

TARC BOARD OF DIRECTORS MEETING



July 23, 2025 2025 Board Meeting Minutes

The Board of Directors of Transit Authority of River City (TARC) met on July 23, 2025 at 9:00 a.m. in person at TARC, 1000 W. Broadway in the Board Room and virtually via teleconference as permitted by KRS 61.826.

Board Members Present

In Person

Ted Smith
Abbie Gilbert
Alice Houston
Steve Miller
Michael Schnuerle

Virtual

Christy Ames
Justin Brown
DuWayne Gant

Declined

Meeting Called to Order

Ted Smith called meeting to order at 9:05 a.m.

Quorum Call

June Board Meeting Minutes approved.

Public Comment

Pat Mulvihill read the Public Comment Preamble: The TARC Board values hearing from its customers, TARC employees and public at large. This Board will not respond in this meeting to any comments made at this time. However, TARC will post a response on TARC's website regarding the comments made by the following meeting. In addition, the TARC Board may assign the feedback or comments to be further examined by its subcommittees and, if warranted, further addressed by TARC. You have three minutes to address the Board.

Timothy Cox, representing the West Louisville Dream Team, requested a response from TARC regarding their letter of intent to purchase the NIA Center, emphasizing community support and the need for swift decision-making.

Shaun Spencer, a tenant at the NIA Center, expressed frustration with the delays in TARC's response to their updated proposal and highlighted the impact on local businesses and community revitalization efforts. She shared and distributed the proposal to the Board Members.

Kathleen Parks spoke on the economic justice that Martin Luther King spoke about and how it applies to the purchase of the NIA center. The sale of the NIA Center needs to be a quick decision.

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Special Reports

- Ted Smith presented the Board Chair report.
- He expressed his sincerest Thank you to all of the Board Members.
- Mayor Greenberg deserves credit for his vote of confidence in me to lead this Board.
- He was also grateful for Ozzy Gibson and his team for turning this agency around to face the tremendous number of changes that need to happen for TARC to continue.
- He closed with that it has been an honor to serve on this TARC Board.

Steve Miller presented the Finance Committee Report.

- Excellent attendance by Board Members.
- Thank-you to the Board Chair, Ted Smith for his strong leadership.
- All of the Resolutions presented have been moved to today's Board Meeting for consideration.

Action Items

Alex Posorske presented Resolution 2025 - 28 Clark & Riggs Printing Facility wide printing services.

- TARC has a myriad of printing needs that stretch across all departments, and represent everything from maintenance forms, to pocket schedules, promotional posters, bus shelter signage, and more.
- To fulfill those needs, TARC entered into a contract (20221763) with Clark and Riggs, a commercial printer based in Louisville, in February 2023 to provide a full range of printing services.
- The final year of the initial three (3) year term is scheduled to expire in February 2026.
- TARC also anticipates that the not-to-exceed amount of the initial contract will be reached in Fall 2025.
- For these two reasons, TARC staff would like to exercise the two additional optional years on the contract with Clark and Riggs and add \$403,000 amount to the contract which will make the new total NTE amount \$653,000.
- TARC has been satisfied thus far with the services provided by Clark and Riggs. In the initial bidding process for the contract in 2022, Clark and Riggs Printing received the highest score of four total proposals. Since taking over the contract, Clark and Riggs has been responsive and prompt on all orders and inquiries.
- TARC is seeking to enter into an agreement with Clark and Riggs printing for facility-wide printing services for the two optional years of the contract 20221763 with an additional \$403,000 added to the NTE amount, for a total of \$653,000 for the five-year life of the contract from February 6, 2023 to February 5, 2028.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Abbie Gilbert. The Board of Directors unanimously adopted the resolution.

Alex Posorske presented Resolution 2025-29 Task for New TARC Network Implementation Project Manager and Associated Implementation Activities under Contract 20221780.

- With the June 20, 2025 board approval of the framework for the new TARC network, TARC staff now turns into implementation of the New TARC Network.
- Implementation of a network redesign is a complicated, multi-month, multi-department process with many moving parts. Best practice learned from other transit agencies that have successfully implemented network redesigns is designating and empowering a project manager who can devote most of their time to the effort.
- While TARC has many talented staff members who could technically fulfill this role, no existing staff roles have the flexibility to be able to devote the time necessary, nor does TARC as an agency have prior experience implementing a network redesign.

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- Staff recommends contracting with the team that has led the consulting effort for the TARC 2025 process under contract 20221780 A&E consulting services and designate Jarrett Walker + Associates (JWA), as the lead planning consultant for the TARC 2025 process.

The motion was duly moved for approval by Steve Miller. The motion was seconded by Abbie Gilbert. The Board of Directors unanimously adopted the resolution.

Melissa Fuqua presented Resolution 2025-30 Brokerage Consulting of Employee Benefits Program Services.

- Since 2020, TARC's benefits program had been managed and coordinated through our third-party brokerage firm, Mercer.
- The contract has been in place since October 2020 and will expire in September 2025.
- Prior to the release of the solicitation, the Procurement Department conducted an independent cost estimate to get an idea of the compensation value.
- Our current contract annual not-to-exceed spend amount is \$150,000 in the form of base commissions funded through insurance carriers and reimbursed by TARC.
- Two (2) brokerage firms, Mercer and Houchens, out of the 4 proposals received garnered the highest scores and were deemed the most responsive and responsible.
- Best and Final Offers were requested from each of the two final proposers.
- Pricing analysis was conducted and the best value proposal price from Mercer was deemed fair and reasonable.
- TARC seeks to negotiate and enter into a contract with Mercer for TARC's Brokerage Consulting Services for Employee Benefits Program Services in the form of commission and funded through insurance carriers and reimbursed by TARC at an initial term of four (4) years with a not to exceed total amount of \$424,000.

The motion was duly moved for approval by Steve Miller. The motion was seconded by Abbie Gilbert. The Board of Directors unanimously adopted the resolution.

Shirley Dean presented Resolution 2025-31 Bus Electrical Components and Related Supplies.

- The Procurement Department issued an Invitation to Bid (ITB) 20251912 for Bus Electrical Components and Related Supplies that included fifty-one (51) inventory parts.
- TARC received four (4) proposals from the following qualified vendors: Kirk's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC.
- The Procurement Department conducted an independent cost estimate and found that the lowest pricing for these vendors was less than the estimated annual independent cost estimate.
- The Procurement Department proposes a multi-vendor award contract to Kirk's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC.
- All companies lowest bid price was determined to be the most favorable to TARC.
- TARC seeks enter into a two (2) year contract with Kirk's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC with a not-to-exceed amount of \$183,214.

The motion was duly moved for approval by Ted Smith. The motion was seconded by Christy Ames. The Board of Directors unanimously adopted the resolution.

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Board Positions

Ted Smith presented the results of the Nominating Committee.

Abbie Gilbert to be the new Board Chair.

The motion was duly moved for approval by Justin Brown. The motion was seconded by Alice Houston.

The Board of Directors unanimously adopted the new Board Chair.

Ted Smith presented the results of the Nominating Committee.

Steve Miller to be the new Vice -Board Chair.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Michael Schnuerle

The Board of Directors unanimously adopted the new Vice- Board Chair.

Ted Smith presented the new time and date for the next Board Meeting, Tuesday, August 26, at 3:00 p.m.

Once the Committee Chairs are in place, the date and time of the Committee Meetings will be set.

Staff Reports and Presentations.

Ozzy Gibson presented the June Operational Update.

- Exceeded On-Time Performance goals for both Fixed-Route and Paratransit service.
- Finalized August 2025 Schedule adjustments designed to improve reliability and efficiency.
- Helped support Olmstead Parks monthly Car-Free Cherokee Sunday.
- Partnered with Kentucky Shakespeare for the annual TARC to the Park initiative.
- Held a transit-rider challenge in partnership with KIPDA's Every Commute Counts program.
- Peer Comparison Slide was reviewed.
- June on Time Performance was reviewed.

Tonya Day presented the update on the Triannual Review.

Ted Smith presented a motion for the closed Executive Session to discuss an employee issues and to review a real estate opportunity.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Michael Schnuerle. The Board of Directors unanimously adopted the motion for the closed Executive Session.

Ted Smith presented a motion to open the TARC Board Meeting.

The motion was duly moved for approval by Michael Schnuerle. The motion was seconded by Abbie Gilbert. The Board of Directors unanimously adopted the motion to open the TARC Board Meeting.

Ted Smith presented that no actions were taken regarding employee matter or the real estate opportunity.

Ted Smith made a motion to adjourn at 11:08 a.m. This motion was seconded by Alice Houston and approved by the Board.

A handwritten signature in black ink, appearing to read "Abbie Gilbert", written over a horizontal line.

Abbie Gilbert, Board Chair

A handwritten date "8-26-2025" in black ink, written over a horizontal line.

Date