

TARC BOARD OF DIRECTORS MEETING



October 28, 2025 Board Meeting Minutes

The Board of Directors of Transit Authority of River City (TARC) met on October 28, 2025 at 3:00 p.m. in person at TARC, 1000 W. Broadway in the Board Room and virtually via teleconference as permitted by KRS 61.826.

Board Members Present

In Person

Abbie Gilbert
Justin Brown
Michael Schnuerle
Steve Miller
Christy Ames

Virtual

Ted Smith
DuWayne Gant
Alice Houston

Declined

Myra Rock

Meeting Called to Order

Abbie Gilbert called meeting to order at 3:04 p.m.

Quorum Call

September Board Meeting Minutes approved.

Public Comment

John Hardesty read the Public Comment Preamble: The TARC Board values hearing from its customers, TARC employees and public at large. This Board will not respond in this meeting to any comments made at this time. However, TARC will post a response on TARC's website regarding the comments made by the following meeting. In addition, the TARC Board may assign the feedback or comments to be further examined by its subcommittees and, if warranted, further addressed by TARC. You have three minutes to address the Board.

Sharlene Martin TARC Coach Operator.

Sharlene Martin, an 18-year TARC coach operator, addressed the board to reiterate concerns about the harsh attendance policy, highlighting its unsustainable nature and the pressure it places on drivers to choose between family needs and adhering to the policy.

Special Reports

Abbie Gilbert presented the Chairperson Report.

I attended the Stakeholder's meeting for the New TARC Network that was held earlier today. We hosted a good group. They shared several questions and concerns going in the implementation phase of the project.

Steve Miller presented the Finance Committee Report.

- Excellent attendance by Board Members.
- All of the Resolutions presented have been moved to today's Board Meeting for consideration.

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Alice Houston presented the Operations Report.

- During the meeting the New TARC Network was presented.
- She appreciates the public comments that are shared.

Ozzy Gibson presented the Executive Director and Operations Report.

- Presented the peer city agency comparison spread sheet.
- Community events we participated in: NuLu Fest, UofL's Adulging 101, and CycLOUvia.
- Partnered with the Union for the first Annual Fall Festival.
- Management is coordinating teams, committees, and task groups to accomplish the objectives for the New TARC Network.
- September had strong boardings of 550,000 and an on-time performance of 81%.
- TARC's paratransit revenue hours are more than double those of other cities.
- Elizabeth Fust has been hired to examine these numbers and recommend changes.

New TARC Network Overview

Martin Barna with JWA presented the New TARC Network Implementation Plan.

- The Stakeholder's meeting was held earlier today at Leadership Louisville. There was a really good attendance number and participation by the group.
- The meeting focused on the time line for the implementation of the new TARC network.
- An offer was made to all of the major employers for one-on-one meetings to discuss the network changes.
- All of the TARC Committees are making good progress with the focus being on final route alignments, and bus stop locations.
- Louisville Metro teams and TARC continue to work on the temporary Downtown Transfer Center design and layout at 8th and Muhammad Ali.

Action Items

Nolan Kelly presented Resolution 2025-45 Bus Cooling System Components (ITB 20251942).

- In July 2025, the Procurement Department issued Invitation to Bid (ITB) 20251942 for Bus Cooling System Components, which included one-hundred and forty-one (141) inventory parts.
- On August 26, 2025, TARC received five (5) proposals from qualified vendors: Gillig, Muncie Transit Supply, NFI, Roppel, and Cummins.
- All bids were reviewed in compliance with Federal Transit Administration (FTA) regulations and TARC Procurement Policy, and were deemed responsive and responsible.
- Based on the evaluation, the Procurement Department recommends a multi-vendor award to: Gillig, Muncie Transit Supply, NFI, Roppel, and Cummins.
- Each vendor's lowest bid pricing was determined to be the most favorable to TARC.
- The recommended contract term is three (3) years, with anticipated annual expenditures of \$112,309 in year one, \$119,970 in year two, and \$126,980 in year three, which includes a 7% annual escalator, for a cumulative not-to-exceed amount of \$359,260.

The motion was duly moved for approval by Steve Miller. The motion was seconded by Ted Smith. The Board of Directors unanimously adopted the resolution.

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Nolan Kelly presented Resolution 2025-46 Specialty Filters (20251955).

- In August 2025, the Procurement Department issued Invitation to Bid (ITB) 20251955 for Specialty Filters, which included sixty-four (64) inventory parts. On September 3, 2025, TARC received five (5) proposals from qualified vendors: Gillig LLC, Muncie Transit Supply, Cummins Inc., Expoquip, Inc., and Vehicle Maintenance Program.
- All bids were reviewed in compliance with FTA regulations and TARC Procurement Policy, and were deemed responsive and responsible.
- This resolution seeks to negotiate and enter into a two (2) year contract with: Cummins, Inc., Muncie Transit Supply, and Diesel Injection Service for a total not-to-exceed amount of \$237,202.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Justin Brown. The Board of Directors unanimously adopted the resolution.

Jennifer Voignier presented Resolution 2025-47 Janitorial Cleaning Supplies (20251961).

- On September 10, 2025, the Procurement Department issued Invitation to Bid (ITB) 20251961 for Janitorial Cleaning Supplies, which included eighty-three (83) inventory parts. On October 1, 2025, TARC received nine (9) proposals from qualified vendors: Agni Enterprises, LLC, Baumann Paper Company, Inc., Central Poly-Bag Corp., City-Wide; Fastenal Company, Interboro Packaging, Pyramid School Products, Unipak Corp., and Zep Inc.
- All bids were reviewed in compliance with Federal Transit Administration (FTA) regulations and TARC Procurement Policy and were deemed responsive and responsible.
- The Procurement Department recommends a multi-vendor award to six (6) qualified vendors: Agni Enterprises, LLC, Baumann Paper Company, Inc., Interboro Packaging, Fastenal Company, City-Wide, and Pyramid School Products.
- The recommended contract term is two (2) years, with an anticipated annual expenditure of \$77,256 in year one, and \$79,573 in year two, which includes a 3% annual escalator, for a cumulative not-to-exceed amount of \$156,830.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Steve Miller. The Board of Directors unanimously adopted the resolution.

Tonya Day presented Resolution 2025-48 Professional Consulting Firm for Community Relations and Crisis Management Media Relations.

- On May 15, 2025, TARC entered into a six-month agreement with Tandem Public Relations for Crisis Communications and Media Relations professional services.
- Tandem Public Relations has delivered critical and effective support throughout the term of the agreement, including message development, stakeholder engagement, media response, and reputation management.
- Tandem's work with TARC and the Louisville Metro government exemplifies its strong local ties and ability to manage complex public-sector communications.

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- TARC desires to continue its engagement with Tandem Public Relations for an additional one (1) year term, under the same professional service rates established in the prior agreement with a total not to exceed amount of \$250,000.

Board Members discussed the importance of a clear public communication message as TARC prepares for the implementation of the New TARC Network.

The motion was duly moved for approval by Steve Miller. The motion was seconded by Justin Brown. The Board of Directors unanimously adopted the resolution.

Joe Triplett presented Resolution 2025-49 Electrical and Cabling Contractor Services–IDIQ (20251917).

- On May 12, 2025, the Procurement Department issued a Request for Proposals (RFP) 20251917 for an electrical and cabling contractor services that is task-order based contract with Indefinite Delivery Indefinite Quantity (IDIQ).
- The Procurement Department conducted an Independent Cost Estimate (ICE) based on hourly rates of job classifications that may be performing work such as installation, maintenance and repair of various electrical systems including wiring, lighting, power outlets, audio/visual wiring, technology and network cabling that may be performed by low voltage electricians, wiring installers, cabling technicians, structured cabling technicians, fiber optic technicians, network cabling technicians, telecommunication technicians and audio/visual specialists.
- Two (2) proposals, Advanced Electrical Systems, Inc. and Dunn Electric, were short-listed to present as part of the Step-2 process.
- Both proposers were invited to an in-person interview to demonstrate their capabilities and understanding of the requirements.
- Following the presentations and interviews, the evaluation committee once again evaluated and scored the two (2) proposals.
- After scoring and careful consideration, the evaluation committee unanimously recommends an award to Dunn Electric who received the highest score and provided the best value proposal.

The motion was duly moved for approval by Justin Brown. The motion was seconded by Christy Ames. The Board of Directors unanimously adopted the resolution.

Maria Harris presented Resolution 2025-50 Amendment 3 Day Porter.

- Due to limited bandwidth of current staff and an increasing need for clean facilities, TARC is seeking approval of an amendment to the janitorial service contract with JJC Maintenance.
- This amendment will provide one full-time day porter to be assigned and scheduled to report to Union Station Monday – Friday with the option to add a second part-time day porter to support in the custodian cleaning of the Union Station public areas. As well as a 5% contingency for additional cleaning services.
- The total requested amended amount for the janitorial service contract, is a not to exceed amount of \$131,620.

The motion was duly moved for approval by Alice Houston. The motion was seconded by Justin Brown. The Board of Directors unanimously adopted the resolution.

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Staff Reports and Presentations

Matt Abner presented the Financial Statements for August FY 2026.

Closed Board Session

Abbie Gilbert asked for a motion to have the Board go into a closed session.

Steve Miller made a motion for a closed Board session.

I hereby move that the Board enter into Closed Session pursuant to KRS 61.810 to discuss an employee matter.

Abbie Gilbert asked for a motion to open the Board Meeting.

The motion was duly moved for approval by Christy Ames. The motion was seconded by Justin Brown. The Board of Directors unanimously adopted the Board Meeting into open session.

Abbie Gilbert reported that no action was taken during the closed Board Session.

Abbie Gilbert made a motion to adjourn at 4:20 p.m. This motion was approved by the Board.


Abbie Gilbert, Board Chair

11.18.25

Date


Steve Miller, Board Vice Chair