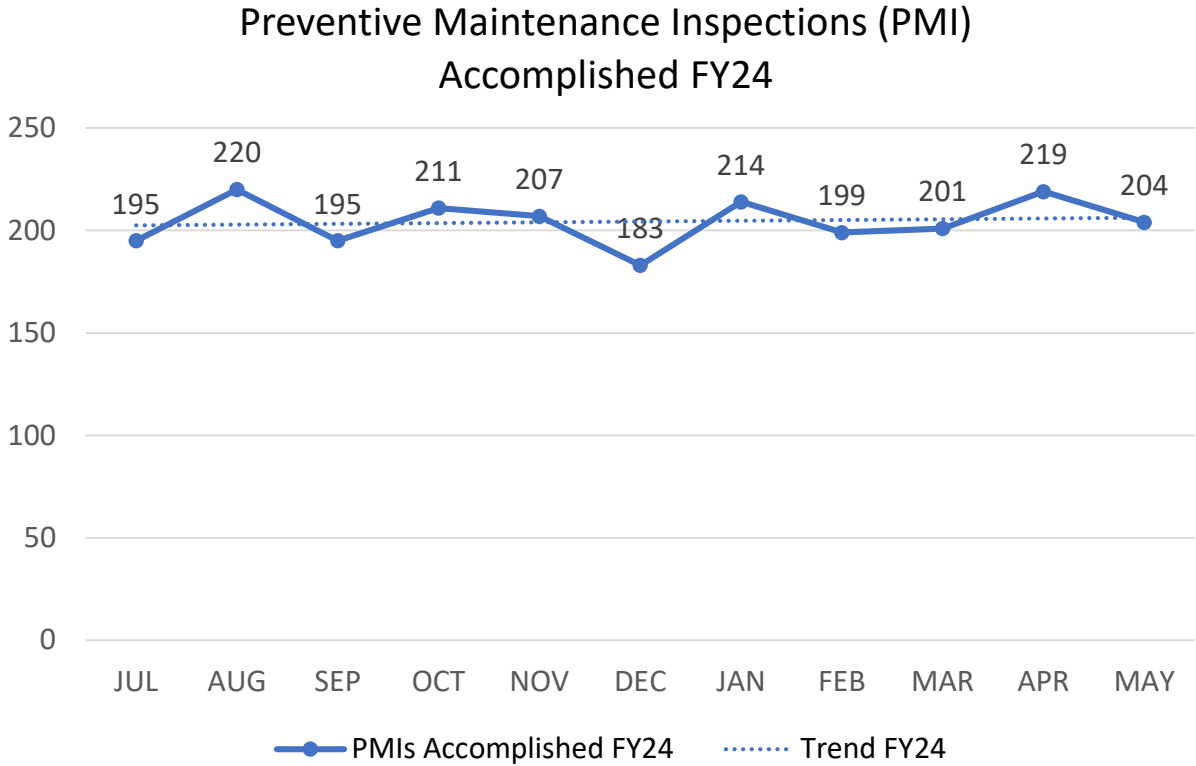
- **Performance Dashboard** - to communicate operating performance in service delivery and utilization. Utilize standard measures used throughout the transit industry, setting goals and putting systems in place to achieve them.
- **Continuous Improvement** - identify areas for improvement and create action plans to demonstrate progress toward our goals.
- **Success Outcomes** - align with Strategic Plan Scorecard and TARC'S Primary Strategic Priorities.





# MAINTENANCE

Target PMI: 220  
Total Vehicle PMIs: 204



\* FTA allows a 10 percent deviation from the scheduled interval as being considered on time and 80 percent of the total inspections for any mode or operation is considered on time.

## Coach Maintenance Plan Includes:

### **3,000 mile inspection:**

- Road Test
- Check engine compartment
- Check under coach to include brake systems
- Check Interior-Exterior
- Lube under carriage

### **6,000 mile inspection:**

- Change engine oil, engine fuel filter, and oil filters
- Perform 3,000 mile inspection

### **12,000 mile inspection**

- Perform brake Tapley
- Perform 6,000 mile inspection

### **24,000 mile inspection**

- Change engine air filter and change hydraulic oil filter
- Perform 12,000 mile inspection

### **48,000 mile inspection**

- Fluid change
- Inspect transmission
- Sample transmission fluid

### **96,000 mile inspection**

- Transmission fluid and filter change
- Inspect transmission
- Sample transmission fluid

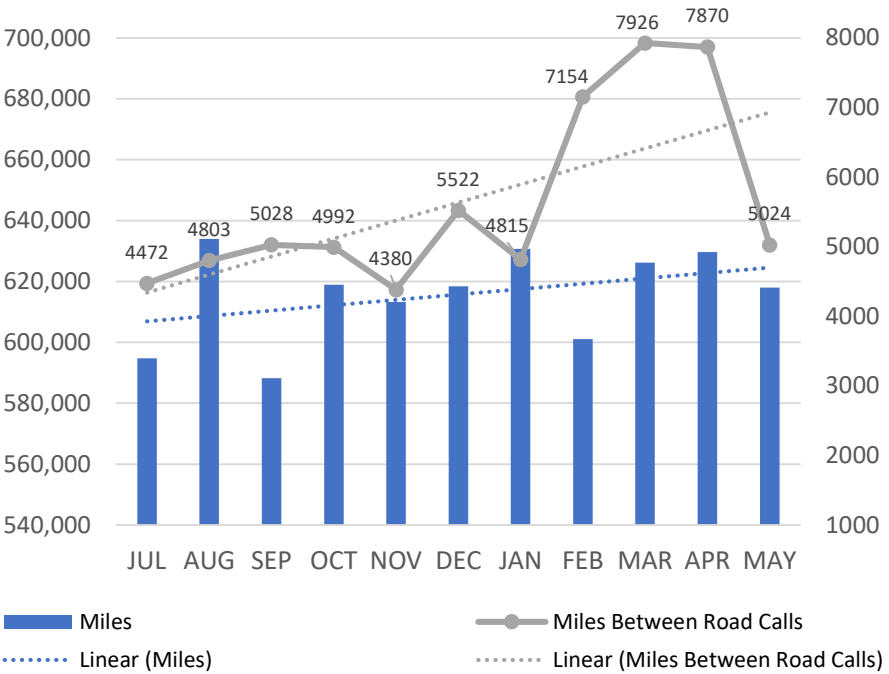
# MAINTENANCE

## MILES BETWEEN MECHANICAL FAILURES

FY24	Miles	Chargeable Road Calls	Miles Between Road Calls
July	594,791	133	4,472
Aug	634,015	132	4,803
Sep	588,249	117	5,028
Oct	618,903	124	4,992
Nov	613,224	140	4,380
Dec	618,417	112	5,522
Jan	630,740	131	4,815
Feb	601,018	84	7,154
Mar	626,175	79	7,926
Apr	629,625	80	7,870
May	618,039	126	5,024

May: Total Miles Between Road Calls = **5024**  
 Target Miles Between Road Calls = **5000**

Miles Between Road Calls

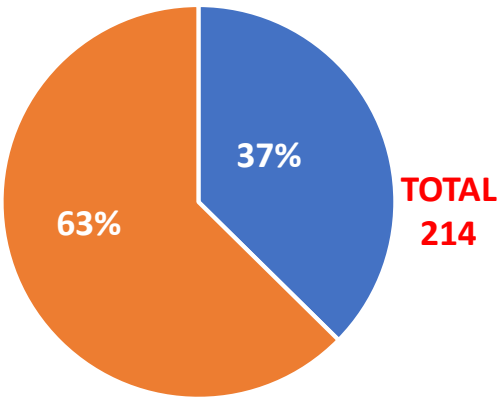


A Mechanical Road Call occurs when mechanical problems prevent the revenue vehicle from completing a scheduled revenue trip, or from starting the next scheduled revenue trip because actual movement is limited, or because of safety concerns.

# MAINTENANCE

## CHARGEABLE VS NON-CHARGEABLE ROAD CALLS

April 2024 Maintenance Road Calls

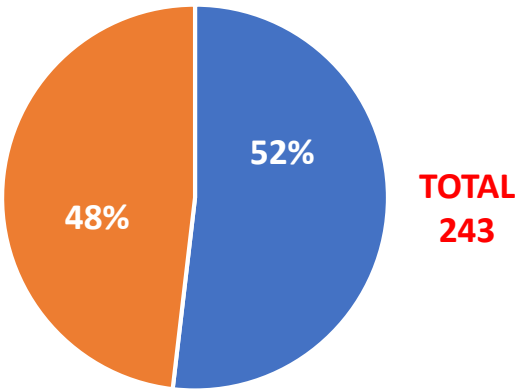


■ Chargeable Road Calls 80   ■ Non-Chargeable Roads Calls 134

### Chargeable Categories

- Brakes
- Chassis & Doors
- Electrical System
- Engine
- Fuel Systems
- HVAC
- Transmission
- Wheelchair Lift

May 2024 Maintenance Road Calls



■ Chargeable Road Calls 126   ■ Non-Chargeable Roads Calls 117

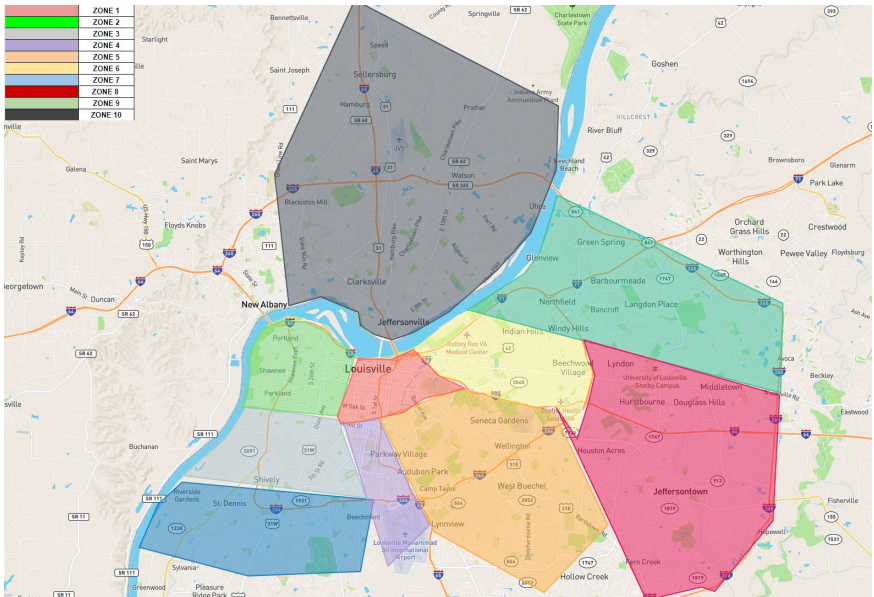
### Non-Chargeable Categories

- Farebox
- Radio
- Camera
- Tires
- Unit
- Main Cabin



# MAINTENANCE

## MAY SHELTER CLEANINGS



Task/Zone	1	2	3	4	5	6	7	8	9	10	Total
Shelter Cleaned	587	242	156	221	391	155	325	203	99	122	2501
Trash Can Emptied	49	36	27	21	36	18	43	7	9	14	260
BioHazard Cleaned	3	1	1	1	3	1	1	0	0	0	11
Damage Reported	7	0	1	3	0	0	1	0	0	0	12
Graffiti Removed	20	6	4	4	13	9	13	1	2	7	79
Installation of Advertisements	4	0	1	3	6	1	2	3	0	0	20
Surface Scrubbing	29	23	8	6	13	2	8	25	0	0	114

May Shelter Cleanings2501

Other Requests496

Goal Shelter Cleanings45 per day

THIS MONTH179%





# SAFETY

## SAFETY PREVENTABLE ACCIDENTS

Monthly

7

### TYPE OF ACCIDENT

Fixed Object	5	71.5%
Moving Vehicle	2	25.8%

YTD

111

## PREVENTABLE ACCIDENTS / 100K MILES

Monthly

1.2

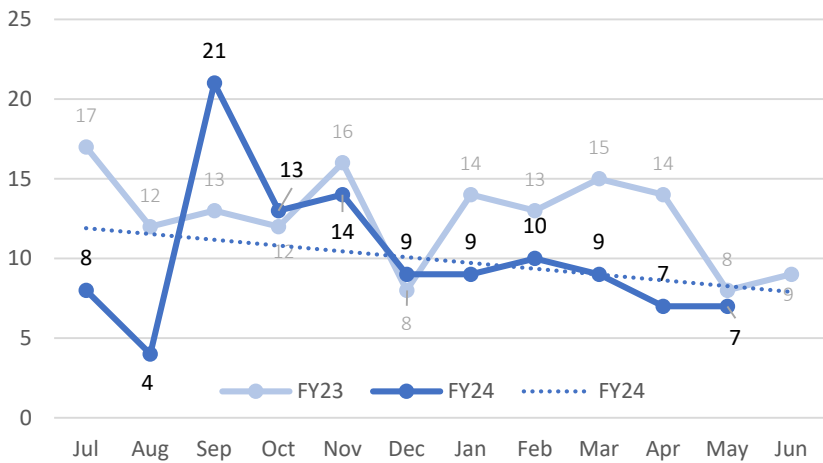
YTD AFR Goal

2.3

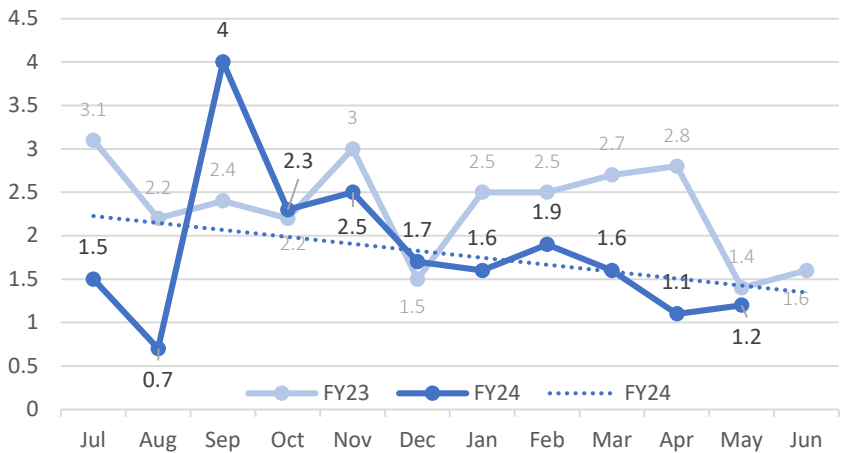
YTD

1.83

### FY24 PREVENTABLE ACCIDENTS



### PREVENTABLE ACCIDENT AFR FY23 vs FY24



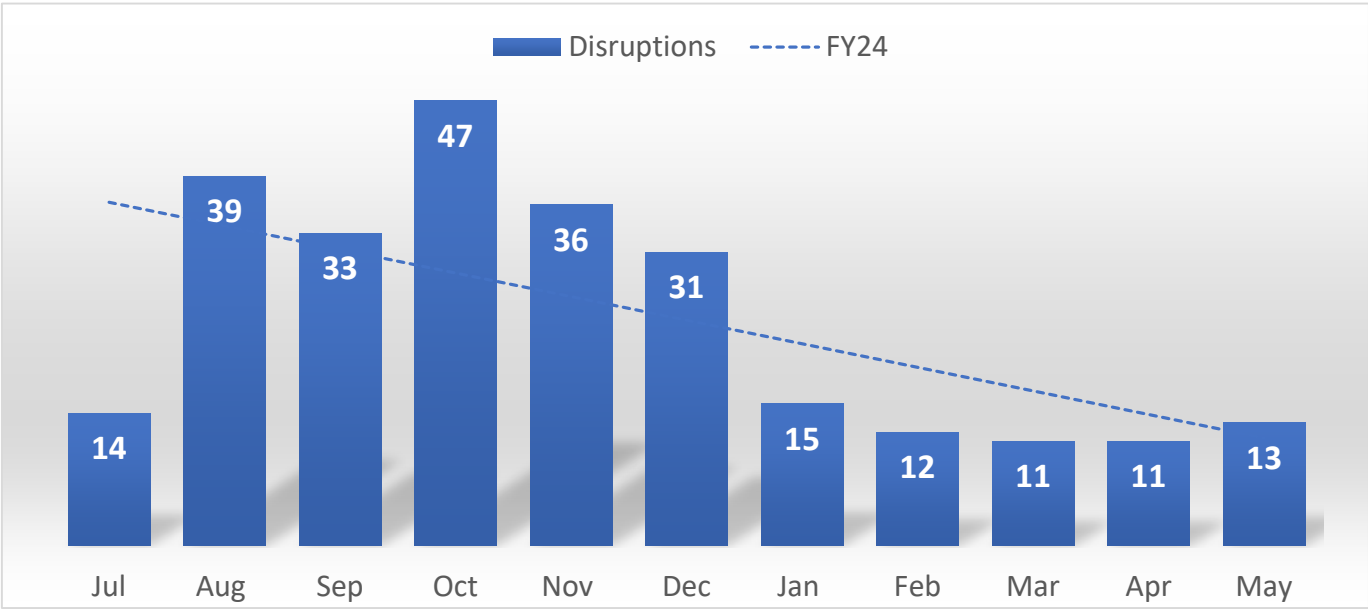


# SAFETY

## PASSENGER DISRUPTIONS BY LINE FY24 JUL THROUGH MAY

Route ID	Disruptions
Broadway - #23	52
Fourth St - #4	31
Dixie Rapid - #10	28
Preston - #28	27
Market St - #15	22
Oak-Westport - #25	11
Bardstown - #17	11
Muhammad Ali - #19	9
Shelbyville Rd - #31	9
J'ville-Lou-New Albany - #71	8
Dixie Hwy - #18	7
Crums Lane - #63	7
Sixth St - #6	6
Chestnut St - #21	6
Portland Poplar Level - #43	6
Taylorsville Rd - #40	4
Clarksville - #72	4
Second St - #2	3
Twelfth St - #12	3
Eastern Pkwy - #29	3
Cardinal - #94	3
Hill St - #27	2
Med Ctr - #52	0
Outer Loop - #46	0

## TOTAL PASSENGER DISRUPTIONS - FY24



## PASSENGER DISRUPTIONS\*

This Month Total

13

Monthly Avg

23.8

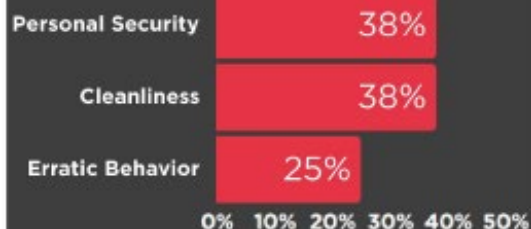
**\*Disruption:** an incident on the coach that delays service more than 5 minutes  
**Incident:** confrontation with a passenger for failure to follow TARC's Code of Conduct  
(ie: fare evader, profanity, fighting, etc.)



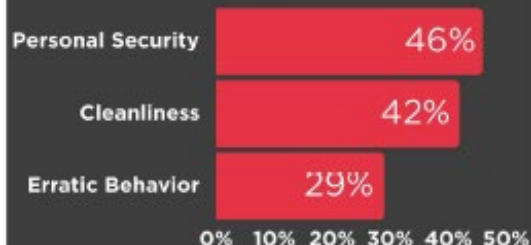


## SATISFACTION METRICS

### Bus Stops



### Onboard Bus



## Survey Methodology

To measure the effectiveness of the Block by Block Ambassador Program pilot on the 23, TARC worked with TransPro Consulting to create a before and after survey. The survey includes questions surrounding personal security, cleanliness, erratic behavior, and overall impression.

The Before survey was conducted prior to the launch of the program and the After survey will launch while the program is underway.

A sample size of 204 customers yields a margin of error of +/-7%

SAMPLE SIZE

204

NET PROMOTER SCORE

-13

OVERALL SATISFACTION

44%

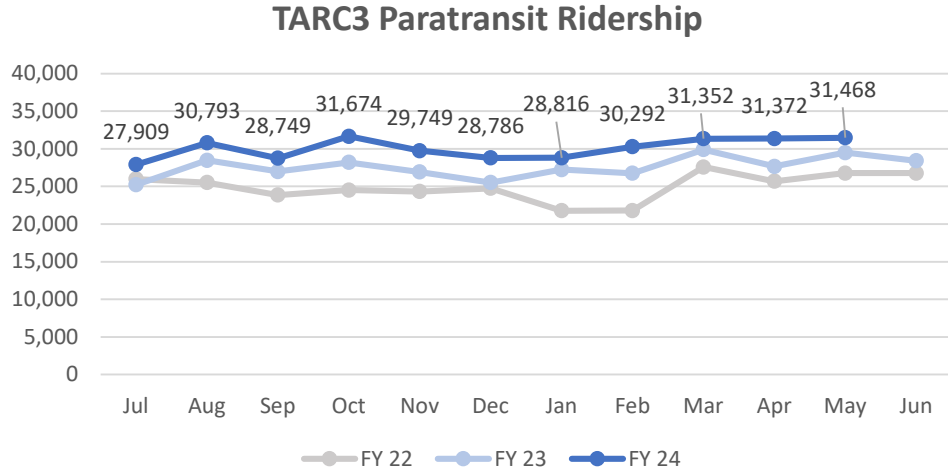
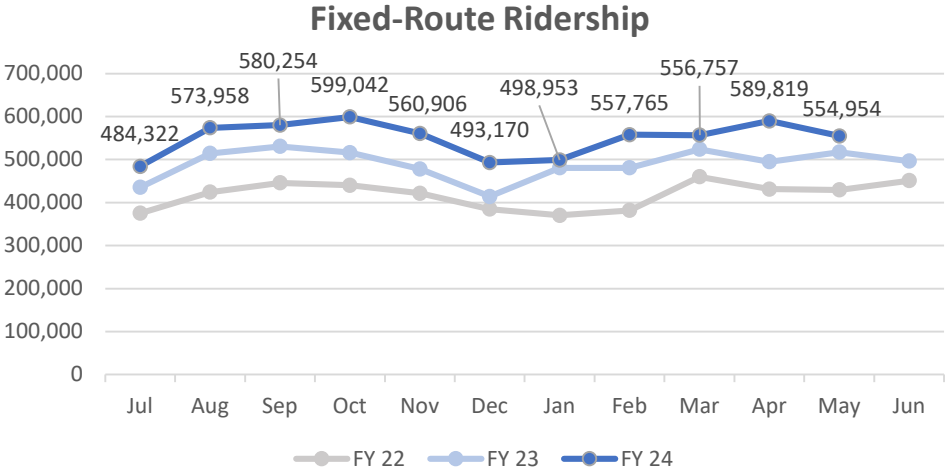
## SAFETY AMBASSADOR PROGRAM

Safety Statistics*	April	May
911 Called	0	0
Bus Route Assignment	359	353
De-Escalation	1	0
Disruptive Behavior - Loud Music	5	13
Disruptive Behavior - Physical	2	0
Disruptive Behavior - Toll Issue	12	0
Disruptive Behavior - Verbal	18	19
Greeting	6670	7012
Hospitality Assistance	91	296
Operator Escalation	0	0
Request for TARC Security	0	0
Route Info Provided	15	70

\* Will be providing monthly historical analysis of pilot program safety statistics



# MAY RIDERSHIP



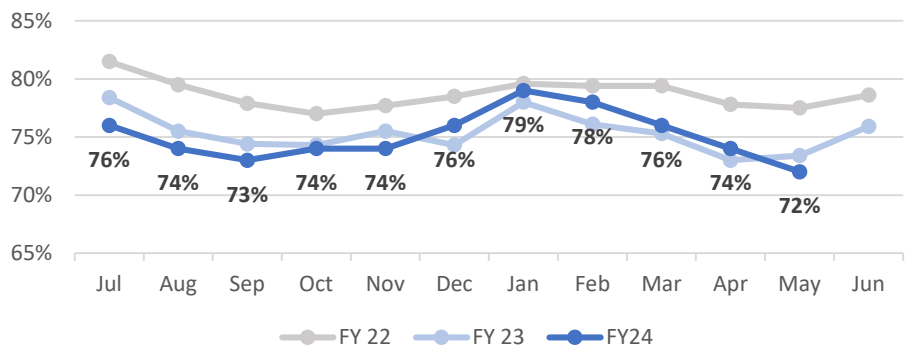
FIXED ROUTE		
Monthly		YTD
555K	-5.9% VLM 7.3% VLY	6,050K
PARATRANSIT		
Monthly		YTD
31K	0.3% VLM 6.7% VLY	331K
COMBINED		
This Month, Last Year		This Month, This Year
547K		586K

Performance Indicator	Fixed-Route System			Paratransit (TARC3)		
System Production	FY24 YTD	FY23 YTD	FY22 YTD	FY24 YTD	FY23 YTD	FY22 YTD
Total Ridership	6,049,900	5,882,660	5,016,283	330,960	330,793	299,412
Weekday Ridership	5,132,565	5,203,973	4,429,315	275,351	280,874	254,834
Saturday Ridership	506,690	382,620	325,458	24,800	25,040	22,640
Sunday/Holiday Ridership	389,330	296,067	261,510	30,809	22,186	17,940
Total Revenue Miles	5,994,346	6,520,833	6,372,079	4,003,071	3,648,867	3,855,246
Total Revenue Hours	494,403	547,944	542,472	258,759	266,904	237,715
Trips per Revenue Mile	1.01	0.9	0.79	.08	0.08	0.08
Trips per Revenue Hour	12.19	10.74	9.25	1.29	1.31	1.26

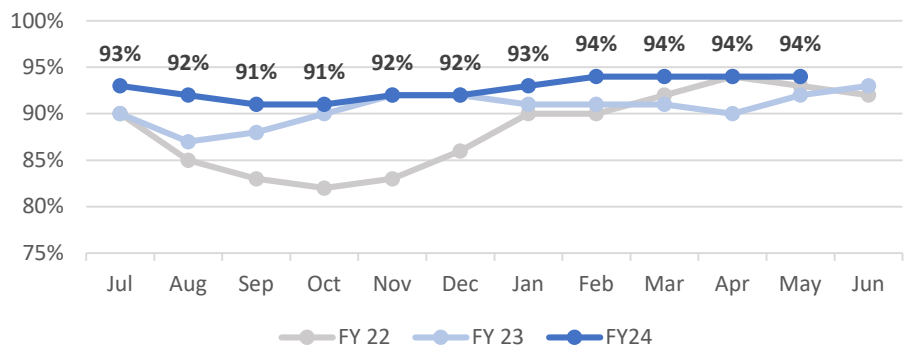


# MAY ON-TIME PERFORMANCE

Fixed-Route On-Time Performance



TARC3 Paratransit On-Time Performance



Fixed-Route  
FY24 Goal  
**80%**

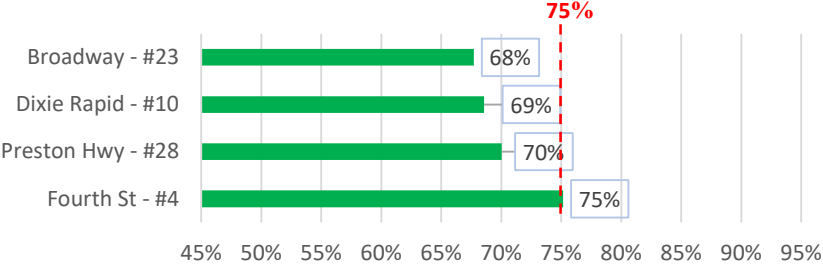
On-Time Performance							
Fixed-Route				Paratransit (TARC3)			
	FY24	FY23	FY22		FY24	FY23	FY22
Jul	76%	78%	80%	Jul	93%	90%	90%
Aug	74%	76%	80%	Aug	92%	87%	85%
Sept	73%	74%	78%	Sep	91%	88%	83%
Oct	74%	74%	77%	Oct	91%	90%	82%
Nov	74%	76%	78%	Nov	92%	92%	83%
Dec	76%	74%	79%	Dec	92%	92%	86%
Jan	79%	78%	80%	Jan	93%	91%	90%
Feb	78%	76%	79%	Feb	94%	91%	90%
Mar	76%	75%	79%	Mar	94%	91%	92%
Apr	74%	73%	78%	Apr	94%	90%	94%
May	72%	73%	78%	May	94%	92%	93%
June		76%	79%	Jun		93%	92%
FYTD	75%	75%	79%	FYTD	93%	91%	88%

Paratransit  
FY24 Goal  
**93%**

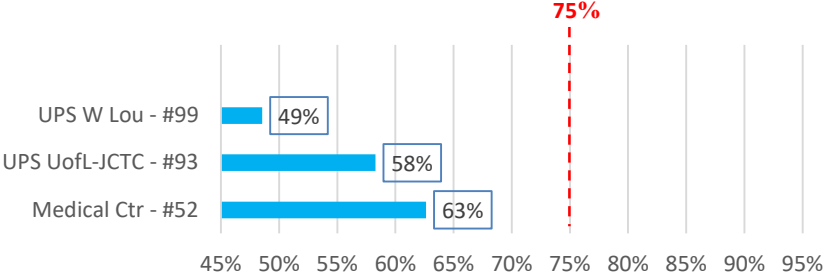


# MAY ON-TIME PERFORMANCE

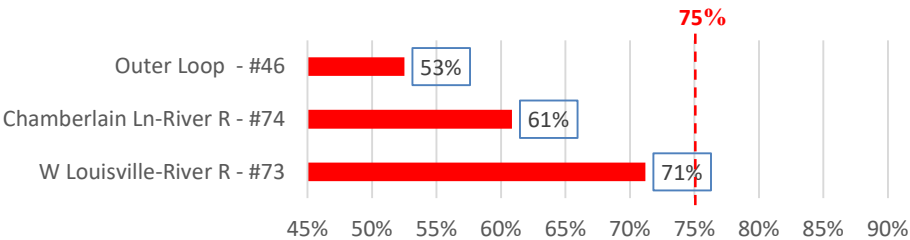
OTP - Core



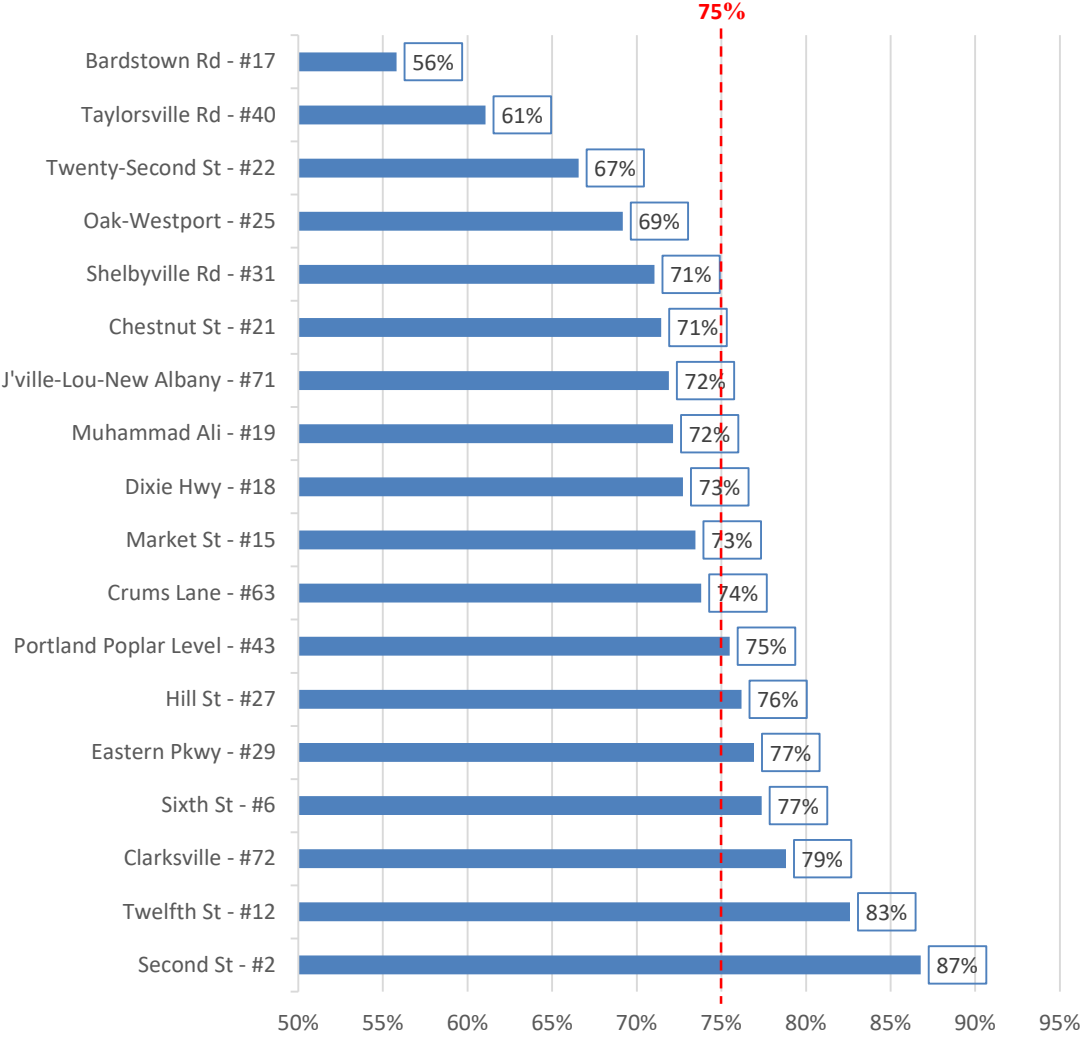
OTP - Circulator



OTP - CMAQ



OTP - Local





# CUSTOMER FEEDBACK FY24

## FIXED ROUTE

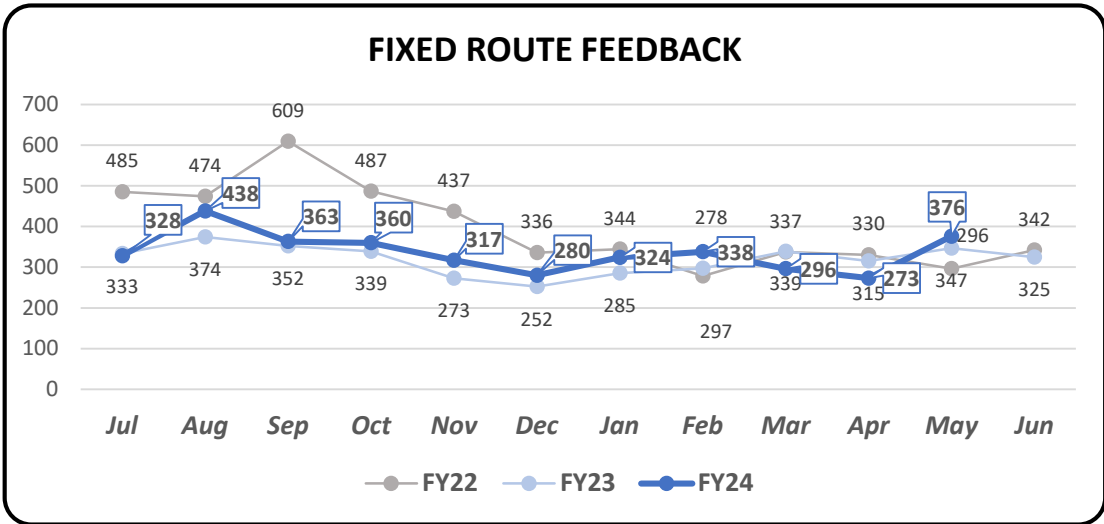
Monthly

376

27% VLM  
08% VLY

YTD

3,693



## PARATRANSIT

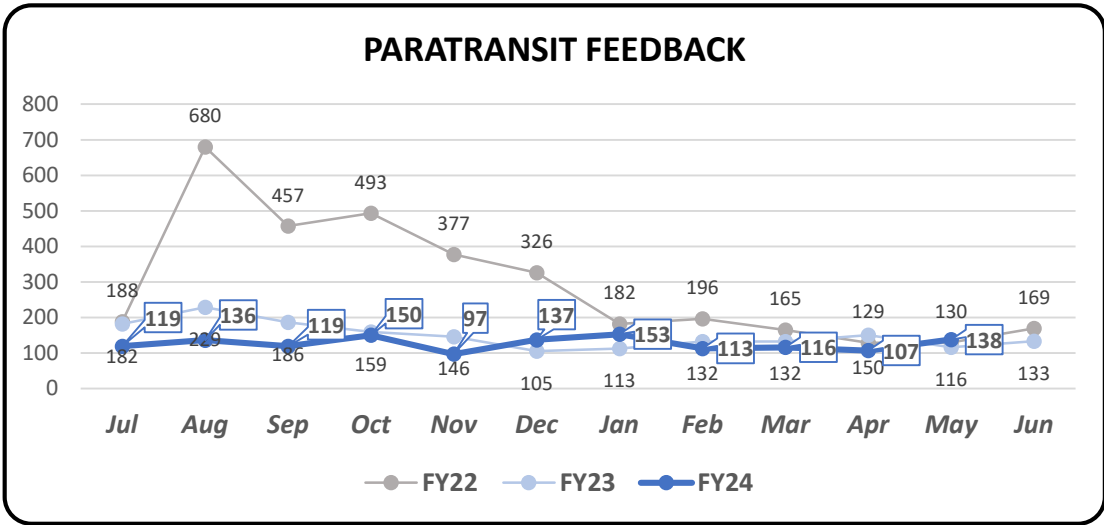
Monthly

138

22%VLM  
16% VLY

YTD

1,385





# FEEDBACK PER RIDERSHIP FY24

## FIXED ROUTE / 100K RIDERS

Month

68

46% VLM

YTD

673

.0678% TOTAL RIDERSHIP  
554,954

## PARATRANSIT / 1,000 RIDERS

Month

4.4

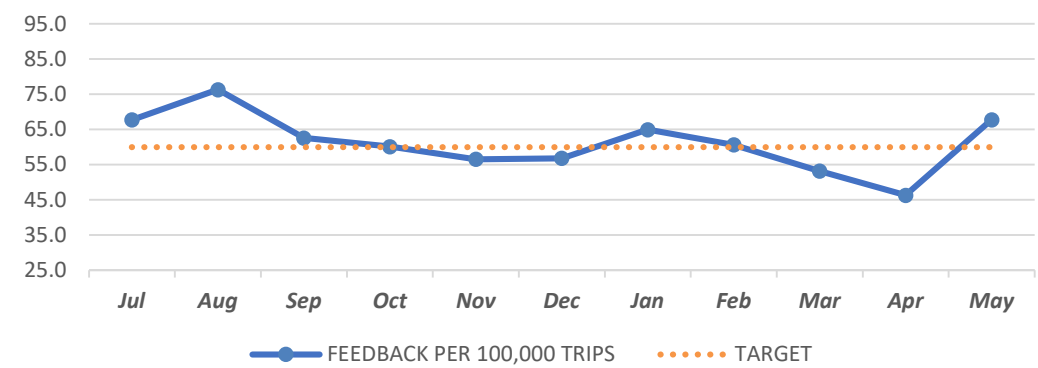
29% VLM

YTD

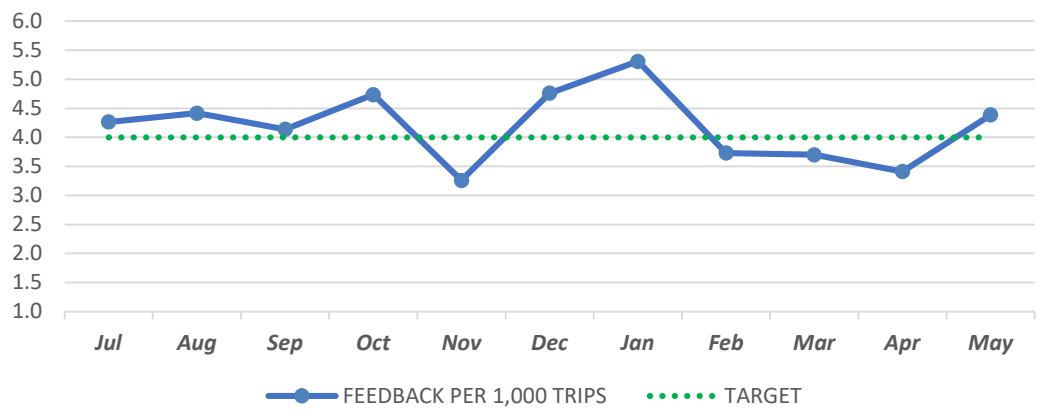
46.1

.44% TOTAL RIDERSHIP  
31,468

FIXED ROUTE FEEDBACK PER 100,000 TRIPS

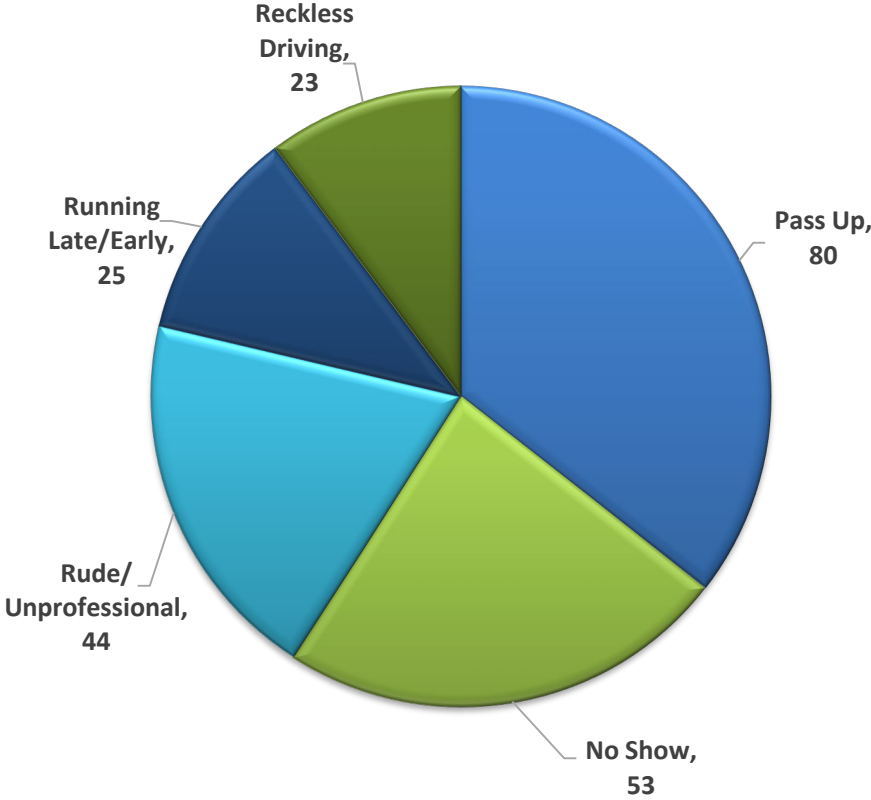


PARATRANSIT FEEDBACK PER 1,000 TRIPS

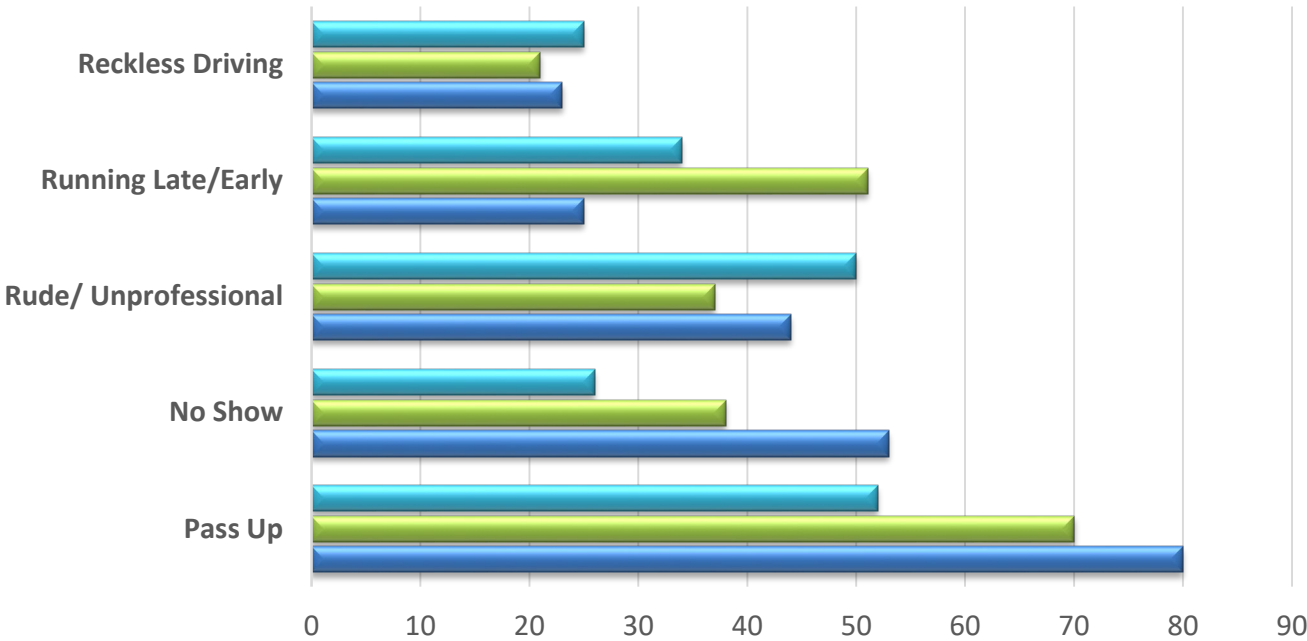


# FIXED ROUTE TOP 5 FEEDBACK CATEGORIES – MAY 2024

Feedback Categories



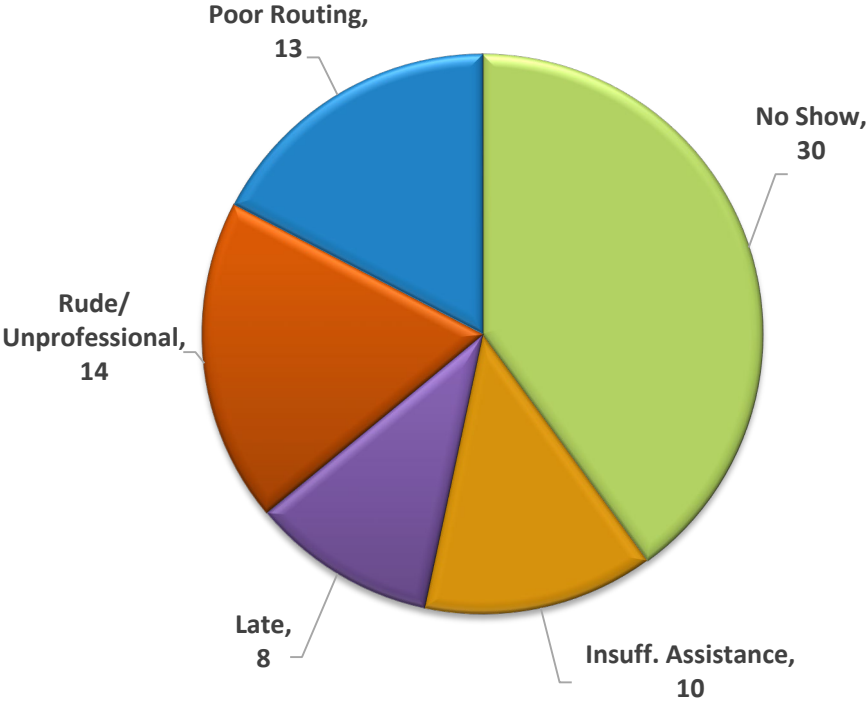
3 Month Comparison



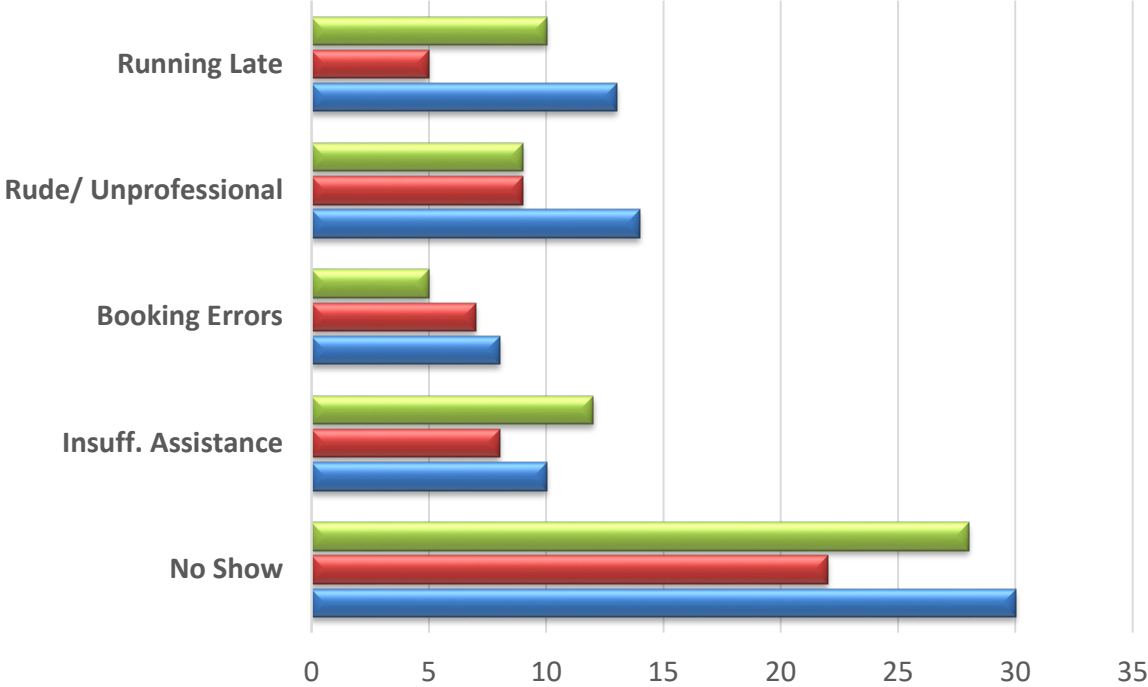
	Pass Up	No Show	Rude/ Unprofessional	Running Late/Early	Reckless Driving
Mar-24	52	26	50	34	25
Apr-24	70	38	37	51	21
May-24	80	53	44	25	23

# TARC3 TOP 5 FEEDBACK CATEGORIES – MAY 2024

Feedback Categories



3 Month Comparison



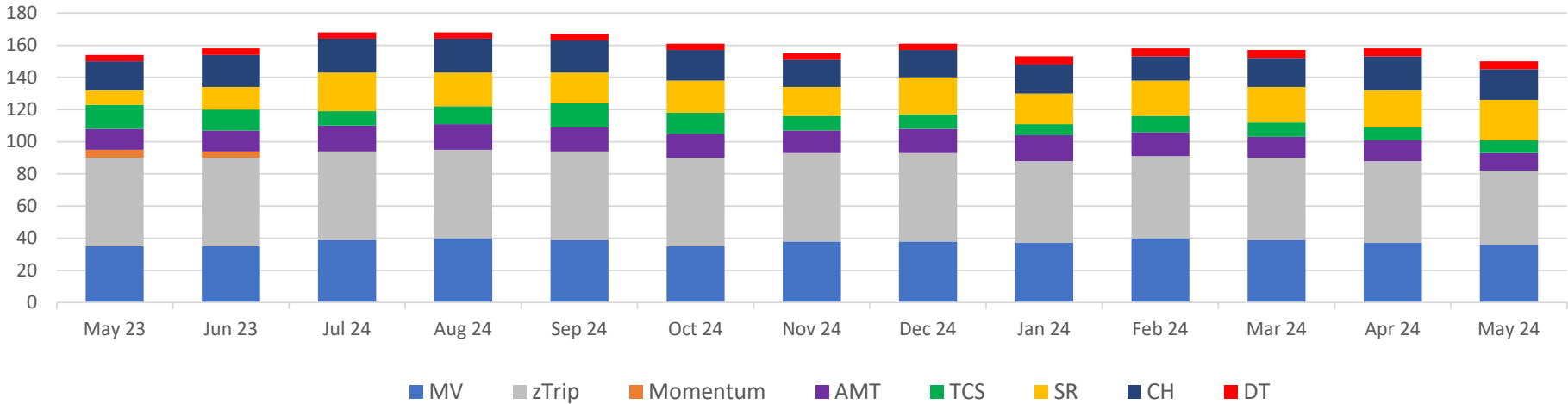
	No Show	Insuff. Assistance	Booking Errors	Rude/ Unprofessional	Running Late
Mar-24	28	12	5	9	10
Apr-24	22	8	7	9	5
May-24	30	10	8	14	13





# TARC3 (PARATRANSIT) OPERATOR STAFFING

## MONTHLY OPERATORS



Total Network Headcount to Date: 153 (-3% from May FY23)  
Current Operator Count Goal = 166

### Operator Counts

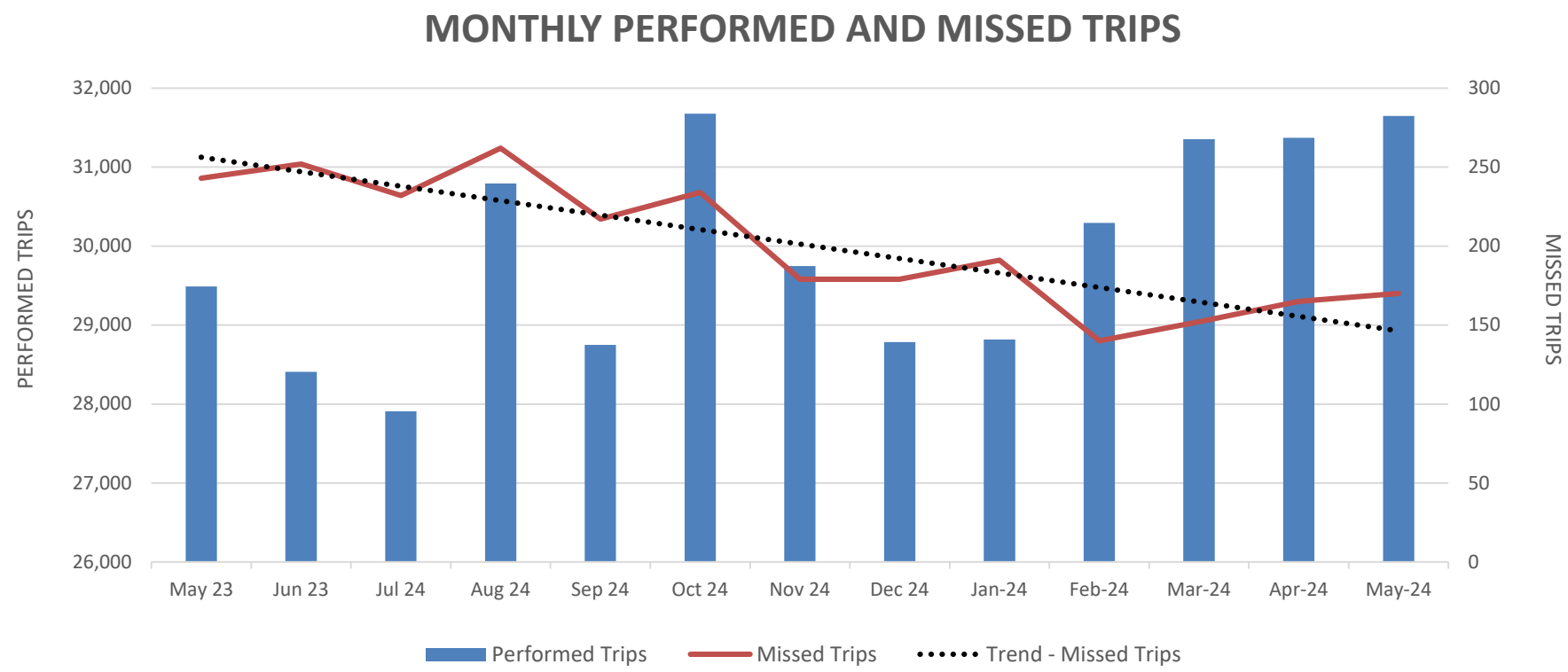
- MV Transportation: 37
- zTrip: 46
- Alpha Medical: 11
- Transport Care: 8
- SilverRide: 26
- Choice Medical: 20
- Diversity Medical: 5

### Recruiting Report

- Candidate Outreach: 10
- Office Appts/Interviews scheduled: 12
- Interviews conducted: 9



# MV MONTHLY PERFORMANCE – MAY 2024



**Missed Trips (after reconciliation)**

FY24 May Missed Trips: 0.53%

31,648 Performed Trips



# MV LIQUIDATED DAMAGES – MAY 2024

## PARATRANSIT

Monthly

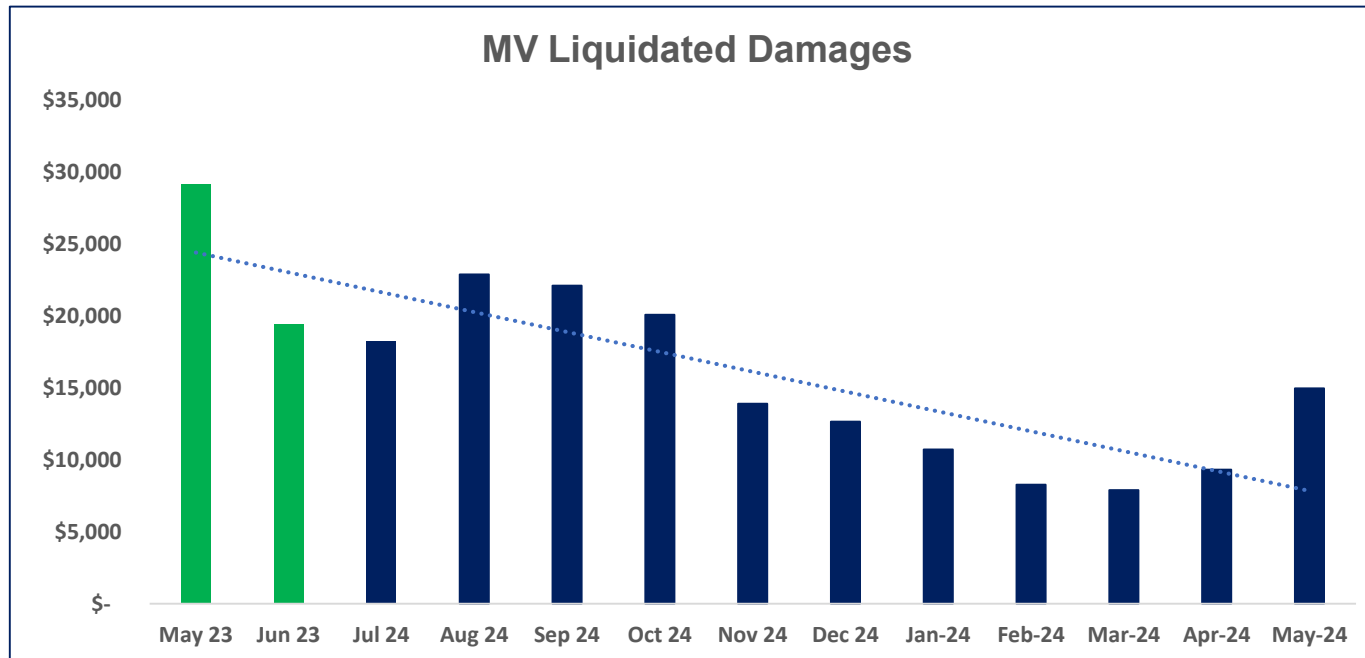
**\$15K**

61% VLM\*  
-49% VLY

YTD

**\$161K**

-71% VLY



### Monthly Details

\$6.7K (45%), Late Trip, > 30 mins late

\$4K (27%), Accidents

\$4.3K (28%), Missed Trips

### Types of Penalties:

Missed Trip

Late Trip

On-Time Performance

Excessive Trip Length

Customer Complaints

Compromised Safety

Maintenance

\*Increase in liquidated damages due to preventable accidents from previous months



# TARC ACTION PLAN

## ACTION PLAN

Department	Item	Status	Timeline	Completion
Maintenance	Shop Floor	Accomplished internally	Feb - Sep	COMPLETE
Maintenance	Pylon Repair	27/30 fans installed – waiting on vent solution and additional monitors	Feb – Jul	30%
Maintenance	Parking Lot Light Repair	Began 6/7	June	COMPLETE
Safety	Safety Ambassador Program	Line #23 running with 2 ambassadors: 16 hrs/day, 7 days/week	Feb - July	85%
Safety	Active Shooter Program	Live training for was held including de-escalation for operators/customer service personnel. Remaining staff and follow-up role play to be scheduled	Mar – Nov	75%
Transportation	OSAP/OTP	Live schedule adherence – Routes #4,10 ,23, 28 Will expand to additional routes after data is reviewed	Feb – July	Started
Customer Feedback	Completion Rate of Feedback	Developing and analyzing monthly target goal of feedback closures	Feb - May	85%
Paratransit	Mystery Rider Program	Developing plan and solicitation for paratransit Mystery Rider Program	Mar - Sept	0%



## MAY BOARD OF DIRECTORS UPDATE

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June 26, 2024

The Procurement Calendar will be available during the Board Meeting.





# TARC 2025 Public Engagement Plan

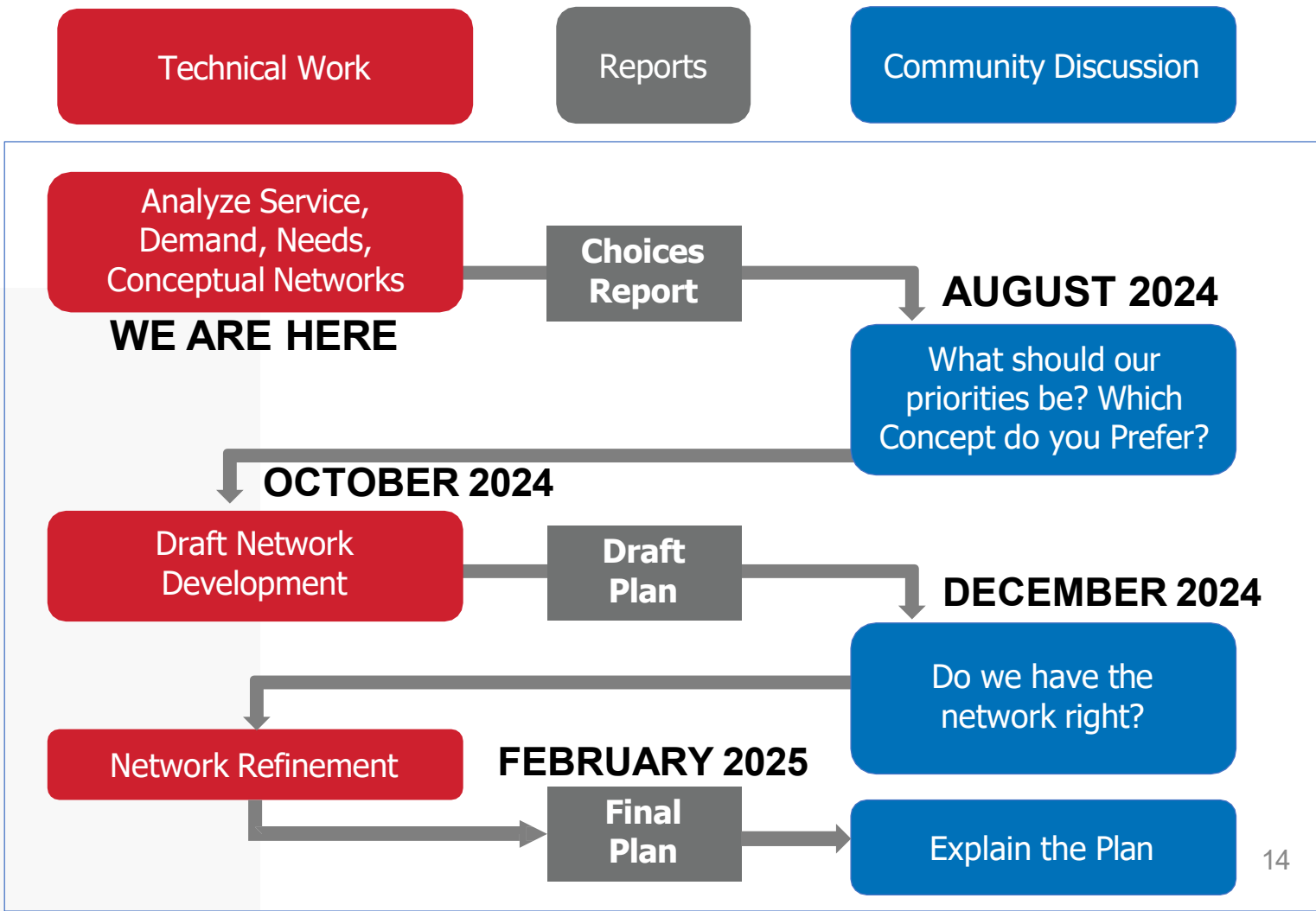
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# TARC 2025 STUDY PROCESS

## THE PROJECT IS A CONVERSATION

The process builds on the interaction between

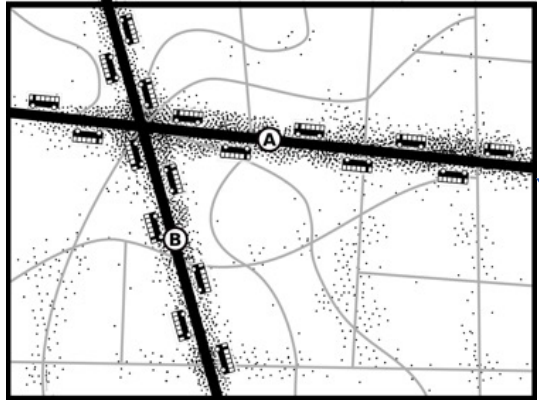
- the technical work of staff and consultants,
- and community conversations with riders, the public, and stakeholders . . .
- leading to value choices by the TARC Board.





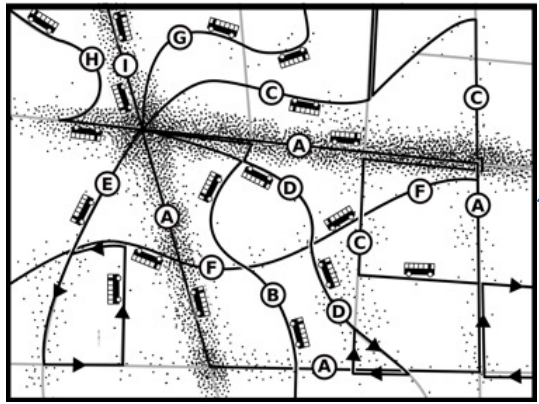


# Concepts in August

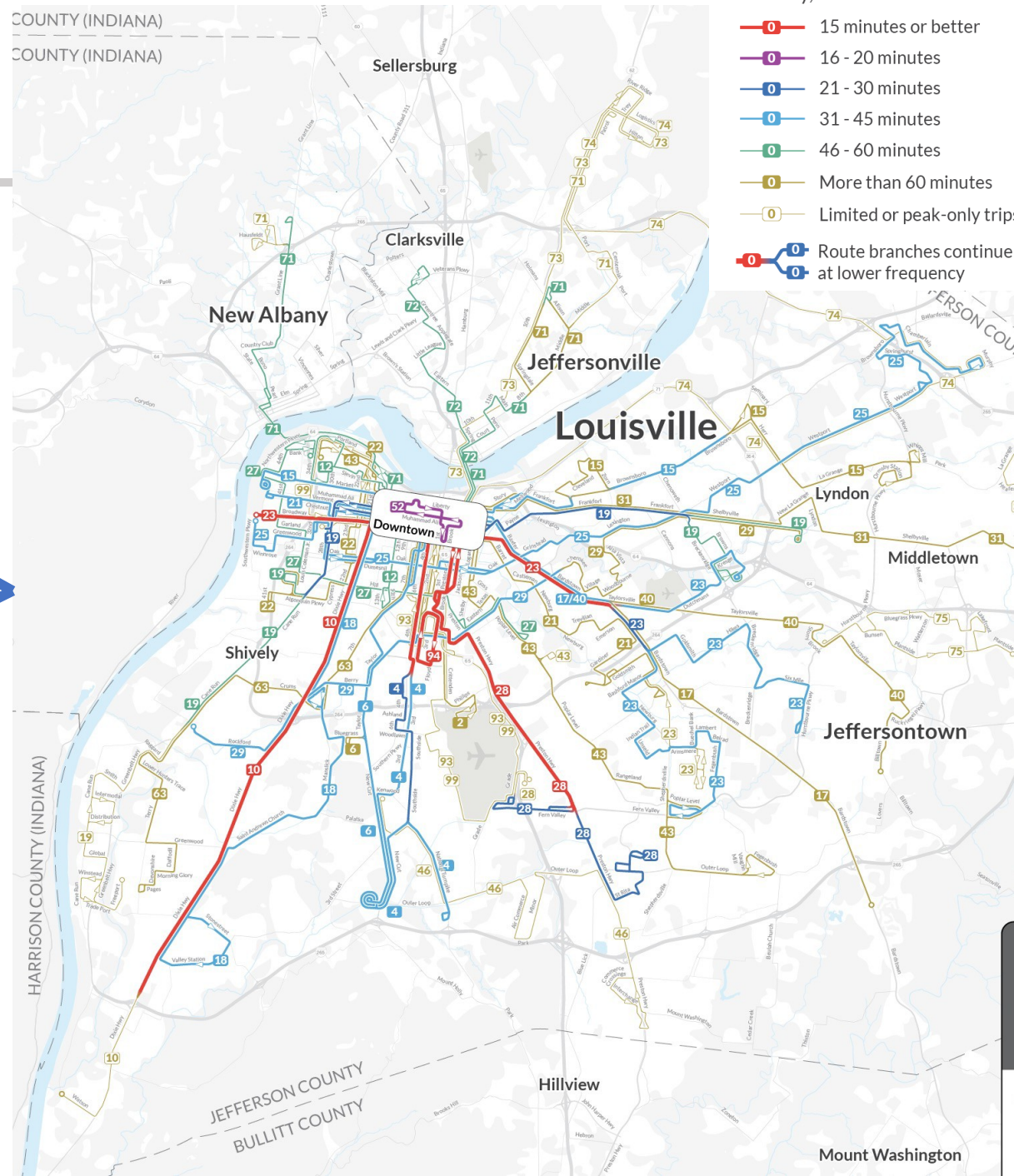


**Ridership  
Concept**

Service reductions  $\geq 40\%$



**Coverage  
Concept**



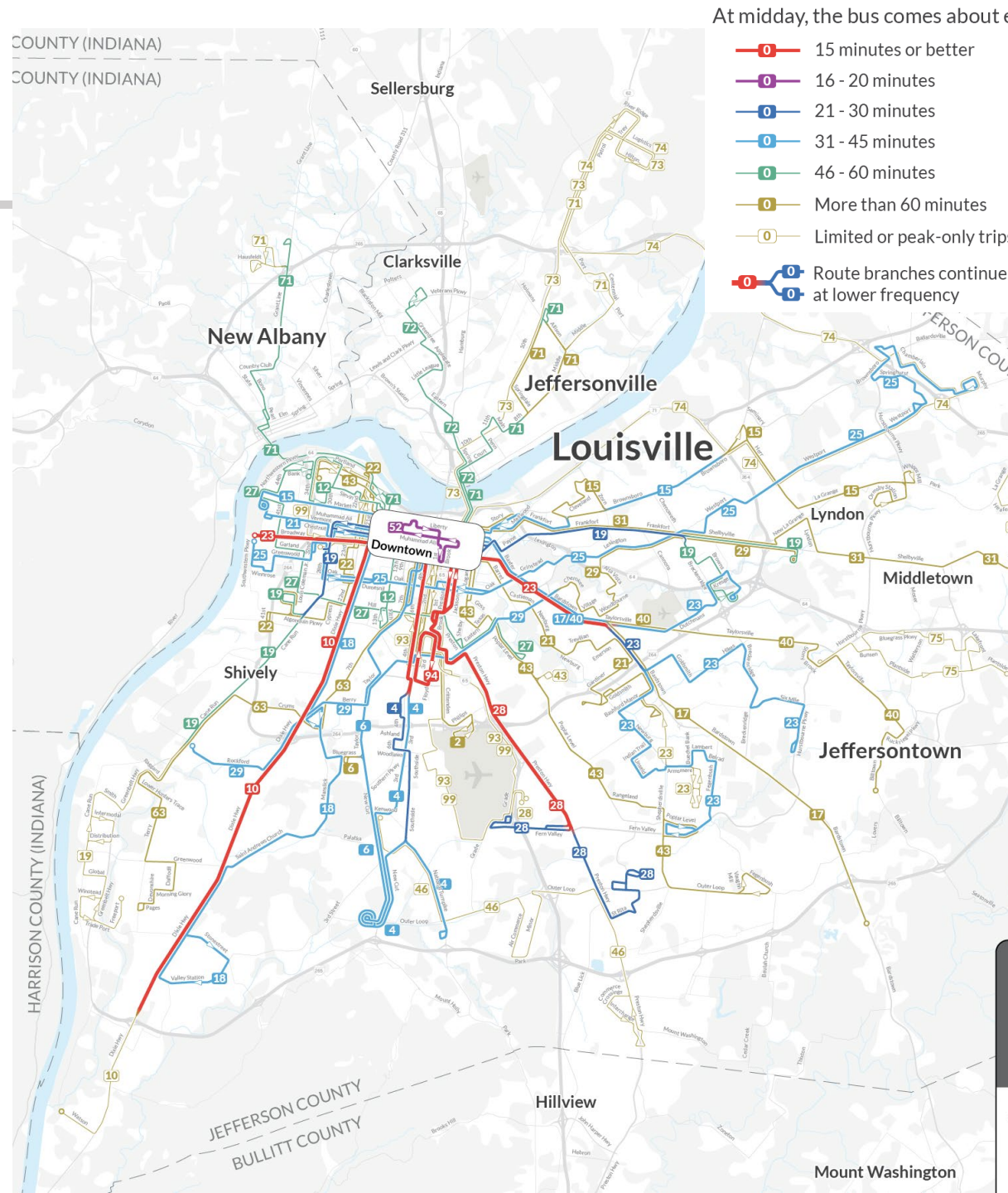


# Concepts in August

## A Third Concept: **Growth**

*What could TARC achieve **with an increase** in service hours relative to today's network?*

- Improved frequency of service
- Better cross-town connections
- New suburban transit hubs
- Increased access to jobs and opportunities





# TARC 2025 PUBLIC ENGAGEMENT PLAN

1. Stakeholder Advisory Committee
2. Council briefings
3. Community Partners
4. Customer focused outreach
5. General public outreach





## STAKEHOLDER ADVISORY COMMITTEE

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- Represent TARC customers and the people, businesses, and organizations who have a lot at stake in this process
- Individuals or organizations with ability to influence change at the city and regional level.
- Three meetings between June and November
  - Orientation to project
  - Early look at concepts
  - Early look at draft plan



## METRO COUNCIL/ELECTED OFFICIAL BRIEFINGS

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- Briefing for Council as a group and offer of individual meetings at the beginning of each phase
- Full briefing given to Committee of the Whole on June 6 and in process of follow up individual meetings to answer questions and discuss important outreach focal points in each district
- Representative from Democratic Caucus, Republican Caucus, and Council President on Stakeholder Advisory Committee
- Briefings to state legislative delegation and other local electeds



## COMMUNITY PARTNERS

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- Stakeholder Advisory Committee members and other stakeholders in the community who can act as a direct connection for TARC 2025 to engage with TARC customers
  - Small group and 1-on-1 conversations
  - Standing meeting presentations (neighborhood associations and other groups with regularly scheduled meetings)
- Business group briefings during concept and draft plan phases





## CUSTOMER OUTREACH

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- Pop up meetings at 20 busiest bus stops in the region
- Canvassing in up to 5 targeted low-income, high transit ridership neighborhoods
- Materials on TARC vehicles
- Digital outreach to TARC Riders Club and
- Customer Service materials



## GENERAL PUBLIC OUTREACH

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- Three public open houses during Concepts phase
- Weekly virtual open houses
- Live texting number for questions and comments
- Bus stop advertisements
- Paid social media advertisements
- Project Website: <https://www.ridetarc.org/tarc2025/>



# TARC 2025 TIMELINE

## 2024

February	<ul style="list-style-type: none"><li>o Project kick off</li></ul>
March	<ul style="list-style-type: none"><li>o Briefings for Mayor's Office, TARC board, and other key elected officials</li><li>o Data gathering and research (internal)</li></ul>
April	<ul style="list-style-type: none"><li>o Rider and community survey</li><li>o Data gathering and research (internal)</li></ul>
May	<ul style="list-style-type: none"><li>o Core design retreat (Develop three concepts with TARC and partner agency staff: May 20-23)</li><li>o Briefings for core business, community, and advocacy stakeholders on fiscal cliff and TARC 2025 network redesign project (continues into June)</li></ul>
June	<ul style="list-style-type: none"><li>o Concept development (internal)</li></ul>
July/August	<ul style="list-style-type: none"><li>o Public Engagement Phase I: Release three concepts<ul style="list-style-type: none"><li>• Introducing three concepts and gather feedback on preferences and priorities</li><li>• Starts with large stakeholder ½ or full day session in late July</li><li>• Community engagement lasts until Labor Day</li></ul></li></ul>
September	<ul style="list-style-type: none"><li>o TARC Board Decision Point #1: What guiding principles steer the draft proposals?</li></ul>
October	<ul style="list-style-type: none"><li>o Draft proposals development (internal)</li></ul>
November/December	<ul style="list-style-type: none"><li>o Public Engagement Phase II: Release of two draft network proposals<ul style="list-style-type: none"><li>• Starts again with large stakeholder half or full day session in November</li><li>• Community engagement in November and December</li></ul></li></ul>

# TARC 2025 TIMELINE

2025	
January	<ul style="list-style-type: none"> <li>○ TARC Board Decision Point #2: What should the final proposals look like?</li> <li>○ Final proposals development (internal)</li> </ul>
February	<ul style="list-style-type: none"> <li>○ Public Engagement Phase III: Final network proposal released</li> <li>• Final stakeholder session</li> <li>• Community engagement in February and March</li> </ul>
March - July	<ul style="list-style-type: none"> <li>○ TARC staff implements new restructured routing, scheduling, and infrastructure preparation for new network</li> </ul>
July/August	<ul style="list-style-type: none"> <li>○ Pre-implementation public awareness blitz</li> </ul>
August	<ul style="list-style-type: none"> <li>○ Network redesign implementation (earliest feasible date)</li> </ul>



**THANK YOU!**

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Questions or Discussion

# MEMORANDUM



**To:** Ted Smith, Chair of TARC Board of Directors

**From:** Ozzy Gibson, Interim Executive Director

**Date:** June 26, 2024

**Re:** Resolution 2022-13 Amendment 3 Additional Authority for Purchase of Fare Media

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In April 2022, the TARC Board of Directors approved Resolution 2022-13 which allowed the Executive Director to enter into and execute a contract with Genfare SPX based upon the pricing terms set out below for the services of an Automated Fare Collection system consisting of hardware equipment in all TARC buses, software application, licensing, and fare media.

In February 2023, a resolution was approved by the TARC Board of Directors increasing the annual authority to purchase fare media from \$125,000 to \$250,000. This increase was requested due to rising costs resulting from inflation as well as increased ticket requests from our non-profit community partners.

In July 2023, a resolution was approved by the TARC Board of Directors increasing the annual authority to purchase fare media from \$250,000 to \$370,000. This increase was requested due to rising costs resulting from inflation as well as increased ticket requests from our non-profit community partners.

We have been contacted once again by a number of non-profit and community partners requesting additional orders of fare media products. This includes JCPS to assist in transporting children to and from school.

This resolution is a request for authority to increase the not-to-exceed amount for the purchase of fare media and fare box parts an additional \$380,000 for a total not-to-exceed of \$750,000 annually.

Attached is a resolution requesting increased authority for the purchase of fare media and fare box parts.

Please call me at 561-5100 if you have any questions. Thank you.





## **RESOLUTION 2022-13 Amendment 3 Purchase of Fare Media (RFP P-2662)**

A Resolution authorizing the Executive Director additional spending authority for the purchase of fare media and fare box parts not-to-exceed \$750,000 annually.

**WHEREAS**, TARC issued RFP P-2662, a Request for Proposal for Automated Fare Collection System; and

**WHEREAS**, TARC considered this procurement a "Sole Source" due to the fact that no other vendor can supply and support Genfare equipment and Genfare Link; and

**WHEREAS**, the original agreement with Genfare was a 5-year agreement; and

**WHEREAS**, fare media and parts may also be needed to be purchased; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized for additional spending authority for the purchase of fare media and fare box parts, not to exceed \$750,000 annually for the remaining life of the contract.

**ADOPTED THIS 26th DAY OF June 2024**

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**Ted Smith, Chair of the Board of Directors**

# MEMORANDUM



**To:** Ted Smith, Chair of TARC Board of Directors

**From:** Ozzy Gibson, Executive Director

**Date:** June 26, 2024

**Re:** Resolution 2024-23 Fifth Third Bank Authorized Signers

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TARC's current policy with regard to accounts payable provides that when checks are printed in-house, all checks are to be signed by one person from the Executive Office and one person from the Finance Department. The current approved signatory in the Executive Office is Rob Stephens. In the Finance Department, the current signatories are Tonya Day and Matthew Abner. We would like the Board of Directors to add Ozzy Gibson, TARC's Executive Director, as a signatory for Fifth Third Bank accounts so that we have two individuals in each department.

The signature card would include the following checking accounts and zero balance accounts (ZBA):

7140512307 Operations - checking  
7140511416 Grants - checking  
7142725600 Health Insurance - ZBA  
7140511473 Payroll - ZBA  
7140511598 Workers Comp - ZBA  
7140511358 Safety - ZBA  
7140511531 Healthcare Savings Account - ZBA  
7146720722 Credit Card - ZBA

Please call me at 561-5100 if you have any questions. Thank you.

## **RESOLUTION 2024-23**

### **Fifth Third Bank Authorized Signers**



A Resolution to authorize TARC's Executive Director, Ozzy Gibson, as a signatory for TARC's Fifth Third Bank accounts.

**WHEREAS**, TARC currently maintains bank accounts with Fifth Third Bank; and,

**WHEREAS**, TARC wishes to add its Executive Director, Ozzy Gibson, as an authorized signatory; and,

**WHEREAS**, Ozzy Gibson would be added to the signature card on the following Fifth Third Bank accounts, which are:

7140512307	Operations - checking
7140511416	Grants - checking
7142725600	Health Insurance - ZBA
7140511473	Payroll - ZBA
7140511598	Workers Comp - ZBA
7140511358	Safety - ZBA
7140511531	Healthcare Savings Account - ZBA
7146720722	Credit Card - ZBA

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Transit Authority of River City that:

Ozzy Gibson is approved as an additional authorized signatory for TARC's Fifth Third Bank accounts.

**ADOPTED THIS 26th DAY OF June 2024**

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**Ted Smith, Chair of the Board of Directors**



# MEMORANDUM

**To:** Ted Smith, Chair of TARC Board of Directors

**From:** Ozzy Gibson, Executive Director

**Date:** June 26, 2024

**Re:** Resolution 2024-24 Sole Source Trapeze Map Data Upgrade

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In 1997, Trapeze Software products were first implemented to support the needs of TARC's fixed-route and paratransit to assist in the back-office software applications such as route planning, trip scheduling, vehicle locator, dispatching, interactive operator application, and mapping to name a few. This resolution is a request to update and upgrade the mapping data used by TARC for fixed route, paratransit, and intelligent transit systems, which was last updated in January 2012. The upgrade will provide accuracy of the service area and visibility on the overall trip data.

This map data configuration is proprietary to Trapeze and may only be procured from Trapeze, which means a sole source method of procurement is necessary. No other map data format will work with their software.

As per internal control rules, this request is needed because annual spending with Trapeze has already exceeded \$315,000.00.

The expected cost for the purchase, installation, and implementation of this map data upgrade is expected not to exceed \$33,000.00 including a 10% contingency due to the aging system and unforeseen system requirements. The price was deemed fair and reasonable based on other modules that have been upgraded.

At this time, we respectfully request the Board of Directors to authorize the Executive Director to enter into a one-time sole source purchasing agreement with Trapeze Software Group, Inc with a not-to-exceed amount of \$33,000.00.

Please call me at 561-5100 if you have any questions. Thank you.



## **RESOLUTION 2024-24**

### **Sole Source Trapeze Map Data Upgrade**

A Resolution authorizing the Executive Director to enter into a one-time sole source purchasing agreement with Trapeze Software Group, Inc.:

**WHEREAS**, TARC seeks Trapeze Software Group to provide and assist TARC with upgrading its map data software system needs; and,

**WHEREAS**, a sole source, quote request for pricing proposal was requested on May 24, 2024.

**WHEREAS**, TARC received a proposal from Trapeze and were deemed responsive,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to enter into a one-time sole source purchasing agreement with Trapeze Software Group, Inc for a not-to-exceed amount of \$33,000.00.

**ADOPTED THIS 26th DAY OF June 2024**

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**Ted Smith, Chair of the Board of Directors**