

# TARC BOARD OF DIRECTORS MEETING



## November 18, 2025 Board Meeting Minutes

The Board of Directors of Transit Authority of River City (TARC) met on November 18, 2025 at 3:00 p.m. in person at TARC, 1000 W. Broadway in the Board Room and virtually via teleconference as permitted by KRS 61.826.

### Board Members Present

#### **In Person**

Ted Smith  
Justin Brown  
Michael Schnuerle  
Steve Miller  
Alice Houston

#### **Virtual**

Christy Ames  
DuWayne Gant

#### **Declined**

Myra Rock  
Abbie Gilbert

### Meeting Called to Order

Steve Miller called meeting to order at 3:04 p.m.

### Quorum Call

October Board Meeting Minutes approved.

### Public Comment

John Hardesty read the Public Comment Preamble: The TARC Board values hearing from its customers, TARC employees and public at large. This Board will not respond in this meeting to any comments made at this time. However, TARC will post a response on TARC's website regarding the comments made by the following meeting. In addition, the TARC Board may assign the feedback or comments to be further examined by its subcommittees and, if warranted, further addressed by TARC. You have three minutes to address the Board.

Wanda Stiger

Wanda Stiger addressed the board to reiterate concerns about hiring a COO for a considerable amount of money when there are still many issues that have not been solved at TARC. The Board should freeze salaries so that those dollars can go to solving more important issues.

### Special Reports

Steve Miller presented the Finance Committee Report.

- Excellent attendance by Board Members.
- The Resolution presented has been moved to today's Board Meeting for consideration.

Alice Houston presented the Operations Report.

- During the meeting the New TARC Network was presented.
- She appreciates the public comments that are shared.

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Ozzy Gibson presented the Executive Director and Operations Report.

- Peer City Agency Comparison was presented.
- Halloween Costume Contest for TARC staff.
- On November 6<sup>th</sup> the TARC Staff celebrated, Safety, on Time Performance, Perfect Attendance and Above and Beyond awards. A total of 86 awards were presented: Safety Awards 14, On Time Performance 49, Perfect Attendance 16, and Above and Beyond 7.
- St. Matthews Elementary students and staff enjoyed a presentation of Jobs on Wheels.
- Presentation at Friendship House regarding the New TARC Network.
- TARC Staff visited IndyGo transfer hub to help plan for our downtown transfer Center.
- NIA Center paperwork due regarding purchase agreement.

## **New TARC Network Overview**

Martin Barna with JWA presented the New TARC Network Implementation Plan Update.

- New bus stop signs will be shared at the next Board Meeting.
- Title VI analysis for New TARC Network will be presented to the Board for approval in January or February.
- The team is on track to finalize routes and service levels by the end of November.

## **Action Items**

Ross Harms presented Resolution 2025-52 Transit Fixed Route Software Application 20251938.

- On June 27, 2025, the Procurement Department released a Request for Proposals (RFP) 20251938 seeking a transit fixed route software application to manage the daily operations of the transportation and planning departments, including but not limited to, fixed route planning and scheduling, blocking, run-cutting, costing, rostering, timekeeping, and online bidding to support the company goals for cost effective and efficient fixed route service.
- Five (5) proposals were received on August 21, 2025. An evaluation committee comprised of stakeholders and subject matter experts thoroughly reviewed, evaluated, and scored each submission. All five (5) proposals were deemed responsive based on the criteria prescribed in the solicitation.
- Each of the four (4) shortlisted proposers—Clever Devices, Courval Scheduling (CSched), Optibus, Inc., and Via Transportation, independently presented their proposed system solutions.
- Concurrently, the committee, coordinated by the Procurement Department, conducted site visits to peer transit agencies to observe the systems in live operation.
- The evaluation committee concluded its Step-2 evaluation and scoring, determining that Optibus, Inc. submitted the best value offer.
- The contract will include strategic planning, operational planning, rostering, operations driver online bidding, predictive run times, performance suite, time table optimization, EV scheduling, billboards and integrations and implementation, including training. Also included in year-one (1) of the contract will be a free six-month software license and support maintenance of its application for a total not-to-exceed amount \$1,970,000.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Ted Smith. The Board of Directors unanimously adopted the resolution.

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## Staff Reports and Presentations

Matt Abner presented the Financial Statements for October FY 2026.

## Closed Board Session

Steve Miller asked for a motion to have the Board go into a closed session.

Ted Smith made a motion for a closed Board session. Justin Brown seconded the motion.

I hereby move that the Board enter into Closed Session pursuant to KRS 61.810 to discuss real estate matter.

Steve Miller asked for a motion to open the Board Meeting.

The motion was duly moved for approval by Justin Brown. The motion was seconded by Ted Smith. The Board of Directors unanimously adopted the Board Meeting into open session.

Steve Miller reported that no action was taken during the closed Board Session.

Steve Miller made several appreciative remarks regarding the page in the Operation Packet with staff members listed. He suggested that in the coming weeks, we have staff members introduce themselves and share their professional background with the Board.

Steve Miller made a motion to adjourn at 4:00 p.m. This motion was approved by the Board.

A handwritten signature in black ink, appearing to read "Abbie Gilbert", is written over a horizontal line.

Abbie Gilbert, Board Chair

A handwritten date "12-16-2025" is written in black ink above a horizontal line.

Date

